



**HUON VALLEY
COUNCIL**

Annual Report 2016-17

Huon Valley Council 2016-17 Annual Report

ABN: 77 602 207 026

Produced and printed in Tasmania.

Designed and typeset by Amy Smyth.

Front cover photograph by Andrew Smyth.

Photographs page 10, 62 by Andrew Smyth.

Photographs page 3, 72 by Rob Elliott.

Other images by Garry Moore, Far South Photography, Stephen Oddie, Tourism Tasmania and Nick Osborne.

The Huon Valley Council welcomes feedback on the Annual Report.

Please direct comments to:

hvc@huonvalley.tas.gov.au

or

Huon Valley Council

40 Main Street

Huonville, 7109

Contents

About Us

Our Region.....	1
Huon Valley 2020 Community Plan.....	2
Your Council.....	3
From the Commissioner	4
From the General Manager	5
Council Structure - As at 30 June 2017	6
Strategic Planning Framework.....	7
Special Committees of Council.....	10
Financial Snapshot.....	12
At a Glance	15

Implementation of the Annual Plan

A Great Environment	16
A Prosperous, Resilient Economy.....	22
Capable and Productive People and Assets.....	26
Community Wellbeing and Liveability	39
Council Sustainability, Capacity and Governance.....	51

Statutory Reports.....	56
------------------------	----

Public Health Statement.....	65
------------------------------	----

Councillor's Attendance at Meetings.....	67
--	----

Huon Valley Council Audit Panel Report	68
--	----

Financial Statements	71
----------------------------	----

Our Region

1993

Huon Valley
declared a
municipal area

forestry
aquaculture
fishing
agriculture
tourism




MAJOR INDUSTRIES

POPULATION

 **2,905** under 14 years

 **3,106** 15-34 years

 **6,951** 35-64 years

 **3,237** 65 years and over
median age 45 years

TOTAL POPULATION

16,199 

Population (ABS 2016)

5,497km²

Total area within
Huon Valley
Municipal Area

11,799
ELECTORS

As at September 2014



Huonville/Ranelagh

Geeveston/Port Huon

Dover

Franklin

Cygnet



\$987

Weekly median
household
income

(ABS 2016)



10,795

Rateable
Properties



MAIN POPULATION AREAS



4 Waste
Transfer Sites

2

Swimming
Pools

2

Medical
Centres

3

Early
Learning and
Care Centres

1

Outside
School
Hours Care

1 Visitor
Information
Centre

2 Sports
Centres



COUNCIL OPERATED FACILITIES

Huon Valley 2020 Community Plan

THE LONG TERM VISION

To work in partnership with the community to improve the quality of life for the people of the Huon Valley by investing in a dynamic, sustainable and equitable future.

Our vision

From Sleeping Beauty to the Southern Ocean, prosperous, vibrant communities in the Huon Valley, live, work and learn together, enjoying beautiful rural landscapes, waterways and a healthy natural environment.

Our values

In all our dealings we will:

- Be open, fair and honest
- Respect our people, land and future
- Embrace diversity and new ideas
- Pursue community cohesion

Future Directions and Strategic Directives

- Care for our environment
- Build health and wellbeing
- Enhance recreational opportunities
- Improve transport and communication
- Create diverse educational opportunities for all
- Develop prosperity
- Expanded community consultation and involvement
- Celebrating our arts, heritage and culture

Your Council

Councils are created by a statute of Parliament and possess only those powers created by the State Parliament. All councils in Tasmania are governed by the *Local Government Act 1993*.

Huon Valley Council holds its monthly meetings in the Council Chambers at 40 Main Street, Huonville. Members of the public are welcome to attend.

The Councillors listed are those who held office during from 1 July 2016 until 10 October 2016.



Former Mayor
Peter Coad



Former Deputy Mayor
Ian Paul



Former Councillor
Liz Smith



Former Councillor
Bruce Heron



Former Councillor
Lydia Eastley



Former Councillor
Mike Wilson



Former Councillor
James Lange



Former Councillor
Pavel Ruzicka



Former Councillor
Ian MacKintosh

From the Commissioner

ADRIANA TAYLOR



In October, following the dismissal of the Huon Valley Councillors, my one year appointment began as Commissioner for the Huon Valley Council, bringing with it a number of years experience as a Councillor, a Mayor and a member of The Legislative Council of Tasmania.

Operationally the Council needed some new inspiration and towards that end a very open and transparent process was undertaken to find a new General Manager (GM). Our new GM, Emilio Reale began in March and is currently conducting a Council-wide restructure.

The townships that make up the Huon Valley are distinct and while they share common issues they also have obvious differences. Meeting and listening to the Valley's different community groups, ratepayers and residents, Council has the opportunity to address the most important needs of each area and vary its service delivery accordingly.

On a personal note it was both humbling and satisfying to be warmly and immediately welcomed by both staff and the community.

The many individual residents, businesses and community organisations I have met with since October have responded positively and enthusiastically to the opportunities offered to engage more closely with Council and work with me, management and staff.

One of the most satisfying parts of my role has been to see increasing community awareness about the role and capacity of the Council, including its strengths and its limitations, as these community discussions have continued.

There are many achievements Council can be proud of during the past year.

A number of community social and infrastructure projects, ranging from Geeveston's Heritage Park and Burton's Reserve upgrades, to replacing bridges, to exercise programs for seniors and mums and babies, have either been completed or are well progressed.

We have secured State, Federal and community grants to build a half size basketball court and playground next to the Huonville Skate Park, to install shade sails over the Huonville Pool and to run programs that benefit our community.

Council staff have been working hard on all of these projects and I am pleased to be able to tell you that we receive many thank yous and compliments on the courtesy, approachability and professionalism of our staff.

Council staff have also facilitated 63 community events since last October including the very successful Australia Day at Franklin. We have many plans to improve the economic and social life of the Huon Valley in the 2017/18 financial year.

None of this would be achieved without the co-operation and generous involvement of businesses and residents of the Valley, and of course with the dedication of our staff. A very special thanks too to the many volunteers who run our Halls and take part in Council's Advisory Committees.

As Commissioner, I couldn't be prouder of what together we have achieved and look forward to continuing this work until my role as Commissioner comes to an end. The Huon Valley is a truly wonderful place and I am honoured to be part of the Huon Valley Council.

From the General Manager

EMILIO REALE



The Huon Valley Council has seen a lot of change within the last year. Commissioner Taylor was appointed in October following the dismissal of the councillors by Governor's order after the completion of the Board of Inquiry.

I was honoured to be appointed as General Manager in March. Having worked at the Huon Valley Council previously I know many of the excellent staff the organisation has working for it and I look forward to continuing to work with them to maintain quality service provision to the ratepayers and businesses in the Huon Valley.

Council has once again met or exceeded the Auditor General's indicators for financial sustainability, a heartening result that underlies the strength of the Financial Management Strategy we have been implementing.

We have begun an organisational restructure. The new Council structure is designed to provide stability and services that meet community requirements. The new departments are now Corporate Services, Infrastructure Services, Environment and Development Services, Legal and Governance Services and Community Services. In light of these changes we have also begun recruiting a new management team.

We have purchased the building at 23-25 Main Street, Huonville for the new Visitor Information Centre (VIC) site. The purchase of this building was a strategic decision to house the new VIC in the heart of Huonville to increase visitation and generate more economic activity in the Huonville CBD.

Commissioner Adriana Taylor and I have been meeting with the community and businesses of the Huon Valley as a way of introducing myself and beginning the process of sourcing direct feedback from stakeholder groups and residents about issues that are important to them.

We are working through the recommendations from the Board of Inquiry and subsequent Ministerial Directions and expect this work to be completed in the coming financial year.

I would like to thank the management team and staff for working with me to establish a new priority list, applying for additional grant funding to progress a number of major projects, delivering a balanced and sustainable budget and beginning work on a new financial management system.

In the short time I have been here we have compiled quite a list of achievements and I look forward to continuing this work to deliver the vital services for Huon Valley residents. This is a very special part of Tasmania and we are committed to serving our community and ensuring the Huon Valley continues to be a great place to live, work, play and grow.

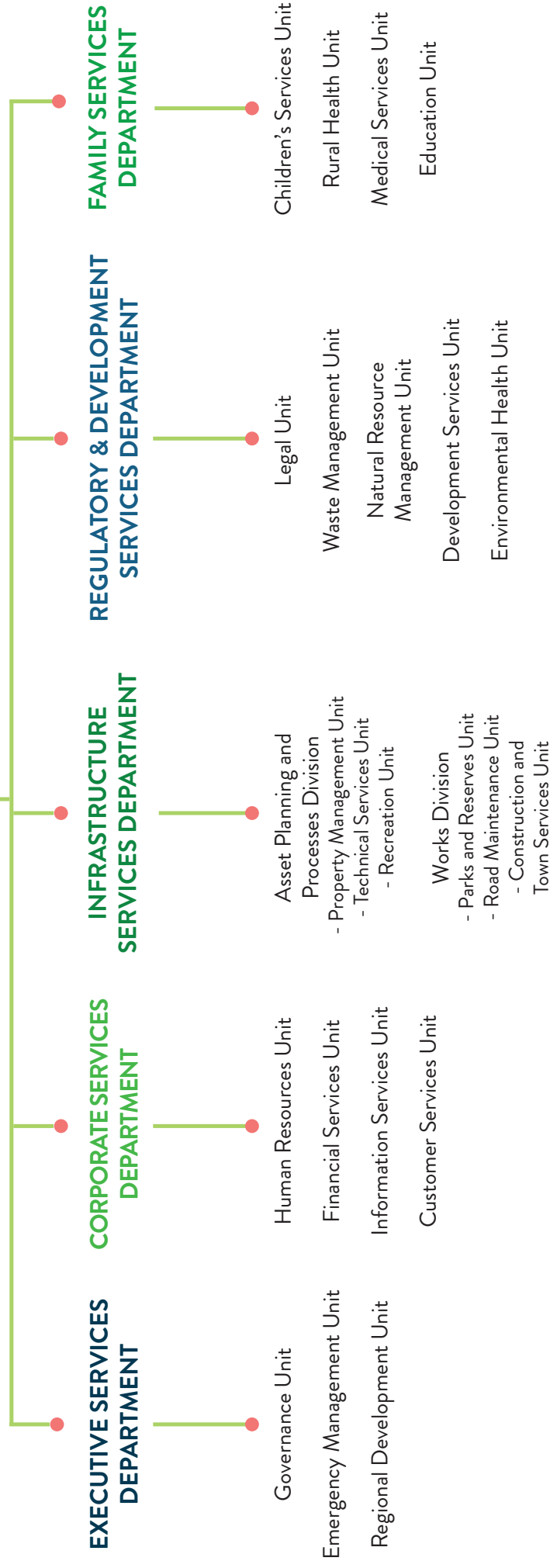
On behalf of myself and the Executive Leadership Team I thank all Council staff for their continued dedication and professionalism in delivering these services to the Huon Valley community.

Council Structure

AS AT 30 JUNE 2017

MAYOR AND COUNCILLORS COMMISSIONER

GENERAL MANAGER



Strategic Planning Framework

TEN YEAR FOCUS

2015-2025 Strategic Plan

The Strategic Plan is a medium term planning tool which describes how Council works with and within the community to deliver the governance and services that will achieve community objectives and priorities. Council is focused on ensuring our decisions and processes deliver the following community objectives:-

- A Great Environment
- A Prosperous and Resilient Economy
- Capable and Productive People and Assets
- Community Wellbeing and Liveability

The characteristics of the Huon Valley community are summarised as follows:-



Strategic Planning Framework

TEN YEAR FOCUS

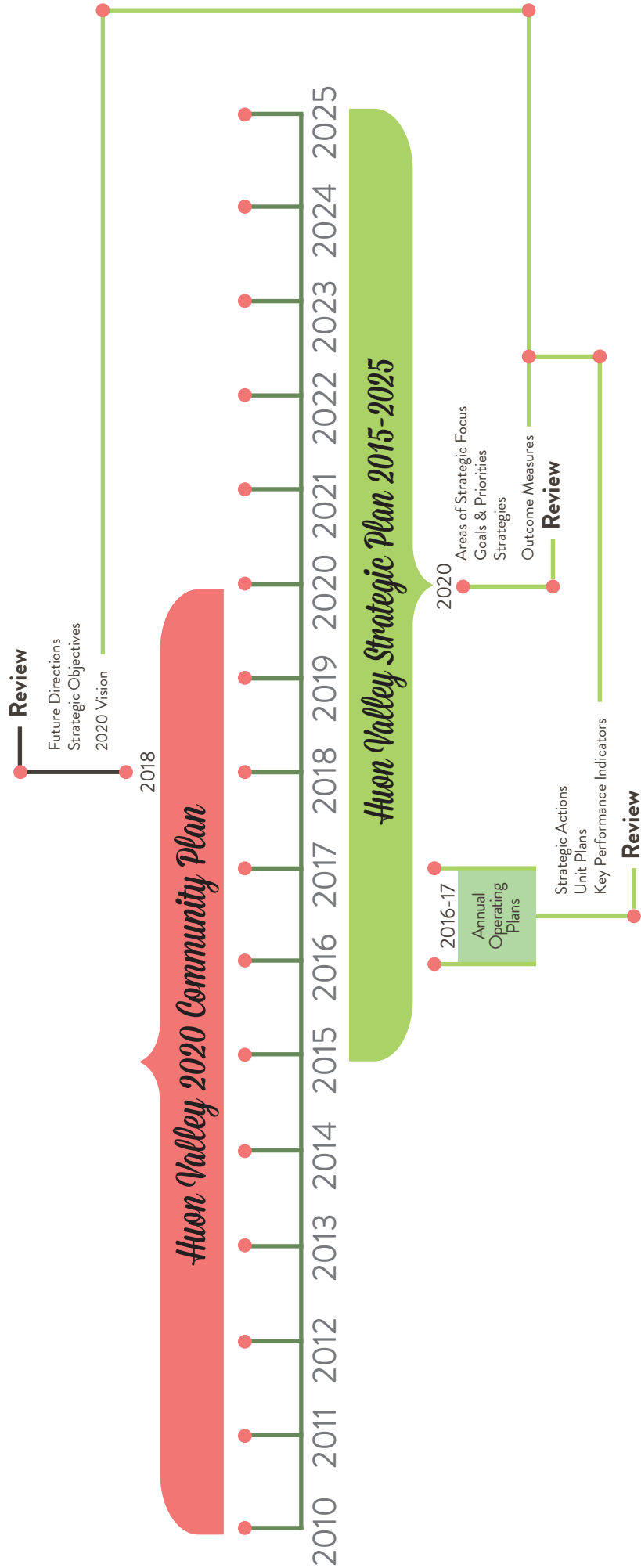
The Council will focus on strategies that ensure each community sector can support each other to achieve their aspirations. Council uses a range of strategies to achieve an optimum mix of direct investment, facilitation and support to achieve the defined outcomes.

The Council's strategy mix is as follows:-

- Land Use Management
- Build Networks and Relationships
- Encourage, Facilitate and Directly Invest
- Facilitate Learning, Creativity and Innovation
- Market and Communicate to Encourage Engagement and Volunteering
- Govern and Manage with Quality Information, Contemporary Process, Respect and Inclusion



Strategic Planning Framework



The Strategic Plan is underpinned by a suite of service related strategic documents and longer term financial and asset management plans.

Special Committees of Council

FOR THE PERIOD ENDED 30 JUNE 2017

The Huon Valley Council has the following special committees of Council established under *Section 24 of the Local Government Act 1993*:

Advisory Committees

The Council operates a suite of advisory committees that are usually program area focused. These committees are chaired by a Councillor and consist of community members or representatives of identified bodies. These committees are strategic in nature and are involved in either the development of a specific strategy or the implementation of a Council approved strategy. These committees are charged with the responsibility of formalising recommendations to Council and have no specific delegation in their own right.

- Access Advisory Committee (Chair: Cr Lydia Eastley*)
- Arts & Heritage Advisory Committee (Chair: Cr Mike Wilson*)
- Burtons Reserve Management Advisory Committee (Chair: Cr Liz Smith*)
- Economic Development Advisory Committee (Chair: Cr Mike Wilson*)
- Huon Valley Emergency Management Advisory Committee (established under section 22, Emergency Management Act 20016.) (Chair: Cr Ian Paul*)
- Huonville Recreation Area Management Advisory Committee (Chair: Cr Bruce Heron*)
- Marine Facilities Development Advisory Committee (Chair: Cr Bruce Heron*)
- Natural Resource Management Advisory Committee (Chair: Cr Liz Smith*)
- Positive Ageing Advisory Committee (Cr Pav Ruzicka*)
- Ranelagh Recreation Area Management Advisory Committee (Chair: Cr James Lange*)
- Youth Advisory Committee (Chair: Cr Lydia Eastley*)

* Following the dismissal of the Councillors on 10 October 2016, Commissioner Adriana Taylor undertook the role of Chair for all Advisory Committees.

Special Committees of Council

FOR THE PERIOD ENDED 30 JUNE 2017

Facility Management Committees

The Council established management committees to assume responsibility for specific community facilities. These committees consist solely of community members and work with a high degree of autonomy. The Council has developed specific terms of reference for each of the committees and provides them with an annual financial allocation to assist with the operational costs of the facility. The Council undertakes an annual audit of the accounts of each committee and a summary of their financial situation is included in the Council's annual financial statement. Each of the committees is required to hold an Annual General Meeting (AGM). The appointment of office bearers elected at each of the AGMs is subsequently endorsed by the Council.

- Cradoc Park Management Committee
- Geeveston Community Hall Management Committee
- Judbury Community Centre Management Committee
- Huonville Guide and Scout Hall Management Committee
- Ranelagh Soldiers Memorial Hall Management Committee
- Southport Community Hall Management Committee
- Tasmanian Forest Workers Memorial Management Committee
- Dover Oval Clubrooms Management Committee
- Glen Huon Hall Management Committee
- Peverata Hall Management Committee
- Palais Theatre Management Committee
- Surges Bay Hall Management Committee
- Far South Memorial by the Sea Management Committee

Council Committees

These committees have been established by the Council and consist of Councillors. The committee meetings are not open to the public, however the committees have no delegation in their own right and are charged with providing recommendations to the Council. The minutes from the committee meetings are publicly available as an attachment to the Council agenda when considered at an ordinary meeting of Council.

The Governance Committee is currently in abeyance until a new Council is elected.

Governance Committee (Chair: Cr Peter Coad to 10 October 2016)

Audit Panel

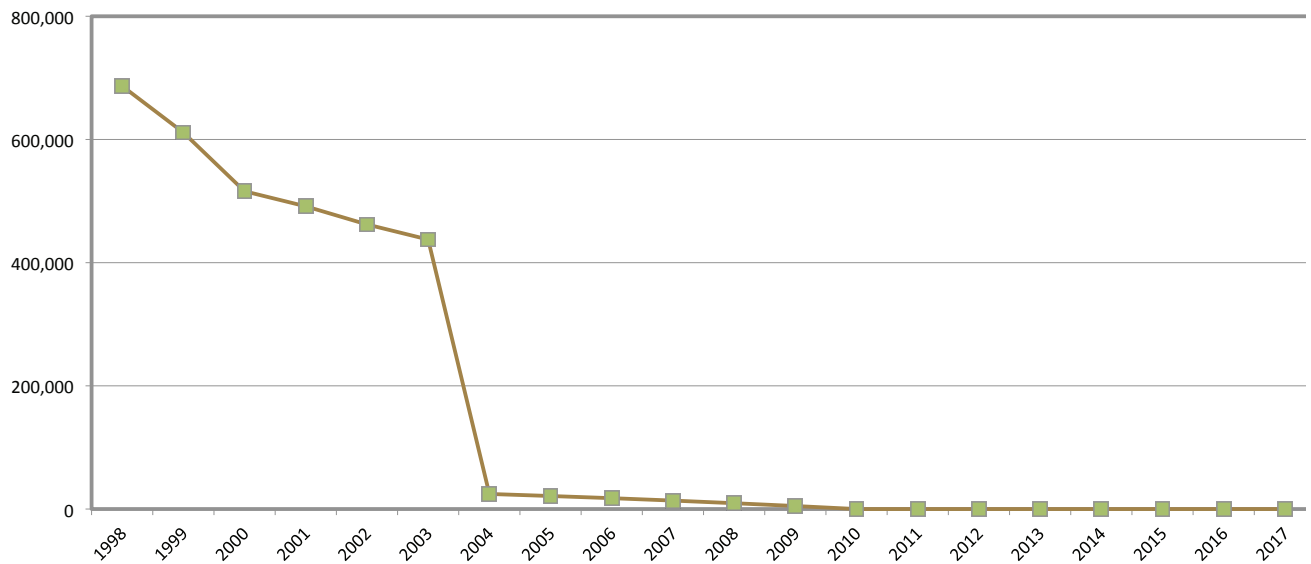
Constituted in accordance with section 85 of the Local Government Act 1993 the Audit Panel meets on a regular basis and is structured to assist the Huon Valley Council in fulfilling its corporate governance and oversight responsibilities in relation to financial reports and financial reporting processes, internal control structures, risk management systems (financial and non-financial) and internal and external audit processes. A key benefit of an Audit Panel is that it provides independent assurance on key council activities in these areas.

Audit Panel (Independent Chair: Alison Flakemore)

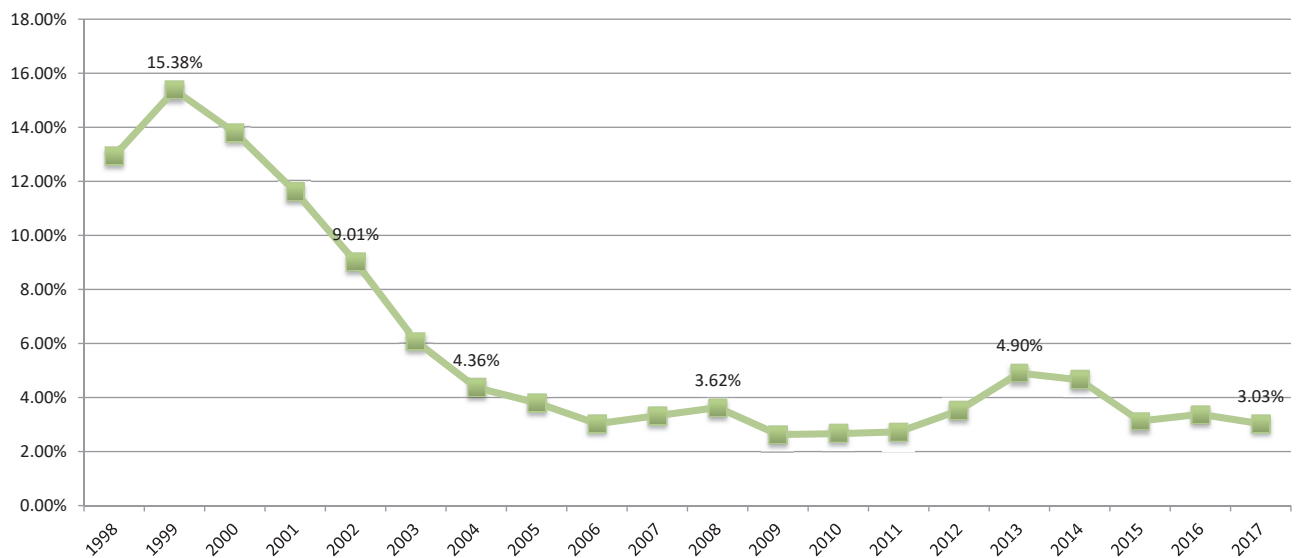
Financial Snapshot

FOR THE PERIOD ENDED 30 JUNE 2017

General Rate Loan Debt



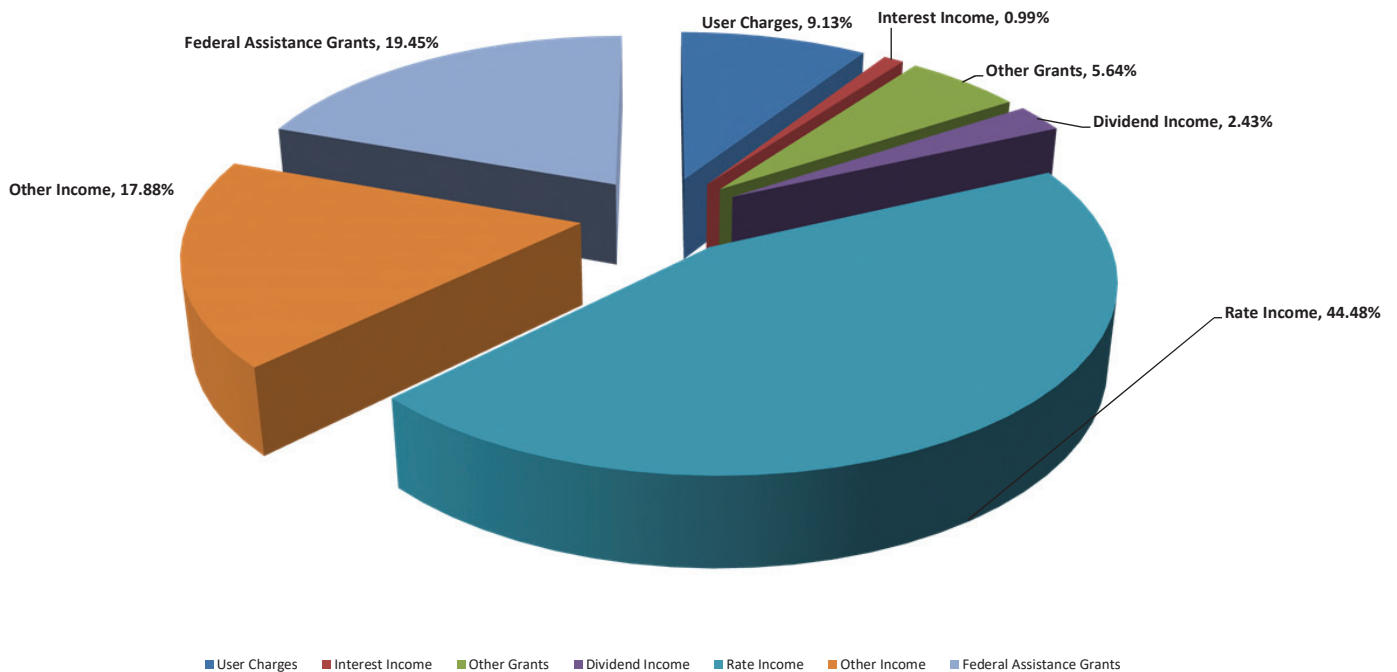
Outstanding Rate Debt



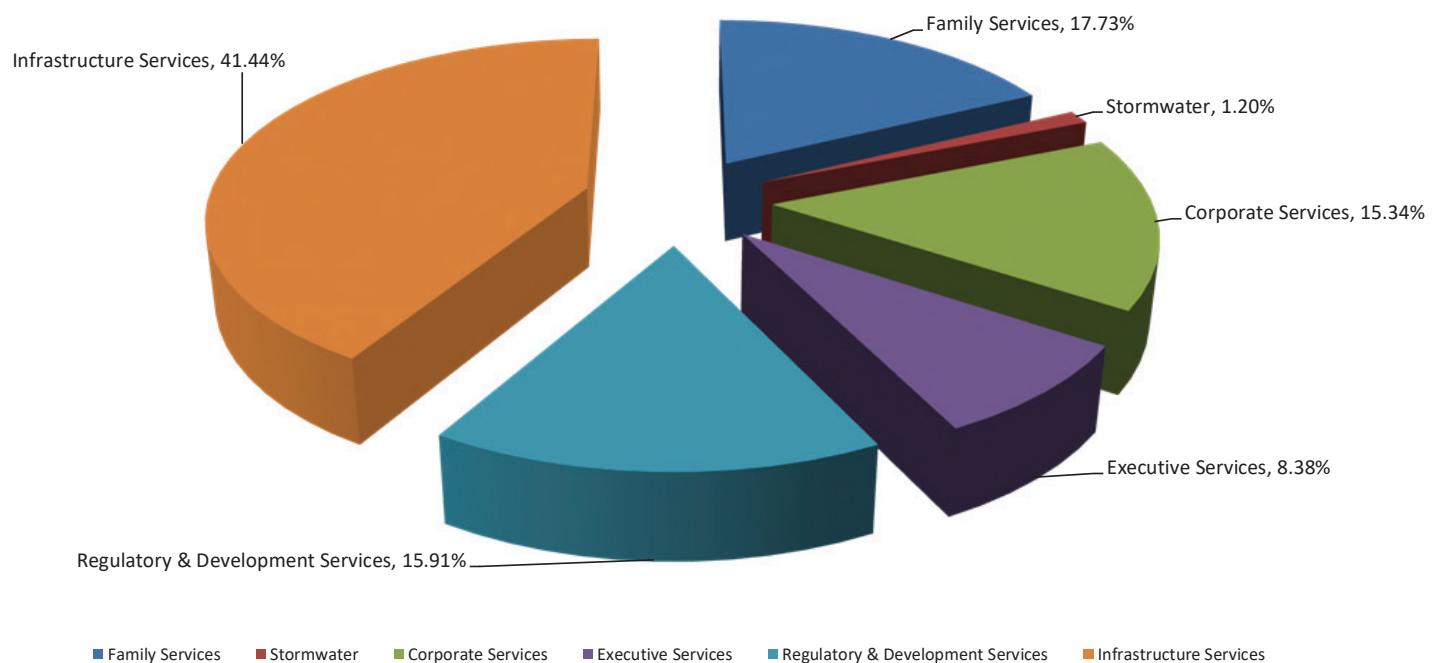
Financial Snapshot

FOR THE PERIOD ENDED 30 JUNE 2017

Actual Revenue Streams



Expenditure by Department



At a Glance

218 Building Applications Approved
321 Planning Applications Approved
43 Subdivision Applications Approved

DEVELOPMENT



3 CITIZENSHIP
CEREMONIES
PERFORMED



COMMUNITY

63,199
RECEIPTS
ISSUED



38

New Citizens
Welcomed to
our Country

CUSTOMER SERVICE



27,791

Customer
Service
Centre Visits

422

Resident
Welcome
Packs Issued



4003 DOGS
REGISTERED
COMPLIANCE



118 Special Plumbing Permits issued

47 Temporary Food registrations

176 Annual Food Business registrations



ENVIRONMENTAL HEALTH

\$978
AVERAGE
RATE



108,849

Website
Visits

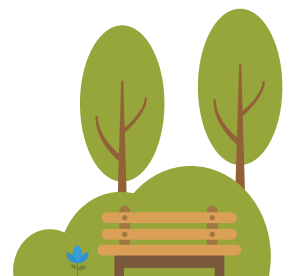
44 MEDIA
RELEASES
ISSUED

COMMUNICATIONS



10,795

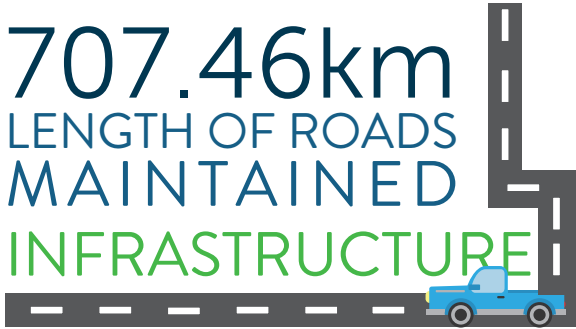
Rateable
Properties



REVENUE AND PROPERTY

At a Glance

707.46km
LENGTH OF ROADS
MAINTAINED
INFRASTRUCTURE



30

Briefing Notes
distributed to
Councillors

201

Council
Reports
Produced



GOVERNANCE

41,946

Visitor Information
Centre Attendees

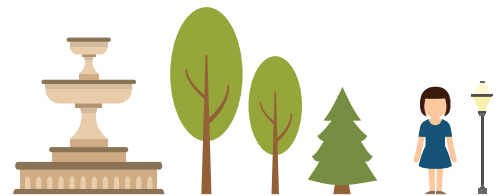


TOURISM

FAMILY SERVICES



28,650
CONSULTATIONS AT
MEDICAL CENTRES



WASTE



144,550

Hours of centre
based care provided

5,664

Tonnes of
waste sent to
landfill

5,332

Average monthly
transactions at
Waste Transfer
Stations

12
PARKS
MAINTAINED



13,912

Visits to Cygnet
Sports Centre

12,032

Visits to
Huonville Pool

23,120

Visits to
Port Huon Sports
& Aquatic Centre

24
RESERVES
MAINTAINED



52
GARDEN
AREAS
MAINTAINED

8.5km
WALKING
TRACKS
MAINTAINED



11
OVALS/SPORTS
FIELDS
MAINTAINED



RECREATION



Strategic Objective 1

A GREAT ENVIRONMENT

STRATEGIC REFERENCE 1.A LAND USE MANAGEMENT

Actions to achieve the strategic goal	Annual Report
<i>Emergency Management Unit</i>	
Review and update the Huon Valley Emergency Management Plan.....	→
Progress the development of a Community Recovery Plan.....	→
<i>Development Services Unit</i>	
Finalise the Huon Valley Interim Planning Scheme.....	→
Commence development of local planning provisions based on the Huon Valley Interim Planning Scheme as part of development of the Tasmanian Planning Scheme.....	→
Identify a strategic review program to support the development of Local Planning Provisions for the new Tasmanian Planning Scheme including of the Huon Valley Land Use Development Strategy, November, 2007 and the Huonville Ranelagh Structure Plan.....	→
<i>Natural Resource Management Unit</i>	
Provide advice to landholders and industry on management of natural resources.....	✓
Provide advice to Council on NRM matters.....	✓
Implement and commence review of the Huon Valley Weed Management Strategy 2013-2018.....	✓
Provide advice to landholders and industry on management of invasive species.....	✓
Participate in the D'Entrecasteaux/Huon Collaboration Program.....	✓
<i>Environmental Health Unit</i>	
Assess Special Plumbing Permit (SPP) applications in accordance with AS/NZS 1547:2012 and best practice guidelines.....	✓
Undertake inspections of Aerated Wastewater Treatment Systems (AWTS) units when prompted by quarterly AWTS service reports identifying issues with a particular system and audit against SPP.....	✓
Ensure Environmental Health advice and comment is provided on Development Applications where applicable.....	✓

LEGEND

→ Ongoing

✓ Completed

✗ Not Started

Strategic Objective 1

A GREAT ENVIRONMENT

STRATEGY REFERENCE 1.B

BUILD NETWORKS AND RELATIONSHIPS

Actions to achieve the strategic goal	Annual Report
Emergency Management Unit	
Development of a Huon Valley Recovery Plan	➔
Development Services Unit	
Finalise the Huon Valley Interim Planning Scheme	➔
Natural Resource Management Unit	
Provide advice to landholders and industry on management of natural resources	✓
Provide administrative support to the NRM Advisory Committee	✓
Provide advice to landholders and industry on management of invasive species	✓
Build engagement, education and awareness of the management of natural resources within local communities	✓
Participate in the D'Entrecasteaux/Huon Collaboration Program	✓
Support local environmental volunteer care groups	✓
Participate in the D'Entrecasteaux/Huon Collaboration Program	✓
Support local environmental volunteer care groups	✓
Technical Services Unit	
Respond to customer requests within KPI	✓

Strategic Objective 1

A GREAT ENVIRONMENT

STRATEGY REFERENCE 1.C ENCOURAGE, FACILITATE AND DIRECTLY INVEST

Actions to achieve the strategic goal

Annual Report

Natural Resource Management Unit

- Provide advice to landholders and industry on management of natural resources.....✓
- Implement and commence review of the Huon Valley Weed Management Strategy 2013-2018.....✓
- Provide advice to landholders and industry on management of invasive species.....✓

STRATEGY REFERENCE 1.D FACILITATE LEARNING, CREATIVITY AND INNOVATION

Actions to achieve the strategic goal

Annual Report

Emergency Management Unit

- Provide accommodation to facilitate first aid training for the community as required.....✓

Natural Resource Management

- Provide advice to landholders and industry on management of natural resources.....✓
- Provide advice to Council on NRM matters.....✓
- Provide advice to landholders and industry on management of invasive species.....✓
- Build engagement, education and awareness of the management of natural resources within local communities.....✓
- Participate in the D'Entrecasteaux/Huon Collaboration Program.....✓
- Support local environmental volunteer care groups.....✓

Waste Management Unit

- Develop and implement a new Huon Valley Waste Management Strategy.....➔

LEGEND

➔ Ongoing

✓ Completed

✗ Not Started

Strategic Objective 1

A GREAT ENVIRONMENT

STRATEGY REFERENCE 1.E MARKET AND COMMUNICATE TO ENCOURAGE ENGAGEMENT AND VOLUNTEERING

Actions to achieve the strategic goal	Annual Report
Regional Development Unit	
Continue the implementation of the Huon Valley Brand.....	X
Facilitate engagement on community related projects in accordance with Council's Community Engagement Framework.....	✓
Implementation of identified priorities for each township in accordance with Township Theme Books.....	X
Creation of streetscapes that enhance the social and economic value of the town.....	✓
Natural Resource Management Unit	
Build engagement, education and awareness of the management of natural resources within local communities.....	✓
Support local environmental volunteer care groups.....	✓
Environmental Health Unit	
Provide current and relevant environmental health advice to the community through media releases and Council's website.....	✓
Waste Management Unit	
Continue to develop and implement a community education program to encourage waste minimisation.....	✓

Strategic Objective 1

A GREAT ENVIRONMENT

STRATEGY REFERENCE 1.F GOVERN AND MANAGE WITH QUALITY INFORMATION, CONTEMPORARY PROCESS, RESPECT AND INCLUSION

Actions to achieve the strategic goal	Annual Report
Governance Unit	
Ensure all communication is accessible and timely.....	✓
Ensure Council's website is relevant, accurate and current.....	✓
Emergency Management Unit	
Information is effectively communicated during emergency events.....	✓
Regional Development Unit	
Facilitate engagement on community related projects in accordance with Council's Community Engagement Framework.....	✓
Development Services Unit	
Assessments of planning and building applications completed within statutory timeframes.....	✓
Assess development and other planning applications.....	→
Assessment of Engineering requirements associated with planning and building applications and crossover permits including sign off of required engineering works.....	→
Finalise the Huon Valley Interim Planning Scheme.....	→
Commence development of local planning provisions based on the Huon Valley Interim Planning Scheme as part of development of the Tasmanian Planning Scheme.....	→
Identify a strategic review program to support the development of Local Planning Provisions for the new Tasmanian Planning Scheme including the Huon Valley Land Use Development Strategy, November 2007, and the Huonville/Ranelagh Structure Plan.....	→
Provide Building Surveying Services to the community and maintain relevant building surveying accreditation.....	✓
Assess building and plumbing applications.....	✓

LEGEND

→ Ongoing

✓ Completed

✗ Not Started

Strategic Objective 1

A GREAT ENVIRONMENT

STRATEGY REFERENCE 1.F GOVERN AND MANAGE WITH QUALITY INFORMATION, CONTEMPORARY PROCESS, RESPECT AND INCLUSION

Actions to achieve the strategic goal	Annual Report
<i>Natural Resource Management Unit</i>	
Provide advice to landholders and industry on management of natural resources.....	✓
Provide advice to Council on NRM matters.....	✓
Provide administrative support to the NRM Advisory Committee.....	✓
Implement and commence review of the Huon Valley Weed Management Strategy 2013-2018.....	✓
Provide advice to landholders and industry on management of invasive species.....	✓
Build engagement, education and awareness of the management of natural resources within local communities.....	✓

LEGEND

→ Ongoing

✓ Completed

✗ Not Started

Strategic Objective 2

A PROSPEROUS, RESILIENT ECONOMY

STRATEGY REFERENCE 2.A LAND USE MANAGEMENT

Actions to achieve the strategic goal	Annual Report
Development Services Unit	
Identify a strategic review program to support the development of Local Planning Provisions for the new Tasmanian Planning Scheme including of the Huon Valley Land Use Development Strategy, and the Huonville Ranelagh Structure Plan.....	→
Natural Resource Management Unit	
Provide advice to landholders and industry on management of natural resources.....	✓
Implement and commence review of the Huon Valley Weed Management Strategy 2013-2018.....	✓
Provide advice to landholders and industry on management of invasive species.....	✓
Technical Services Unit	
Develop shovel ready projects ready for grant opportunities.....	✓
Property Management Unit	
Encourage local input and management of community facilities.....	✓

STRATEGY REFERENCE 2.B BUILD NETWORKS AND RELATIONSHIPS

Actions to achieve the strategic goal	Annual Report
Regional Development Unit	
Continue the implementation of the Huon Valley Economic Development Strategy 2015-2020.....	✓
Continue the implementation of the Huon Valley Art Cooperative Initiative.....	✓

Strategic Objective 2

A PROSPEROUS, RESILIENT ECONOMY

STRATEGY REFERENCE 2.B LAND USE MANAGEMENT

Actions to achieve the strategic goal	Annual Report
<i>Regional Development Unit (continued)</i>	
Support and facilitate any investment and/or development interest with the Council's regulatory and development processes to encourage development to proceed.....	✓
Establish a suitable governance model for overseeing the future progress of the Huon Valley Brand – including the formation of a Brand Ambassador network	X
Facilitate engagement on community related projects in accordance with Council's Community Engagement Framework.....	✓
<i>Natural Resource Management Unit</i>	
Provide advice to landholders and industry on management of natural resources.....	✓
Provide administrative support to the NRM Advisory Committee.....	✓
Provide advice to landholders and industry on management of invasive species.....	✓
Participate in the D'Entrecasteaux/Huon Collaboration Program.....	✓

Strategic Objective 2

A PROSPEROUS, RESILIENT ECONOMY

STRATEGY REFERENCE 2.C

ENCOURAGE, FACILITATE AND DIRECTLY INVEST

Actions to achieve the strategic goal	Annual Report
Regional Development Unit	
Continue the implementation of the Huon Valley Economic Development Strategy 2015-2020	✓
Support and facilitate any investment and/or development interest with the Council's regulatory and development processes to encourage development to proceed	✓
Seek investment and development with regard to the expansion of the commercial area of Huonville – with emphasis on the establishment of a second major supermarket chain, multifunctional intergenerational facility and transit centre	✓
Consider the development of a regional prospectus that introduces and promotes the Huon Valley's strengths, advantages and opportunities for attracting new business development, tourism and residential migration	X
Natural Resource Management Unit	
Provide advice to landholders and industry on management of natural resources	✓
Implement and commence review of the Huon Valley Weed Management Strategy 2013-2018	✓
Provide advice to landholders and industry on management of invasive species	✓
Participate in the D'Entrecasteaux/Huon Collaboration Program	✓
Property Management Unit	
Work with Hall Management Committees to improve facilities as outlined in Asset Management plans	➔
Recreation Unit	
Progress Port Huon Sports Centre business plan	X
Children's Services Unit	
Continue to provide a broad range of early learning and care options throughout the Huon Valley	✓

Strategic Objective 2

A PROSPEROUS, RESILIENT ECONOMY

STRATEGY REFERENCE 2.D

FACILITATE LEARNING, CREATIVITY AND INNOVATION

Actions to achieve the strategic goal

Annual Report

Regional Development Unit

Continue the implementation of the
Huon Valley Economic Development Strategy 2015-2020 ✓

Consider the development of a regional prospectus
that introduces and promotes the Huon Valley's strengths,
advantages and opportunities for attracting new business development,
tourism and residential migration X

Natural Resource Management Unit

Provide advice to landholders and industry on
management of natural resources ✓

Implement and commence review of the
Huon Valley Weed Management Strategy 2013-2018 ✓

Provide advice to landholders and industry on
management of invasive species ✓

Build engagement, education and awareness of the
management of natural resources within local communities ✓

Participate in the D'Entrecasteaux/Huon Collaboration Program ✓

Children's Services Unit

Continue to provide a broad range of early learning
and care options throughout the Huon Valley ✓

Develop a strategy for integration of family services
programs to support families and the early years X

Strategic Objective 3

CAPABLE AND PRODUCTIVE PEOPLE AND ASSETS

STRATEGY REFERENCE 3.A LAND USE MANAGEMENT

Actions to achieve the strategic goal	Annual Report
<i>Regional Development Unit</i>	
Continue the implementation of the Huon Valley Economic Development Strategy 2015-2020	✓
Seek investment and development with regard to the expansion of the commercial area of Huonville – with emphasis on the establishment of a second major supermarket chain, multifunctional intergenerational facility and transit centre	✓
Support and facilitate any investment and/or development interest with the Council's regulatory and development processes to encourage development to proceed	✓
Participate in the Keep Australia Beautiful Awards	✓
<i>Natural Resource Management Unit</i>	
Provide advice to landholders and industry on management of natural resources	✓
Implement and commence review of the Huon Valley Weed Management Strategy 2013-2018	✓
Provide advice to landholders and industry on management of invasive species	✓

Strategic Objective 3

CAPABLE AND PRODUCTIVE PEOPLE AND ASSETS

STRATEGY REFERENCE 3.B

BUILD NETWORKS AND RELATIONSHIPS

Actions to achieve the strategic goal	Annual Report
<i>Regional Development Unit</i>	
Facilitate engagement on community related projects in accordance with Council's Community Engagement Framework.....	✓
Collaboration between all areas of Council and the community to enable delivery of community related projects (including the successful implementation of the Township Theme project).....	✓
Maintain a database of community groups.....	✓
Coordinate the Council's annual Community Grants program.....	X
Coordinate Australia Day event and associated award ceremonies.....	✓
Coordinate regular Citizenship ceremonies.....	✓
Participate in the Keep Australia Beautiful Awards.....	✓
<i>Natural Resource Management Unit</i>	
Provide advice to landholders and industry on management of natural resources.....	✓
Provide advice to landholders and industry on management of invasive species.....	✓
Participate in the D'Entrecasteaux/Huon Collaboration Program.....	✓
<i>Waste Management Unit</i>	
Participate in the Regional Waste Group.....	✓
<i>Family Services</i>	
Plan and prepare a project proposal for a multifunctional intergenerational facility for the Huon Valley.....	X
Participate on the LINC Management Advisory Board.....	✓
Develop and implement new services and undertaken health promotion activities to meet need in accordance with available funding.....	✓

Strategic Objective 3

CAPABLE AND PRODUCTIVE PEOPLE AND ASSETS

STRATEGY REFERENCE 3.B

BUILD NETWORKS AND RELATIONSHIPS

Actions to achieve the strategic goal	Annual Report
Children's Services Unit	
Continue to provide a broad range of early learning and care options throughout the Huon Valley.....	✓
Work collaboratively with local schools, early learning programs, playgroups and Launch into Learning programs.....	✓
Develop a strategy for integration of family services programs to support families and the early years.....	X
Rural Health Unit	
Identify areas of need and gaps in service delivery and introduce programs to address need subject to available funding.....	✓
Support varied social and recreational opportunities for young people.....	✓
Deliver the Mobile Youth Space project in accordance with grant funding guidelines.....	✓
Deliver services and activities for seniors that keep them connected to, and active members of, their community.....	✓
Develop and implement the approved Rural Primary Health Services Service Delivery Plan.....	✓
Work with key agencies to develop and deliver health promotion and disease prevention activities and events.....	✓
Provide administrative support to Council's Positive Ageing Committee.....	✓
Develop a strategy for the integration of Family Services programs taking into consideration of Rural Health Needs.....	X
Rural Health / Youth Units	
Provide health education to young people regarding youth health issues.....	✓
Medical Services Unit	
Maintain the Dover medical residence, unit and rural teaching site for the provision of medical and allied health professionals and students.....	✓
Education Unit	
Promote a foundation of lifelong learning beginning with the provision of early childhood learning opportunities in the Huon Valley.....	✓

LEGEND

→ Ongoing

✓ Completed

X Not Started

Strategic Objective 3

CAPABLE AND PRODUCTIVE PEOPLE AND ASSETS

STRATEGY REFERENCE 3.C

ENCOURAGE, FACILITATE AND DIRECTLY INVEST

Actions to achieve the strategic goal	Annual Report
Emergency Management Unit	
Maintain the capacity to operate evacuation centres.....	✓
Regional Development Unit	
Continue the implementation of the Huon Valley Economic Development Strategy 2015-2020.....	✓
Continue the implementation of the Huon Valley Arts and Heritage Strategy and Action Plan 2012-2017.....	✓
Support and facilitate any investment and/or development interest with the Council's regulatory and development processes to encourage development to proceed.....	✓
Consider the development of a regional prospectus that introduces and promotes the Huon Valley's strengths, advantages and opportunities for attracting new business development, tourism and residential migration.....	X
Continue the implementation of the Huon Valley Brand.....	X
Work collaboratively to implement initiatives identified through the Huon Valley Art Cooperative initiative.....	✓
Development Services Unit	
Work with the Economic Development Unit to facilitate the business community in the establishment of new business or operation expansion.....	✓
Natural Resource Management Unit	
Provide advice to landholders and industry on management of natural resources.....	✓
Implement and commence review of the Huon Valley Weed Management Strategy 2013-2018.....	✓
Provide advice to landholders and industry on management of invasive species.....	✓
Participate in the D'Entrecasteaux/Huon Collaboration Program.....	✓
Support local environmental volunteer care groups.....	✓
Environmental Health	
Provide media releases, when appropriate, on environmental health and public health matters to the community for educational purposes.....	✓

Strategic Objective 3

CAPABLE AND PRODUCTIVE PEOPLE AND ASSETS

STRATEGY REFERENCE 3.C

ENCOURAGE, FACILITATE AND DIRECTLY INVEST

Actions to achieve the strategic goal	Annual Report
Waste Management Unit	
Develop and implement a new Waste Management Strategy.....	→
Continue to operate Southbridge Re-Use Shop and investigate opportunities for expansion of services and for other Re-Use Shops within the Valley.....	✓
Continue to provide a kerbside collection service and continually explore options to expand this service.....	✓
Construction of comingled recycling drop bay at the Geeveston Waste Transfer Station.....	✓
Undertake testing, reporting and maintenance on the former Cygnet landfill site and Geeveston as required to meet requirements of Environmental Protections Notices (EPNs).....	✓
Property Management Unit	
Implement Building Asset Management Renewal schedule.....	→
Technical Services Unit	
Refine Asset Management inspection practices to improve condition of asset base.....	→
Align Asset Management Schedules with Huon Valley Brand and Township Theme books.....	X
Seal bridge approaches/junctions.....	✓
Replace bridges as per Asset Management Plans.....	✓
Progress development of Huonville stormwater project.....	→
Review Asset Management Plans.....	→
Identify strategic focus areas and work in Asset Management Plans and capital expenditure where possible.....	X
Parks and Reserves Unit	
Review Walking Track Strategy and update.....	X
Road Maintenance Unit	
Monitor response times (roads).....	✓

LEGEND

→ Ongoing

✓ Completed

X Not Started

Strategic Objective 3

CAPABLE AND PRODUCTIVE PEOPLE AND ASSETS

STRATEGY REFERENCE 3.C

ENCOURAGE, FACILITATE AND DIRECTLY INVEST

Actions to achieve the strategic goal	Annual Report
Construction and Town Services Unit	
Implement Asset Management Renewal Plans.....	✓
Recreation Unit	
Progress implementation of Huonville Recreation Master Plan.....	✓
Continue working with sporting clubs to achieve agreed outcomes/joint projects.....	✓
Continue working with Marine Advisory Board to implement the Marine Strategy.....	✓
Family Services	
Plan and prepare a project proposal for a multifunctional intergenerational facility for the Huon Valley.....	X
Develop and implement new services and undertake health promotion activities to meet need in accordance with available funding.....	✓
Family Services / Rural Health Unit	
Coordinate the Gearing Up Learner Driver Mentor program to enable disadvantaged learner drivers to obtain their provisional driving licence.....	✓
Children's Services Unit	
Continue to provide a broad range of early learning and care options throughout the Huon Valley.....	✓
Develop a strategy for the integration of Family Services programs supporting families and the early years.....	X
Rural Health Unit	
Work with key agencies to develop and deliver health promotion and disease prevention.....	✓
Deliver a range of health and education, health promotion and preventative health activities and events.....	✓
Deliver the Mobile Youth Space project in accordance with grant funding guidelines.....	✓
Identify areas of need and gaps in service delivery and introduce programs to address need subject to available funding.....	✓
Maintain management and operation of retirement villages.....	✓

Strategic Objective 3

CAPABLE AND PRODUCTIVE PEOPLE AND ASSETS

STRATEGY REFERENCE 3.C

ENCOURAGE, FACILITATE AND DIRECTLY INVEST

Actions to achieve the strategic goal	Annual Report
<i>Rural Health Unit (Continued)</i>	
Support varied social and recreational opportunities for young people.....	✓
Deliver services and activities for seniors that keep them connected to, and active members of, their community.....	✓
Develop and implement the approved Rural Primary Health Services Service Delivery Plan.....	✓
Provide administrative support to the Council's Positive Ageing Committee.....	✓
Develop a strategy for integration of family services programs to support the Rural Health needs.....	X
Continue to work with key agencies in the realm of health promotion and disease prevention to ensure community needs are met.....	✓
<i>Rural Health / Youth Units</i>	
Provide health education opportunities to young people regarding youth health issues.....	✓
Develop a strategy for the integration of Family Services programs including consideration and needs of young people (13-25 years).....	X
Implement programs aiming to increase the health and wellbeing of young people 13-25 years residing in the Huon Valley.....	✓
<i>Medical Services Unit</i>	
Maintain the Dover medical residence, unit and rural teaching site for the provision of medical and allied health professionals and students.....	✓

Strategic Objective 3

CAPABLE AND PRODUCTIVE PEOPLE AND ASSETS

STRATEGY REFERENCE 3.D

FACILITATE LEARNING, CREATIVITY AND INNOVATION

Actions to achieve the strategic goal

Annual Report

Regional Development Unit

Continue the implementation of the Huon Valley Economic Development Strategy 2015-2020	✓
Continue the implementation of the Huon Valley Arts and Heritage Strategy and Action Plan 2012-2017	✓
Support and facilitate any investment and/or development interest with the Council regulatory and development processes to encourage development to proceed	✓
Continue to investigate funding opportunities to pursue a partnership with Sports Marketing Australia aimed at attracting local and national sporting programs and events to the Huon Valley	X
Work collaboratively to implement initiatives identified through the Huon Valley Art Cooperative Initiative	✓

Natural Resource Management Unit

Provide advice to landholders and industry on management of natural resources	✓
Implement and commence review of the Huon Valley Weed Management Strategy 2013-2018	✓
Provide advice to landholders and industry on management of invasive species	✓
Build engagement, education and awareness of the management of natural resources within local communities	✓
Participate in the D'Entrecasteaux/Huon Collaboration Program	✓

Waste Management Unit

Continue to develop and implement a community education program to encourage waste minimisation	✓
---	---

Family Services

Participate on the LINC Management Advisory Board	
Develop and implement new services and undertake health promotion activities to meet need in accordance with available funding	✓
Plan and prepare a project proposal for a multifunctional intergenerational facility for the Huon Valley	X

LEGEND

→ Ongoing

✓ Completed

X Not Started

Strategic Objective 3

CAPABLE AND PRODUCTIVE PEOPLE AND ASSETS

STRATEGY REFERENCE 3.D

FACILITATE LEARNING, CREATIVITY AND INNOVATION

Actions to achieve the strategic goal

Annual Report

Family Services / Rural Health Unit

Coordinate the Gearing Up Learner Driver Mentor program to enable disadvantaged learner drivers to obtain their provisional driving licence.....✓

Children's Services Unit

Continue to provide a broad range of early learning and care options throughout the Huon Valley.....✓

Work collaboratively with local schools, early learning programs, playgroups and Launch into Learning programs.....✓

Develop a strategy for the integration of family services programs including consideration and support of families and the early years.....X

Rural Health Unit

Identify areas of need and gaps in service delivery and introduce programs to address need subject to available funding.....✓

Support varied social and recreational opportunities for young people.....✓

Deliver the Mobile Youth Space project in accordance with grant funding guidelines.....✓

Deliver services and activities for seniors that keep them connected to, and active members of their community.....✓

Develop and implement the approved Rural Primary Health Services Service Delivery Plan.....✓

Work with key agencies to develop and deliver health promotion and disease prevention.....✓

Deliver a range of health and education, health promotion and preventative health activities.....✓

Support the Council's Positive Ageing Committee.....✓

Develop a strategy for the integration of Family Services programs including consideration of Rural Area Health needs.....X

Continue to work with key agencies in the realm of health promotion and disease prevention to ensure community needs are met.....✓

Strategic Objective 3

CAPABLE AND PRODUCTIVE PEOPLE AND ASSETS

STRATEGY REFERENCE 3.D

FACILITATE LEARNING, CREATIVITY AND INNOVATION

Actions to achieve the strategic goal	Annual Report
Rural Health / Youth Services Units	
Provide health education opportunities to young people regarding youth health issues.....	✓
Develop a strategy for the integration of Family Services programs including consideration and needs of young people (13-25 years).....	X
Implement programs aiming to increase the health and wellbeing of young people 13-25 years residing in the Huon Valley.....	✓
Medical Services Unit	
Maintain the Dover medical residence, unit and rural teaching site for the provision of medical and allied health professionals and students.....	✓
Education Unit	
Promote a foundation of lifelong learning beginning with the provision of early childhood learning opportunities in the Huon Valley.....	✓
Promote partnerships between community and education providers, in particular the Huon LINC.....	X

Strategic Objective 3

CAPABLE AND PRODUCTIVE PEOPLE AND ASSETS

STRATEGY REFERENCE 3.E MARKET AND COMMUNICATE TO ENCOURAGE ENGAGEMENT AND VOLUNTEERING

Actions to achieve the strategic goal

Annual Report

Governance Unit

Undertake a range of community communications techniques that provide timely information in relation to events that reach a diverse audience in a meaningful way ✓

Regional Development Unit

Continue the implementation of the Huon Valley Economic Development Strategy 2015-2020 ✓

Continue the implementation of the Huon Valley Arts and Heritage Strategy and Action Plan 2012-2017 ✓

Continue to investigate funding opportunities to pursue a partnership with Sports Marketing Australia aimed at attracting local and national sporting programs and events to the Huon Valley X

Work collaboratively to implement initiatives identified through the Huon Valley Art Cooperative initiative ✓

Develop a Volunteer Strategy X

Implementation of identified priorities from Council's Volunteer Strategy X

Facilitate engagement on community related projects in accordance with Council's Community Engagement Framework ✓

Collaboration between all areas of Council and the community to enable delivery of community related projects (including the successful implementation of the Township Theme project) X

Maintain a database of community groups ✓

Coordinate the Council's annual Community Grants program ✓

Coordinate Australia Day event and associated award ceremonies ✓

Coordinate regular Citizenship ceremonies ✓

Participate in the Keep Australia Beautiful Awards ✓

Develop a Community Events Plan that is inclusive of the community X

Implementation of identified priorities from the Community Events Plan X

Implementation of identified priorities for each township in accordance with Township Theme Books X

Creation of streetscapes that enhance the social and economic value of towns ✓

Strategic Objective 3

CAPABLE AND PRODUCTIVE PEOPLE AND ASSETS

STRATEGY REFERENCE 3.E MARKET AND COMMUNICATE TO ENCOURAGE ENGAGEMENT AND VOLUNTEERING

Natural Resource Management Unit

Build engagement, education and awareness of the management of natural resources within local communities.....✓

Waste Management Unit

Create and distribute Waste Management Guide to promote recycling and waste diversion.....✓

Continue to develop and implement a community education program to encourage waste minimisation.....✓

Family Services

Develop and implement new services and undertaken health promotion activities to meet needs in accordance with available funding.....✓

Family Services

Plan and prepare a project proposal for a multifunctional intergenerational facility for the Huon Valley.....X

Rural Health Unit

Identify areas of need and gaps in service delivery and introduce programs to address need subject to available funding.....✓

Deliver services and activities for seniors that keep them connected to, and active members of their community.....✓

Provide administrative support to the Council's Positive Ageing Committee.....✓

Develop a strategy for the integration of Family Services programs including consideration of rural area health needs.....X

Environmental Health Unit

Assessment of new food premises.....✓

Strategic Objective 3

CAPABLE AND PRODUCTIVE PEOPLE AND ASSETS

STRATEGY REFERENCE 3.F

GOVERN AND MANAGE WITH QUALITY INFORMATION, CONTEMPORARY PROCESS, RESPECT AND INCLUSION

Actions to achieve the strategic goal

Annual Report

Regional Development Unit

- Support and facilitate any investment and/or development interest with the Council's regulatory and development processes to encourage development to proceed.....✓
- Establish clear quality control criteria for retaining quality assurance with those producers, products and services that engage with and leverage from the Huon Valley Brand.....X
- Implement regular monitoring processes for ensuring quality assurance measures are adhered to when used under the Huon Valley Brand.....X
- Establish a suitable governance model for overseeing the future progress of the Huon Valley Brand – including the formation of a Brand Ambassador network.....X

Natural Resource Management Unit

- Provide advice to landholders and industry on management of natural resources.....✓
- Provide advice to landholders and industry on management of invasive species.....✓

Asset Management Unit

- Review of Asset Management Plans.....X
- Align Council strategies with Asset Management Plans where possible.....➔

Property Management Unit

- Identify buildings suitability for mixed use activities.....X

Rural Health / Youth Units

- Continue to support the Youth Advisory Committee.....✓

Strategic Objective 4

COMMUNITY WELLBEING AND LIVEABILITY

STRATEGY REFERENCE 4.A LAND USE MANAGEMENT

Actions to achieve the strategic goal	Annual Report
<i>Natural Resource Management Unit</i>	
Provide advice to Council on NRM matters.....	✓
<i>Regional Development Unit</i>	
Participate in the Keep Australia Beautiful Awards.....	✓

STRATEGY REFERENCE 4.B BUILD NETWORKS AND RELATIONSHIPS

Actions to achieve the strategic goal	Annual Report
<i>Governance Unit</i>	
Facilitate the promotion of good news stories from Council to the local media and community.....	✓
<i>Regional Development Unit</i>	
Continue the implementation of the Huon Valley Economic Development Strategy 2015-2020.....	✓
Continue the implementation of the Huon Valley Arts and Heritage Strategy and Action Plan 2012-2017.....	✓
Support the Arts and Heritage Advisory Committee.....	✓
Support the Economic Development Advisory Committee.....	✓
Support the Huon and Channel Tourism Promotion Reference Group.....	✓
Establish a suitable governance model for overseeing the future progress of the Huon Valley Brand – including the formation of a Brand Ambassador network.....	✓
Collaboration between all areas of Council and the community to enable delivery of community related projects (including the successful implementation of the Township Theme project).....	X
Implementation of identified priorities for each township in accordance with Township Theme Books.....	X
Creation of streetscapes that enhance the social and economic value of towns.....	X
Coordinate Australia Day event and associated award ceremonies.....	✓
Coordinate regular Citizenship ceremonies.....	✓
Develop a Community Events Plan that is inclusive of the community.....	X
Implementation of identified priorities from the Community Events Plan.....	X

LEGEND

➔ Ongoing

✓ Completed

X Not Started

Strategic Objective 4

COMMUNITY WELLBEING AND LIVEABILITY

STRATEGY REFERENCE 4.B BUILD NETWORKS AND RELATIONSHIPS

Actions to achieve the strategic goal	Annual Report
Emergency Management Unit	
Maintain networks with key stakeholders, e.g. Bureau of Meteorology, State Government agencies and local service providers.....	✓
Network with Emergency Service organisations within the Huon Valley to improve and support emergency services volunteer membership.....	✓
Support the Emergency Services by facilitating the operation of the Huon Valley Emergency Services Unit.....	✓
Natural Resource Management Unit	
Provide advice to landholders and industry on management of natural resources.....	✓
Provide administrative support to the NRM Advisory Committee.....	✓
Provide advice to landholders and industry on management of invasive species.....	✓
Support local environmental volunteer care groups.....	✓
Family Services	
Participate on the LINC Management Advisory Board.....	✓
Develop and implement new services and undertake health promotion activities to meet need in accordance with available funding.....	✓
Plan and prepare a project proposal for a multifunctional intergenerational facility for the Huon Valley.....	X
Family Services / Medical Services Unit	
Plan and prepare a project proposal for a purpose built Dover Medical Centre.....	X
Children's Services Unit	
Continue to provide a broad range of early learning and care options throughout the Valley.....	✓
Develop a strategy for the integration of Family Services programs supporting families and the early years.....	X
Rural Health Unit	
Identify areas of need and gaps in service delivery and introduce programs to address need subject to available funding.....	✓
Support varied social and recreational opportunities for young people.....	✓
Deliver the Mobile Youth Space project in accordance with grant funding guidelines.....	✓

LEGEND

➔ Ongoing

✓ Completed

X Not Started

Strategic Objective 4

COMMUNITY WELLBEING AND LIVEABILITY

STRATEGY REFERENCE 4.B

BUILD NETWORKS AND RELATIONSHIPS

Actions to achieve the strategic goal	Annual Report
<i>Rural Health Unit (continued)</i>	
Deliver services and activities for seniors that keep them connected to, and active members of their community.....	✓
Develop and implement the approved Rural Primary Health Services Service Delivery Plan.....	✓
Work with key agencies to develop and deliver health promotion and disease prevention.....	✓
Deliver a range of health and education, health promotion and preventative health activities.....	✓
Provide administrative support to the Council's Positive Ageing Committee.....	✓
Continue to support Council's Access Advisory Committee.....	✓
Develop a strategy for the integration of Family Services programs taking into consideration of Rural Health Needs.....	X
Continue participation on the relevant health related Committees.....	✓
Continue to develop and maintain close working relationships with General Practitioners, allied health professionals and other service providers to ensure the community has access to quality and efficient health care services.....	✓
Continue to work with key agencies in the realm of health promotion and disease prevention to ensure community needs are met.....	✓
<i>Rural Health / Youth Services Units</i>	
Provide health education opportunities to young people regarding youth health issues.....	✓
<i>Medical Services Unit</i>	
Maintain the Dover medical residence, unit and rural teaching site for the provision of medical and allied health professionals and students.....	✓
Identify and pursue funding opportunities to construct a new medical centre at Dover.....	✓
Develop an attraction and retention strategy for General Practitioners and allied health professionals that address the range and coverage of service needs.....	✓
Work with recruitment agencies to identify potential locums or additional doctors to engage as and when service demand requires.....	✓
Work closely with existing doctors to encourage the sustainable delivery of medical services for the Geeveston, Dover and Cygnet communities.....	✓
Identify potential sites and plan for the construction of a new medical centre in Dover.....	X

Strategic Objective 4

COMMUNITY WELLBEING AND LIVEABILITY

STRATEGY REFERENCE 4.C

ENCOURAGE, FACILITATE AND DIRECTLY INVEST

Actions to achieve the strategic goal	Annual Report
Governance Unit	
Develop promotional material to promote Council's business and events.....	✓
Development of Marketing Plans.....	X
Emergency Management Unit	
Maintain the capacity to operate evacuation centres.....	✓
Natural Resource Management Unit	
Participate in the D'Entrecasteaux/Huon Collaboration Program.....	✓
Support local environmental volunteer care groups.....	✓
Environmental Health Unit	
Develop and implement the School Based Immunisation Program to schools within the municipal area.....	✓
Parks and Reserves Unit	
Provide and maintain community space to celebrate community events.....	✓
Family Services	
Develop and implement new services and undertake health promotion activities to meet need in accordance with available funding.....	✓
Plan and prepare a project proposal for a multifunctional intergenerational facility for the Huon Valley.....	X
Family Services / Rural Health Unit	
Coordinate the Gearing Up Learner Driver Mentor program to enable disadvantaged learner drivers to obtain their provisional driving licence.....	✓
Family Services / Medical Services Unit	
Plan and prepare a project proposal for a purpose built Dover Medical Centre.....	X
Children's Services Unit	
Continue to provide a broad range of early learning and care options throughout the Valley.....	✓
Develop a strategy for the integration of Family Services programs supporting families and the early years.....	X

LEGEND

➔ Ongoing

✓ Completed

X Not Started

Strategic Objective 4

COMMUNITY WELLBEING AND LIVEABILITY

STRATEGY REFERENCE 4.C

ENCOURAGE, FACILITATE AND DIRECTLY INVEST

Actions to achieve the strategic goal

Annual Report

Rural Health Unit

Identify areas of need and gaps in service delivery and introduce programs to address needs subject to available funding	✓
Maintain management and operation of retirement villages	✓
Facilitate links with existing recreational and social programs provided by other service providers in the Huon Valley	✓
Support varied social and recreational opportunities for young people	✓
Deliver the Mobile Youth Space project in accordance with grant funding guidelines	✓
Deliver services and activities for seniors that keep them connected to, and active members of their community	✓
Develop and implement the approved Rural Primary Health Services Service Delivery Plan	✓
Work with key agencies to develop and deliver health promotion and disease prevention	✓
Deliver a range of health and education, health promotion and preventative health activities	✓
Provide administrative support to the Council's Positive Ageing Committee	✓
Progress with the staged upgrade of the existing units at Cygnet, Dover and Geeveston in accordance with the Council's asset replacement program	✓
Proceed with the development of additional retirement village units in accordance with approved plans	X
Continue to work with key agencies in the realm of health promotion and disease prevention to ensure community needs are met	✓
Develop a strategy for the integration of Family Services programs taking into consideration of Rural Health Needs	X

Rural Health / Youth Services Units

Provide health education opportunities young people regarding youth health issues	✓
Develop a strategy for the integration of Family Services programs including consideration and needs of young people (13-25 years)	X

LEGEND

➔ Ongoing

✓ Completed

X Not Started

Strategic Objective 4

COMMUNITY WELLBEING AND LIVEABILITY

STRATEGY REFERENCE 4.C

ENCOURAGE, FACILITATE AND DIRECTLY INVEST

Actions to achieve the strategic goal

Annual Report

Medical Services Unit

Maintain the Dover medical residence, unit and rural teaching site for the provision of medical and allied health professionals and students.....	✓
Identify and pursue funding opportunities to construct a new medical centre at Dover.....	✓
Develop an attraction and retention strategy for General Practitioners and allied health professionals that address the range and coverage of service needs.....	✓
Work with recruitment agencies to identify potential locums or additional doctors to engage as and when service demand requires.....	✓
Work closely with existing doctors to encourage the sustainable delivery of medical services for the Geeveston, Dover and Cygnet communities.....	✓
Identify potential sites and plan for the construction of a new medical centre in Dover.....	X

STRATEGY REFERENCE 4.D

FACILITATE LEARNING, CREATIVITY AND INNOVATION

Actions to achieve the strategic goal

Annual Report

Regional Development Unit

Continue the implementation of the Huon Valley Economic Development Strategy 2015-2020.....	✓
Continue the implementation of the Huon Valley Arts and Heritage Strategy and Action Plan 2012-2017.....	✓
Support the sustainable operation of the Huon Valley Visitor Centre.....	✓
Develop and implement the endorsed marketing plan for the Huon Valley Brand to ensure effective promotion of the Huon Valley is maintained.....	X
Work collaboratively to implement initiatives identified through the Huon Valley Art Cooperative initiative.....	✓
Continue to investigate funding opportunities to pursue a partnership with Sports Marketing Australia aimed at attracting local and national sporting programs and events to the Huon Valley.....	X
Develop a Community Events Plan that is inclusive of the community.....	X
Implementation of identified priorities from the Community Events Plan.....	X

LEGEND

➔ Ongoing

✓ Completed

X Not Started

Strategic Objective 4

COMMUNITY WELLBEING AND LIVEABILITY

STRATEGY REFERENCE 4.D

FACILITATE LEARNING, CREATIVITY AND INNOVATION

Actions to achieve the strategic goal

Annual Report

Emergency Management Unit

Provide accommodation where possible to facilitate First Aid training for the community.....✓

Natural Resource Management Unit

Provide advice to landholders and industry on management of natural resources.....✓

Implement and commence review of the Huon Valley Weed Management Strategy 2013-2018.....✓

Provide advice to landholders and industry on management of invasive species.....✓

Build engagement, education and awareness of the management of natural resources within local communities.....✓

Support local environmental volunteer care groups.....✓

Environmental Health Unit

Provide Health Education and Promotion as per the Environmental Health Plan.....X

Provide training programs and targeted education to priority community groups (such as child care centres) on food handling practices, standards and legislative requirements.....✓

Family Services

Participate on the LINC Management Advisory Board.....✓

Develop and implement new services and undertake health promotion activities to meet need in accordance with available funding.....✓

Plan and prepare a project proposal for a multifunctional intergenerational facility for the Huon Valley.....X

Family Services / Rural Health Unit

Coordinate the Gearing Up Learner Driver Mentor program to enable disadvantaged learner drivers to obtain their provisional driving licence.....✓

Children's Services Unit

Continue to provide a broad range of early learning and care options throughout the Huon Valley.....✓

LEGEND

➔ Ongoing

✓ Completed

X Not Started

Strategic Objective 4

COMMUNITY WELLBEING AND LIVEABILITY

STRATEGY REFERENCE 4.D

FACILITATE LEARNING, CREATIVITY AND INNOVATION

Actions to achieve the strategic goal

Annual Report

Rural Health Unit

Identify areas of need and gaps in service delivery and introduce programs to address need subject to available funding	✓
Support varied social and recreational opportunities for young people	✓
Deliver the Mobile Youth Space project in accordance with grant funding guidelines	✓
Deliver services and activities for seniors that keep them connected to, and active members of, their community	✓
Develop and implement the approved Rural Primary Health Services Service Delivery Plan	✓
Work with key agencies to develop and deliver health promotion and disease prevention	✓
Deliver a range of health and education, health promotion and preventative health activities	✓
Provide administrative support to the Council's Positive Ageing Committee	✓
Continue to develop and maintain close working relationships with General Practitioners, allied health professionals and other service providers to ensure the community has access to quality and efficient health care services	✓
Develop a strategy for the integration of Family Services programs taking into consideration of Rural Health Needs	X
Continue to work with key agencies in the realm of health promotion and disease prevention to ensure community needs are met	✓

Rural Health / Youth Services Units

Develop a strategy for the integration of Family Services programs including consideration and needs of young people (13-25 years)	X
Provide health education opportunities to young people regarding youth health issues	✓

Medical Services Unit

Maintain the Dover medical residence, unit and rural teaching site for the provision of medical and allied health professionals and students	✓
Identify and pursue funding opportunities to construct a new medical centre at Dover	✓

LEGEND

➔ Ongoing

✓ Completed

X Not Started

Strategic Objective 4

COMMUNITY WELLBEING AND LIVEABILITY

STRATEGY REFERENCE 4.E

MARKET AND COMMUNICATE TO ENCOURAGE ENGAGEMENT AND VOLUNTEERING

Actions to achieve the strategic goal

Annual Report

Governance Unit

Facilitate the promotion of good news stories from Council to the local media and community.....	✓
Development of Marketing Plans.....	X

Regional Development Unit

Continue the implementation of the Huon Valley Economic Development Strategy 2015-2020.....	✓
Develop and implement the endorsed marketing plan for the Huon Valley Brand to ensure effective promotion of the Huon Valley is maintained.....	X
Consider the development of a regional prospectus that introduces and promotes the Huon Valley's strengths, advantages and opportunities for attracting new business development, tourism and residential migration.....	X
Facilitate engagement on community related projects in accordance with Council's Community Engagement Framework.....	✓
Implementation of identified priorities for each township in accordance with Township Theme Books.....	X
Creation of streetscapes that enhance the social and economic value of the town.....	X
Coordinate the Council's annual Community Grants program.....	X
Consider the development of a regional prospectus that introduces and promotes the Huon Valley's strengths, advantages and opportunities for attracting new business development, tourism and residential migration.....	X
Coordinate Australia Day event and associated award ceremonies.....	✓
Coordinate regular Citizenship ceremonies.....	✓
Participate in the Keep Australia Beautiful Awards.....	✓
Develop a Community Events Plan that is inclusive of the community.....	X
Implementation of identified priorities from the Community Events Plan.....	X
Develop a Volunteer Strategy.....	X
Consider the development of a regional prospectus that introduces and promotes the Huon Valley's strengths, advantages and opportunities for attracting new business development, tourism and residential migration.....	X
Implementation of identified priorities from Council's Volunteer Strategy.....	X

LEGEND

➔ Ongoing

✓ Completed

X Not Started

Strategic Objective 4

COMMUNITY WELLBEING AND LIVEABILITY

STRATEGY REFERENCE 4.E MARKET AND COMMUNICATE TO ENCOURAGE ENGAGEMENT AND VOLUNTEERING

Actions to achieve the strategic goal	Annual Report
<i>Natural Resource Management Unit</i>	
Support local environmental volunteer care groups.....	✓
<i>Family Services</i>	
Develop and implement new services and undertake health promotion activities to meet need in accordance with available funding.....	✓
Plan and prepare a project proposal for a multifunctional intergenerational facility for the Huon Valley.....	X
<i>Rural Health Unit</i>	
Identify areas of need and gaps in service delivery and introduce programs to address need subject to available funding.....	✓
Deliver services and activities for seniors that keep them connected to, and active members of, their community.....	✓
Provide administrative support the Council's Positive Ageing Committee.....	✓
Develop a strategy for the integration of Family Services programs taking into consideration of Rural Health Needs.....	X
<i>Rural Health / Youth Units</i>	
Continue to support the Youth Advisory Committee.....	✓

Strategic Objective 4

COMMUNITY WELLBEING AND LIVEABILITY

STRATEGY REFERENCE 4.F

GOVERN AND MANAGE WITH QUALITY INFORMATION, CONTEMPORARY PROCESS, RESPECT AND INCLUSION

Actions to achieve the strategic goal

Annual Report

Governance Unit

Facilitate the promotion of good news stories from Council to the local media and community.....✓

Regional Development Unit

Continue the implementation of the Huon Valley Economic Development Strategy 2015-2020.....✓

Support and facilitate any investment and/or development interest with the Council's regulatory and development processes to encourage development to proceed.....✓

Establish clear quality control criteria for retaining quality assurance with those producers and services that engage with and leverage from the Huon Valley Brand.....X

Implement regular monitoring processes for ensuring quality assurance measures are adhered to when used under the Huon Valley Brand.....X

Establish a suitable governance model for overseeing the future progress of the Huon Valley Brand – including the formation of a Brand Ambassador network.....X

Emergency Management Unit

Network with Emergency Services organisations in the Huon Valley to improve and support volunteer membership.....✓

Work with Natural Disaster Mitigation Project recommendations and implement required policies and procedures.....✓

Progress the Community Recovery Plan.....✓

Development Services Unit

Implement the Council's Enforcement Policy and review and develop procedures and protocols accordingly.....✓

Enforce the Dog Control Act 2000 in accordance with the Huon Valley Dog Management Policy.....✓

Continue to update and publish information brochures and on the Council's website in respect of regulatory information that Council oversees.....✓

Assess applications in relation to caravans and licence to keep dogs.....✓

LEGEND

➔ Ongoing

✓ Completed

X Not Started

Strategic Objective 4

COMMUNITY WELLBEING AND LIVEABILITY

STRATEGY REFERENCE 4.F

GOVERN AND MANAGE WITH QUALITY INFORMATION, CONTEMPORARY PROCESS, RESPECT AND INCLUSION

Actions to achieve the strategic goal

Annual Report

Development Services Unit

Undertake Fire Hazard Abatement Program including community awareness campaign and education and assistance to landowners as required..... ✓

Environmental Health Unit

Review and implement the Environmental Health Plan in light of regulatory change and resource requirements..... ✓

Undertake requirements under the *Food Act 2003*..... ✓

Perform inspections of events where Place of Assembly Licences have been issued to ensure compliance with *Public Health Act 1997* and other relevant components of the *Building Act 2000*..... ✓

Regulate Council issued Environment Protection Notices (EPN)..... ✓

Respond to and take action on general compliance enforcement issues in relation to public health and environmental nuisances in accordance with Council's Enforcement Policy..... ✓

Rural Health Unit

Continue to support Council's Access Advisory Committee..... ✓

Strategic Objective 5

COUNCIL SUSTAINABILITY, CAPACITY AND GOVERNANCE

Actions to achieve the strategic goal	Annual Report
Governance Unit	
Advocate for a whole of Valley approach from the State Government for service delivery.....	✓
Build strong intergovernmental relationships.....	✓
Foster and maintain partnerships with the Government, business and community sector which address identified service delivery gaps.....	✓
Lobby State and Federal Governments and other agencies for funding for projects in the Huon Valley.....	✓
Ensure major project planning includes a process of identification of opportunities to leverage additional benefit.....	X
Advocate for increased telecommunications and digital coverage accessibility throughout the Valley.....	✓
Identify opportunities for grant funding.....	✓
Creation of a project management planning framework.....	X
Undertake discussions with investors to encourage investment in the Huon Valley.....	✓
Continue to implement the Huonville commercial precinct plan.....	X
Seek grant funding to create public spaces.....	✓
Support organisations and individuals in applying for grants.....	✓
Implementation of the Internal Audit Plan.....	X
Continue to monitor and identify energy use and potential for savings across Council service areas.....	✓
Review existing procurement practices and encourage the opportunity for local suppliers to supply goods and services where possible.....	✓
Ensure Corporate policy framework, that meets best practice governance, is maintained.....	✓
Continue to develop, review and utilise a corporate system to capture statistical information.....	✓
Creation of a Strategies and Master Plans Framework that meets best practice governance.....	X
Consider participation in LGAT LED Replacement Streetlight Program.....	✓
Continue to develop and review quality assurance measures that ensure efficiency and sustainability.....	✓
Review process and systems within units to ensure Council is maximising its resources effectively and value for money.....	✓

LEGEND

➔ Ongoing

✓ Completed

X Not Started

Strategic Objective 5

COUNCIL SUSTAINABILITY, CAPACITY AND GOVERNANCE

Actions to achieve the strategic goal

Annual Report

Governance Unit (continued)

Preparation and presentation of information to Council in accordance with statutory requirements.....	✓
Provide refresher training of the Councillor Induction Pack for all Councillors as required.....	X
Source and implement training opportunities for Councillors.....	✓
Participate in Local Government Association of Tasmania, relevant statutory authorities and other key organisations.....	✓
Coordinate the preparation of the Council's corporate documentation such as the Annual Report and Strategic Plans.....	✓
Development and distribution of internal newsletter/message for staff from General Manager.....	✓
Review and update Council's Style Guide.....	X
Development and implement a contemporary external Communications Strategy.....	→
Review of Council's Internal Communication Strategy.....	→

Human Resources Unit

Identify, develop and review policies and procedure to maintain and support a highly effective HR service and framework for Council.....	✓
Further develop and implement a 'best practice' WHS Management System, including training and coordinate the WHS Committee.....	✓
Identify, develop and review policies and procedure to maintain and support a highly effective HR service and framework for Council.....	✓
Implement processes to control and reduce risk activities.....	✓
Continue to review and update the suite of HR policies and procedures.....	✓

Financial Services Unit

Review and update Financial Management System (FMS) and Long Term Financial Plan (LTFP) to ensure there are sufficient funds to maintain the current asset base and assist to identify growth projects.....	✓
Review and update the FMS and LTFP to ensure there are sufficient funds to maintain the support of community events and the continued provision of the Visitor Information Centre.....	✓
Review and maintain financial statements to ensure outputs are compliant with the Local Government Act 1993 and current Australian Accounting Standards.....	✓
Develop annual budgets in accordance with the Strategic Asset Management Plans.....	✓
Produce monthly financial statements and present them to Council.....	✓
Ensure financial practices and procedures deliver efficient and effective resourcing of Council's operations.....	✓

LEGEND

→ Ongoing

✓ Completed

X Not Started

Strategic Objective 5

COUNCIL SUSTAINABILITY, CAPACITY AND GOVERNANCE

Actions to achieve the strategic goal

Annual Report

Information Services Unit

Implement the strategic imperatives as per the ICT strategy 2015.....✓

Review the information services program to meet the information needs of the organisation by:

- Ensuring that information management and record keeping practices comply with relevant legislation including the State Archives Act
- Implementing strategies to ensure that sensitive information, both electronic and hard copy, is appropriately secured and can be retrieved in an effective manner
- Reviewing and enhancing information handling processes and procedures to ensure effective usage of the document management system.....✓

Maintaining a program of activities relevant to annual archiving, retention and disposal of electronic and hard copy documents to ensure compliance with the State Archives Disposal Schedule DA2200.....✓

Develop and test a Disaster Recovery Plan for critical IT assets.....➔

Conduct regular audits of system users and proactively manage issues with user security and access through agreed processes.....✓

Implement the Information Technology Strategy by:

- Maintaining and ensuring that IT systems are available, contemporary, efficient and supportable to meet the needs of the Council
- Maintaining, in cooperation with Kingborough Council, the computer server and software/hardware stationed at Kingborough Council
- Initiating the upgrade of the appropriate systems in line with the Information Technology Strategy, in association with the Kingborough Council.....✓

Review and improve current systems and processes, and identify and address gaps to improve internal collaboration and external service delivery by:

- Facilitating technology change initiatives through the application of technologies and relevant processes
- Managing data reliability and ensuring integrity of various applications
- Ensuring that all server applications are upgraded, maintained and up to date including latest anti-virus software
- Providing a high level desktop support service to the Council.....✓

LEGEND

➔ Ongoing

✓ Completed

✗ Not Started

Strategic Objective 5

COUNCIL SUSTAINABILITY, CAPACITY AND GOVERNANCE

Actions to achieve the strategic goal

Annual Report

Information Services Unit (continued)

Assist users in effective use of available systems, products and services by:

- Effectively managing relationships with a broad range of internal and external customers
- Providing an effective interface between users and external service providers including progress checking and ensuring that diagnostic information is provided for error resolution incident analysis
- Ensuring that critical systems and telephone lines are restored promptly during power outages and natural disasters

Maintaining an effective partnership with Kingborough Council and benchmarking with other Councils to maximise value from investments in technologies and related support mechanisms



Customer Services Unit

Further develop the integrated Customer Service Centre to:

- Deliver a high standard of customer service in accordance with the Customer Service Charter
- Ensure all internal and external customers receive a highly professional, courteous and effective customer service experience
- Ensure Council's Customer Service Centre is professionally presented



Legal Unit

Maintain, administer and review the Council's Land and Public Land Registers



Review and implement the Council's Land Strategy and review of all Council lease and licence land holdings



Review, comment and participate in debate on legislative changes as they affect Council operations



Participate as required in the 'Role of Local Government' Project



Review and update the Council's Legislative Compliance Checklist



Ongoing review and appointment of information authorised officers required for enforcement of statutes, regulations and By-Laws



Review existing By-laws to ensure compliance with current legislation and requirements and develop new By-laws including replacement of the Council Land and Recreational Facilities By-law 2006



Maintain, administer and review the Council's Agreements register



Undertake roles and functions under Right to Information, Personal Information Protection and Public Interest Disclosures legislation



LEGEND

→ Ongoing

✓ Completed

✗ Not Started

Strategic Objective 5

COUNCIL SUSTAINABILITY, CAPACITY AND GOVERNANCE

Actions to achieve the strategic goal

Annual Report

Legal Unit (continued)

Maintain and administer the Council's General Manager's Electoral Roll.....	✓
Maintain a register of Council delegations, review as required and utilise delegated authority to ensure timely and efficient responses.....	✓
Preparation of Council meeting and Governance Committee Agendas and Minutes in accordance with statutory requirements.....	✓
Review Council's Code of Conduct in accordance with legislative changes.....	X
Partner with other Councils (and others) to engage in actions seeking recovery of the losses associated with the default of CDO investments.....	➔
Undertake prosecutions where appropriate and defend the Council's position against external action as may be required.....	X

LEGEND

➔ Ongoing

✓ Completed

X Not Started

Statutory Reports

FOR THE PERIOD ENDED 30 JUNE 2017

Enterprise Powers Statement

This report is made pursuant to Section 72 of the *Local Government Act 1993*.

Geeveston Town Hall

Section 72(1)(ca) requires Council to provide a statement of the activities and performance of the council in relation to any activity undertaken pursuant to section 21 of the *Local Government Act 1993* 'Enterprise Powers'.

In 2015/2016, the Huon Valley Council exercised its powers to form a company limited by guarantee for the purpose of managing the implementation of the Geeveston Town Hall – The Future - Business Plan.

The Company was established to promote the Town Hall as an entity for the specific purpose of managing and controlling the present and future use of the Town Hall.

These uses may include, but are not limited to:

1. Operating from the Town Hall any one or more of the following activities:
 - a. Visitor Centre
 - b. Museum
 - c. Gallery / Exhibition space
 - d. Cafe and/or restaurant
 - e. Events space.
2. Promote and facilitate the sustainable management of the Town Hall as an asset for the benefit of the local community and tourists to the region.
3. Promote the inherent value of the Town Hall as a key economic driver to the local region.
4. Encourage strategic partnerships within community groups and public and private organisations in order to achieve maximum value for the local community.
5. Facilitate and assist in providing opportunities for individuals to engage with each other as members of the community and as visitors to the region.
6. Encourage and facilitate investment in the region, with a particular focus on goods and services.
7. Raise the profile (from an economic and heritage perspective) of the Town Hall throughout the local community.
8. Establish and promote high standards of governance in order to further these objects and achieve ongoing financial stability.
9. Work alongside and liaise with the community to ensure the organisation is effective in carrying out its purposes.
10. Print, publish, circulate, sell or issue any communications relating to the promotion of these objects set out in this article.
11. Exercise all the powers of a natural person and do all such lawful things including other activities that are incidental to the objects set out in this article.
12. Promote any other purpose that is similar in nature to the objects set out in this article.

The financial performance of this entity is reported in the Financial Statements.

Statutory Reports

FOR THE PERIOD ENDED 30 JUNE 2017

Donated Land Statement

This report is made pursuant to *Section 72 of the Local Government Act 1993*. No donations of land were made by Council during the 2016-17 financial year.

Public Interest Disclosure Statement

This report is made pursuant to *Section 86 of the Public Interest Disclosures Act 2002*.

No public interest disclosures were made during the 2016-17 financial year.

Copies of the *Huon Valley Council Public Interest Disclosures Act 2002 Procedures, GOV-CORP 015* are available for inspection on the Council's website or from the Customer Service Centre.

Code of Conduct Complaints

This report is made in relation to numbers of complaints made of alleged breaches of the Huon Valley Council's Code of Conduct for Councillors.

There were no complaints made during the 2016-17 financial year.

Right to Information Act 2009

This report is provided in accordance with the General Manager's responsibilities as Principal Officer of the Council in accordance with *Section 23 of the Right to Information Act 2009*.

Routine and required disclosures

As soon as practicable after the end of each financial year, the General Manager is to provide details on information published as required disclosures or routine disclosures by the public authority.

Under the Act:

"Required disclosure" means a disclosure of information by the Council where the information is required to be published by the Act or any other Act, or where disclosure is otherwise required by law or enforceable under an agreement. "Routine disclosure" means a disclosure of information by the Council which the Council decides may be of interest to the public, but which is not a required disclosure, an assessed disclosure or an active disclosure.

Council publishes an extensive amount of information as required and makes routine disclosures.

This information can be found at www.huonvalley.tas.gov.au and includes copies of Council minutes and agenda, progressive publication of Council policies and strategies, Council's strategic plan and annual plan.

General information is also made available in relation to Council application processes at the Council's Customer Service Centre and much information is provided in response to phone, mail and email enquiries.

Statutory Reports

FOR THE PERIOD ENDED 30 JUNE 2017

Assessed disclosures

As soon as practicable after the end of each financial year, the General Manager is to provide details on information released as assessed disclosures. Under the Act, “assessed disclosure” means a disclosure of information by Council in response to a formal request from a person, made under the Act.

An assessed disclosure is a last resort application and will not apply where the information is otherwise available by way of a required, routine or an active disclosure. In most instances of applications for assessed disclosure, the information was otherwise available for purchase in accordance with Council’s *Access to Information Policy* or was otherwise publicly available or made publicly available. In these cases, the provisions of the Act do not apply and separate application is to be made for the application.

Where the information being purchased included matters that are otherwise exempt under the Act, this exempt information is omitted.

Number of Applications

Number of applications for assessed disclosure of information received during 2016-17..... 5

Applications Accepted

Number of applications for assessed disclosure received during 2016-17
accepted for decision..... 4

Number of applications for assessed disclosure received during 2016-17
not accepted for decision..... 1

Applications Decided

Number of applications accepted for assessed disclosure and
decided during 2016-17 4

Number of applications accepted during 2016-17 and decided during 2016-17..... 4

Number of applications accepted during 2015-16 and decided during 2016-17..... Nil

The number of accepted applications decided during 2016-17 where the outcome was:

The information requested was provided in full 2

The information requested was provided in part..... 2

Reasons for Decisions

Deferred

The number of accepted applications where the provision of information
requested was deferred (s.17) 1

Number of applications where provision of some of the information requested was deferred 1

Refused

The number of accepted applications refused during 2016-17 Nil

Statutory Reports

FOR THE PERIOD ENDED 30 JUNE 2017

Reasons for Decisions (Continued)

Exemptions

The number of applications decided during 2016-17 where information requested was exempted from disclosure in full or part 2

For applications exempted in full or in part during 2016-17 the number of applications for which the following sections were used as reasons for exempting information from disclosure was:

Personal information of a person other than the applicant (s.36)..... 2

Withdrawn

The number of accepted applications where the application was withdrawn by the applicant before a decision..... Nil

Time to Make Decisions

Number of accepted applications decided between 1 and 20 working days of the application being accepted..... 3

Number of accepted applications decided after 20 working days of the application being accepted.....1

Of the applications decided after 20 working days

Number of applications that involved consultation with a third party under s.15(5)1

Reviews

Internal Reviews

Number of internal reviews that were requested in 2016-17 Nil

External (Ombudsman) Reviews

Number of external reviews that were requested in 2016-17 Nil

Statutory Reports

FOR THE PERIOD ENDED 30 JUNE 2017

Report on partnership agreements

No partnership agreements were entered into during the 2016-17 financial year.

Membership of joint authorities

The Huon Valley Council was a member of the following joint authorities during 2016-17:

- Southern Tasmanian Councils Authority
- Southern Waste Strategy Authority

TasWater

Along with the other Tasmanian councils, Huon Valley Council was a part owner of TasWater, the council-owned state water and sewerage corporation.



Statutory Reports

FOR THE PERIOD ENDED 30 JUNE 2017

Public Tenders

This report is made pursuant to Regulation 29 of the *Local Government (General) Regulations 2015*.

The Council is to report the details of Tenders over the prescribed amount of \$250,000 and circumstances where exemptions have been applied.

In accordance with the Council's Code of Tenders and Contracts October 2014 the table below details the contracts for the supply of goods and services valued at or exceeding \$100,000 excluding GST, approved by Council 1 July 2016 to 30 June 2017.

DESCRIPTION OF CONTRACT	CONTRACT PERIOD	EXTENSION PERIOD	VALUE	BUSINESS NAME	BUSINESS ADDRESS
Exclusive Supply and or Delivery of Red Gravel 2016 -2017, Supply, Delivery and or Placement of Concrete, Gravels and Loams 2016 -2017, Bulk Excavation Works Lune River, Huonville Main Drain Improvements	Various	NA	\$950,663.70	Duggans Pty Ltd	8420 Channel Highway, Cradoc 7109
Supply and or Laying of Bituminous Surfacing of Roads 2016 -2017	2016-2017	NA	\$835,856.29	Rockit Asphaltting Pty Ltd	PO Box 686, Kingston 7051
Exclusive Supply of Pavement Stabilisation on Selected Roads	2016-2017	NA	\$564,433.25	Andrew Walter Constructions	PO Box 5, Claremont 7011
Kerbside Collection Service within the Huon Valley Municipal Area	2016-2021	Three Months	\$300,042.69	Tox Free Australia Pty Ltd	815 Boundary Road, Coopers Plains QLD 4108
Supply and Implementation Financial Management Information System	2016-2017	NA	\$275,863.53	Open Office	Level 1, 44 Scoresby Road Bayswater 3153
Supply, Delivery and or Placement of Concrete, Gravels and Loams	2016 -2017	NA	\$ 191,686.27	CM Concreting Pty Ltd	1 Ellison Street, Huonville 7109
Winning and Crushing of material from Lords Quarry and Tylers Quarry 2016-2017	2016-2017	NA	\$ 136,904.46	Grant Wescombe	490 West Mooreville Road, Burnie, 7320
Exclusive Tender for the Supply of Trade Labour	2017-2020	NA	\$ 119,536.17	Iceana Fab	49 Shark Point Road, Sorell 7172
Exclusive Tender for the Supply of Trade Labour, Construction of Public Toilet - Heritage Park	2017-2020	NA	\$ 148,544.82	AJ & JK Woolley	1108 Glen Huon Road, Glen Huon 7109
Supply, trade and disposal of one 10 yard truck	2016-17	NA	\$174,101.39	FRM (Hino)	PO Box 212 Kings Meadow 7219

Statutory Reports

FOR THE PERIOD ENDED 30 JUNE 2017

Public Tenders

The table below details the contracts for the supply of goods and services valued at or above \$100,000 excluding GST, which were applied but not entered into during the reporting period.

DESCRIPTION OF CONTRACT	CONTRACT PERIOD	EXTENSION PERIOD	VALUE	BUSINESS NAME	BUSINESS ADDRESS
Collection and processing of recyclables from the Huon Valley Council waste transfer stations 2013-18 and Kerbside Refuse Collection 2011-2016	Various	NA	\$ 255,834.82	Aussie Waste Management Pty Ltd	3/26 Mornington Road, Mornington 7018
Construction Huonville Skate Park	2015-2017	NA	\$ 126,230.00	CONVIC PTY LTD	Unit 13/46-50 Regent Street Richmond 3121
Provision of Cleaning Services (Public Toilets and Amenities)	2016-2019	NA	\$145,159.53	DJ Contractors	3427 Huon Highway Franklin 7113

Non-application of public tenders

This report is made pursuant to Regulation 29 of the *Local Government (General) Regulations 2015*.

There have been no instances where regulation 27 (a) and (i) have been applied, and the table below details the contracts for the supply of goods and services valued at or above \$100,000 excluding GST, approved by Council 1 July 2016 to 30 June 2017, without the requirement of inviting public tenders.

DESCRIPTION OF CONTRACT	CONTRACT PERIOD	EXTENSION PERIOD	VALUE	BUSINESS NAME	BUSINESS ADDRESS
Electricity *27(b)	2016-2017	NA	\$350,350.85	Aurora Energy	GPO Box 191, Hobart 7000
Copping Gate Fees *27(c)	2016-2017	NA	\$314,073.85	Southern Waste Solutions	PO Box 216 Newtown 7008
Fuel *27(b)	2016-2017	NA	\$294,694.05	Caltex Australia	GPO Box 3916, Sydney NSW 2001
Insurance *27(g)	2016-2017	NA	\$279,990.81	Aon Risk Services Australia Ltd	PO Box 182 Hobart 7000
Vehicle Fleet *27(b)	2016-2017	NA	\$201,338.46	Tilford Pty Ltd	267 Argyle Street, Hobart TAS 7000
Insurance *27(g)	2016-2017	NA	\$ 112,265.00	Mav insurance-liability mutual insurance	GPO Box 4326 Melbourne VIC 3001
Water & Sewer *27(c)	2016-2017	NA	\$149,914.00	TasWater	GPO Box 1393 Hobart TAS 7000

*Local Government (General) Regulations 2015

Statutory Reports

FOR THE PERIOD ENDED 30 JUNE 2017

Grants and Benefits

Pursuant to Section 77 of the Local Government Act 1993 Council must list all details of any grant made or benefit provided in the annual report of the Council.

A benefit provided may include:

- In-kind assistance
- Fully or partially reduced fees, rates or charges
- Remission of rates or charges

ORGANISATION	DESCRIPTION	AMOUNT
Abbey Velnaar	Australian Interschools Championships	\$350.00
Airlee Lawson	Under 15 Soccer Team State Trials	\$350.00
Amelia Franklin - Geeveston Fire Brigade	State Fire Competition	\$500.00
Castle Forbes Bay Landcare	Volunteer Care Group Grants Program (Annual)	\$1,760.00
Country Women's Association	General Rate Remission	\$1,328.90
Cygnnet Child Care Centre	General Rate Remission	\$2,606.30
Cygnnet Cub & Scout Group	General Rate Remission	\$941.60
Cygnnet Family Fun Run & Burtons Reserve Open Day	Event Support	\$910.18
Cygnnet Meals On Wheels	2016/2017 Community Grant Upgrade Of Council Building	\$3,000.00
Cygnnet Primary School	School Bursary	\$300.00
Cygnnet Tennis Club Inc.	General Rate Remission	\$874.30
Daniel Watkins	U23 Canoe Slalom World Championships	\$700.00
Diddy's Day Out	Event Support	\$390.24
Dover District School	School Bursary	\$300.00
Dover Regatta Association and Aquatic Club Inc	General Rate Remission	\$554.80
Franklin Progress Association	2016/2017 Community Grant Music Entertainment Associated With St Ayles Skiff Regatta	\$3,000.00
Franklin Primary School	School Bursary	\$300.00
Friends of Glen Huon Primary School	Volunteer Care Group Grants Program (Annual)	\$1,804.00
Friends of Randalls Bay Coastcare	Volunteer Care Group Grants Program (Annual)	\$2,000.00
Geeeston Primary School	School Bursary	\$300.00
Georgia McGrath	National Eventing Competition Sydney International 11/5/2017	\$350.00
Glen Huon Primary School	School Bursary	\$300.00
Hailee Baldwin	Sponsorship - Australian Little Athletics Championships	\$350.00
Harris Short	Sponsorship - Australian Little Athletics Championships	\$350.00
Huon Art Exhibitions Group Inc.	HVC Acquisitive Award 2017	\$1,000.00
Huon District Lions Christmas Parade	2016/2017 Community Grant Christmas Parade Traffic Management Costs	\$869.00
Huon Districts Eldercare Home Association Inc	General Rate Remission	\$32,284.80
Huon Eldercare Inc.	General Rate Remission	\$6,389.70
Huon Field & Game Association	General Rate Remission	\$332.00
Huon Field & Game Association	General Rate Remission	\$332.00
Huon Rowing Club Inc.	General Rate Remission	\$723.00
Huon Rowing Club Inc.	General Rate Remission	\$1,146.10

Statutory Reports

FOR THE PERIOD ENDED 30 JUNE 2017

ORGANISATION	DESCRIPTION	AMOUNT
Huon Show	Event Support	\$340.91
Huon Sub Branch RSLA	General Rate Remission	\$989.60
Huon Valley Concert Band	2016/2017 Community Grant Purchase Additional Music Scores	\$500.00
Huon Valley Dog Walking Association	2016/2017 Community Grant - Dog Sports Equipment	\$1,550.00
Huon Valley Golf Club	2016/2017 Community Grant - Practice Nets	\$3,000.00
Huon Valley Mid-Winter Festival	Replacement of Street Banners (For Flagtrax System)	\$2,155.00
Huon Valley Mid-Winter Festival	Event Support	\$3,408.10
Huon Valley Roamers Landcare	Volunteer Care Group Grants Program (Annual)	\$1,750.00
Huon Valley State Emergency Service	2016/2017 Community Grant - Samsung Tablets & Bart App	\$1,673.00
Huonville Fire Bridge	Fire Brigade Open Day	\$380.00
Huonville High School	School Bursary	\$300.00
Huonville High School	Zayed Future Energy Prize Representatives	\$500.00
Huonville Primary School	School Bursary	\$300.00
Oak Enterprises Pty Ltd	General Rate Remission	\$4,203.70
Oak Enterprises Pty Ltd	General Rate Remission	\$5,876.70
Peregrine School	School Bursary	\$300.00
Port Cygnet Mens Shed	2016/2017 Community Grant - Shed Extension	\$2,537.00
Port Cygnet Sailing Club	General Rate Remission	\$420.60
R A O B Lodge No 117	General Rate Remission	\$332.00
Recherche Community Centre	General Rate Remission	\$941.60
Sacred Heart Catholic School	School Bursary	\$300.00
Samuel Voss	Tasmanian 12 and Under Boys Cricket Team	\$350.00
Southern Tigers Cricket Club	General Rate Remission	\$941.60
St James Catholic College	School Bursary	\$300.00
Taste Of Huon	Event Support	\$560.00
The Abbeyfield Society (Australia) Limited	General Rate Remission	3,026.70
The Trustees of The Diocese Of Tasmania	General Rate Remission	\$1,345.20
Trustees of The Diocese Of Tasmania	General Rate Remission	\$1,583.40
University of The Third Age (U3a)	2016/2017 Community Grant Positive Ageing - Flexible Outreach (Presentation Equipment)	\$1,200.00
Volunteer Marine Rescue	2016/2017 Community Grant - Upgrade Safety Equipment	\$1,925.00
Willis Short	Sponsorship - Australian Little Athletic Championships	\$350.00
Women On Wheels (Sisters On A Roll)	2016/2017 Community Grant Women On Wheels Bike Riding Program	\$3,000.00
Wooden Boat Centre	2016/2017 Community Grant Getting The Whaler On The Water	\$1,700.00
You + Me	Event Support	\$200.00
Zac Curtain	Under 12 AFL Schoolboys Team Representing Tas	\$350.00
Patrick Glaus	Greg Norris Memorial Health Scholarship	\$2,000.00
Singrid Cragg	Greg Norris Memorial Health Scholarship	\$1,500.00
Sophie Duggan	Greg Norris Memorial Health Scholarship	\$1,500.00
Michelle Dzalakowski	Greg Norris Memorial Health Scholarship	\$1,500.00
Natasha Woolley	Greg Norris Memorial Health Scholarship	\$1,500.00

Public Health Statement

ENVIRONMENTAL HEALTH - STATEMENT FOR 2016-2017

Council's Environmental Health Unit is responsible for the monitoring and regulation of environmentally relevant activities whilst working to maintain healthy communities through public health programs such as the school based immunisation program.

One of the roles of the Environmental Health Unit and an area objective of Council is to ensure food prepared and sold within the municipal area is safe for human consumption, meets food standards and complies with the Australian Food Standards Code. This objective is achieved through the regular inspection of food premises.

There were 176 registered food premises in the municipal area during the 2016/2017 financial year which included permanent food premises and annually registered mobile food businesses. Council's Environmental Health Unit conduct food premises inspections in accordance with the Australian Food Safety Assessment model for food business risk classification and inspection frequency. A total of 144 inspections of food premises were conducted which is greater than the minimum required target of 137 inspections. This number is based on 176 food businesses with varying risk classifications. Additionally 47 temporary food business registrations were produced for specific events where Council's Environmental Health Officers attended and regulated the large events including the Taste of the Huon, the Huon Show, Cygnet Folk Festival and the Mid-Winter Fest and inspected all temporary food businesses at these events for compliance. Particular effort is made to regulate the temporary food businesses at various events and 78 inspections of temporary food businesses were conducted.

The Environmental Health Officer (EHO) is also required to undertake assessments for plumbing permit applications that incorporate an on-site waste water system, 102 assessments were undertaken.

There are three swimming pools within the Huon Valley municipal area that are offered for public use. A total of 29 swimming pool samples were submitted for analysis during the year. The results of the recreational water sampling were compiled into the annual Recreational Water Report that is required to be submitted to the Director of Public Health.

In accordance with the Tasmanian Drinking Water Quality Guidelines under the *Public Health Act 1997*, Council is required to keep a register of private water suppliers including commercial water carriers in the municipal area. These include businesses that are not connected to a reticulated potable water supply and offer water to the public from sources including rain water tanks, dams and bores. There were 20 businesses registered with Council under the *Public Health Act 1997* as a supplier of private water and six registered commercial water carriers operating in the municipal area. The activities and inspections of registered private water suppliers were compiled into the annual Drinking Water Quality Report and submitted to the Director of Public Health.

The Environmental Health Unit coordinates the School Based Immunisation Program in accordance with requirements of the *Public Health Act 1997*.

Vaccination of Grade 7 students was conducted with three sessions throughout the financial year. The vaccinations included Diphtheria, tetanus and pertussis (whooping cough) dTpa and the Human Papillomavirus (Gardasil) vaccine.

Public Health Statement

ENVIRONMENTAL HEALTH - STATEMENT FOR 2016-2017

The activities conducted throughout the financial year were completed in accordance with the 2016/2017 Annual Plan. The following table summarises the activities conducted by the Environmental Health Unit:

Type of Premises	No.	Inspections	Notices/comments
Public Health Act 1997			
Specific events licence for place of assembly	5	5	Included Huon Show, Cygnet Folk Festival, Mid-Winter Fest and Taste of the Huon events.
Regulated systems including cooling towers	0	0	No regulated systems registered for 2016/2017
Commercial water carriers	6	6	
Private water suppliers	20	0	Annual inspections of private water suppliers not mandatory.
Public health risk activity (ear & body piercing and tattoo)	2	2	Tattoo businesses
Pools and spas	3	29	29 samples submitted for analysis which is compliant with sampling requirements.

School based immunisations

Immunisation sessions conducted in October 2016, March and May 2017 for 3 High Schools

Complaints relating to unhealthy housing	2	2	No notices served
Notifiable disease notifications	8	8	All notifications actioned
Permits for private burials and exhumation supervisions	2	2	

Food Act 2003

Permanent registered food businesses	145	108	
Mobile food businesses	31	31	
Notification food businesses	29	5	
Temporary food registrations	47	78	
Orders or Notices served on food premises	3		2 infringement notices and 1 prohibition order served
Approval of plans for new or alterations to existing food premises	2	2	

Environmental and public health nuisances

Environmental Management & Pollution Control Act 1994 (EMPCA)

Local Government Act 1993 (LGA)

Complaints received	101	
Environment Protection Notices served/ongoing	4	
Abatement Notices served (LGA)	3	
Infringement notices served (EMPCA)	2	

Building Act 2016 / Land Use Planning and Approvals Act 1993

On-site waste water assessments for plumbing permits	102	
Development Application referrals including subdivision referrals	53	
Building Application referrals	16	

Councillor's Attendance at Meetings

FOR THE PERIOD ENDED 30 JUNE 2017

Councillor's Attendance at Meetings

The following tables detail Councillor's attendance at Council meetings and Committee meetings.

	<i>Council Meetings</i>	<i>Leave of Absence</i>
Number of Meetings	18	
Commissioner Adriana Taylor#	13	0
Mayor Peter Coad*	5	0
Deputy Mayor Ian Paul*	5	0
Cr Bruce Heron*	5	0
Cr Liz Smith*	5	0
Cr Mike Wilson*	3	0
Cr Pavel Ruzicka*	5	0
Cr Lydia Eastley*	1	8 August 16 – 10 October 2016
Cr Ian Mackintosh*	4	0
Cr James Lange*	4	0

*Dismissed 10 October 2016 # Appointed 10 October 2016

Huon Valley Council Governance Committee Meetings (2 MEETINGS HELD IN 2016-17)

	<i>Meetings</i>	<i>Leave of Absence</i>
Mayor Peter Coad	2	0
Cr Mike Wilson	2	0
Cr Pavel Ruzicka	2	0
Cr Ian Mackintosh	2	0

Huon Valley Council Audit Panel (6 MEETINGS HELD IN 2016-17)

	<i>Meetings</i>	<i>Leave of Absence</i>
Alison Flakemore (Independent Chair)	6	0
David Sales (Independent Member)	6	0
Cr Mike Wilson*	1	0
Cr Bruce Heron*	2	0
Commissioner Adriana Taylor#	4	0

*Dismissed 10 October 2016 # Appointed 10 October 2016

Huon Valley Council Audit Panel Report

FOR THE PERIOD ENDED 30 JUNE 2017

The Huon Valley Council Audit Panel is pleased to be able to present its Report for the period ended 30 June 2017. This Audit Panel is established pursuant to Section 85 of the *Local Government Act 1993* and the *Local Government (Audit Panels) Order 2014*.

The purpose of the Audit Panel is to facilitate:

- The enhancement of the credibility and objectivity of internal and external financial reporting
- Effective management of financial and other risks and the protection of Council assets
- Compliance with laws and regulations as well as use of other best practice guidelines
- The provision of an effective means of communication between the external auditor, management and the Council.

The Charter used by the Audit Panel to guide its activities was originally adopted by Council in June 2014. The Audit Panel reviews the Charter periodically, as and when appropriate, and make recommendations to Council for any resultant changes for the effective operation of the Audit Panel.

On 28 January 2015 Council approved the membership structure of the Audit Panel. There were four members comprising two independent members, Alison Flakemore and David Sales, and two Councillors. From 10 October 2016, when the Council was dismissed, Commissioner Adriana Taylor replaced the Councillors on the Audit Panel.

In terms of the Order, the Panel is required to determine:

- Whether the annual financial statements of the Council accurately represent the state of affairs of the Council;
- Whether and how the Part 7 plans are integrated and the processes by which, and assumptions under which those plans are prepared;
- The accounting, internal control, anti-fraud, anti-corruption and risk management policies, systems and controls that the Council has in relation to safeguarding its long term financial position;
- Whether the Council is complying with provisions of the Act and any other relevant legislation: and
- Whether the Council has taken any action in relation to previous recommendations provided by the Audit Panel to the Council and, if it has taken action, what that action was and its effectiveness.

The Order requires that an Audit Panel prepare an annual work plan which it has done. In determining its work plan, the Panel takes into account the particular circumstances of the Council.

In accordance with the Charter, the Panel's Plan for the period included:

Annual Financial Statements

The Audit Panel has undertaken the following activities as part of its work plan:

- Met with Auditor General and reviewed engagement letter;
- Reviewed draft financials prior to the audit and provided comment on content; and
- Received and considered recommendations of the Auditor General.

Huon Valley Council Audit Panel Report

FOR THE PERIOD ENDED 30 JUNE 2017

Strategic Plan, Annual Plan and Long Term Strategic Asset Management Plans

The Audit Panel has undertaken the following activities as part of its work plan:

- Reviewed and considered plans and enquired about processes for development, and
- Received regular reports from Executive Management to understand operations of Council.

Accounting, Internal Controls, Anti-Fraud, Anti-Corruption and Risk Management Policies, Systems and Controls

The Audit Panel has undertaken the following activities as part of its work plan:

- Reviewed the draft budget and gained an understanding of the process of development;
- Reviewed regular financial management reports and made enquiries;
- Consideration of external audit and recommendations on internal controls;
- Discussed and made recommendations regarding corporate risk register;
- Reviewed the Annual Report draft and comment;
- Reviewed decisions of Council contrary to recommendations of Management to consider risk impacts;
- Reviewed and commented on legal claims from a risk perspective, and
- Considered Internal Audit Plan and how it links to Council risks and commented.

Compliance with the provision of the Act and any other relevant legislation

The Audit Panel has undertaken the following activities as part of its work plan:

- Received information in respect of legislative compliance;
- Provided guidance to management in development of legislative compliance checklist, and
- Provided guidance to management in the development of a corporate risk register.

Council action in relation to previous recommendations provided by the Audit Panel to the Council

The Audit Panel has undertaken the following activities as part of its work plan:

- Received follow up reports and made enquiries.

Huon Valley Council Audit Panel Report

FOR THE PERIOD ENDED 30 JUNE 2017

The Committee met on seven occasions during the period. A copy of the minutes of each Audit Panel Meeting was submitted to Council for its information. There were no specific irregularities that the Panel drew to the attention of Council. A number of suggestions were discussed with management during the course of the meetings.

The attendance at the meeting was as follows:

- Mrs. Alison Flakemore – Chair 7/7
- Mr. David Sales 7/7
- Councillor Mike Wilson 2/4
- Councillor Bruce Heron 4/4
- Commissioner Adriana Taylor 3/3

During the reporting period the Council received and responded to the Board of Inquiry Report. As a result a review was undertaken of the Audit Panel Charter and the previous referral process. The Panel made recommendations to Council to assist in compliance with the resultant Ministerial Directions. The Audit Panel will continue to consider matters within the purview of the Charter with a view to assisting the Council to fulfil its responsibilities with respect to financial and risk management matters.

One matter was referred to and considered by the Audit Panel and the recommendations to Council were adopted without alteration.

The Panel would like to thank management and staff for their support and the provision of information to the Audit Panel.



Financial Statements

FINANCIAL YEAR ENDING 30 JUNE 2017



Independent Auditor's Report

To the Commissioner of Huon Valley Council

Report on the Audit of the Consolidated Financial Report

Opinion

I have audited the financial report of Huon Valley Council (Council) and its subsidiaries (the Group), which comprises the consolidated statement of financial position as at 30 June 2017 and consolidated statements of profit or loss and other comprehensive income, changes in equity and cash flows for the year then ended, notes to the financial statements, including a summary of significant accounting policies, other explanatory notes and the General Manager's statement.

In my opinion, the accompanying financial report:

- (a) presents fairly, in all material respects, the Group's financial position as at 30 June 2017 and of its financial performance and its cash flows for the year then ended
- (b) is in accordance with the *Local Government Act 1993* and Australian Accounting Standards.

Basis for Opinion

I conducted the audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. I am independent of the Group in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

The *Audit Act 2008* further promotes the independence of the Auditor-General. The Auditor-General is the auditor of all Tasmanian public sector entities and can only be removed by Parliament. The Auditor-General may conduct an audit in any way considered appropriate and is not subject to direction by any person about the way in which audit powers are to be exercised. The Auditor-General has for the purposes of conducting an audit, access to all documents and property and can report to Parliament matters which in the Auditor-General's opinion are significant.

My audit responsibility does not extend to the budget figures included in the consolidated statement of comprehensive income, the Significant Business Activities disclosed in note 33 nor the asset renewal funding ratio disclosed in note 31 to the financial report and accordingly, I express no opinion on them.

...1 of 3

Financial Statements

FINANCIAL YEAR ENDING 30 JUNE 2017

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of the General Manager for the Financial Report

The General Manager is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the *Local Government Act 1993* and for such internal control as determined necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the General Manager is responsible for assessing the Group's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Council is to be dissolved by an Act of Parliament or the Commissioner intends to cease operations, or has no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Group's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the General Manager.
- Conclude on the appropriateness of the General Manager's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Group's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusion is based

...2 of 3

Financial Statements

FINANCIAL YEAR ENDING 30 JUNE 2017

on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Group to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Group to express an opinion on the financial report. I am responsible for the direction, supervision and performance of the Group audit. I remain solely responsible for my audit opinion.

I communicate with the General Manager regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



Ric De Santi
Deputy Auditor-General
Delegate of the Auditor-General

Tasmanian Audit Office

27 September 2017
Hobart

...3 of 3

To provide independent assurance to the Parliament and Community on the performance and accountability of the Tasmanian Public sector.
Professionalism | Respect | Camaraderie | Continuous Improvement | Customer Focus

Strive | Lead | Excel | To Make a Difference

Financial Statements

FINANCIAL YEAR ENDING JUNE 30, 2017

ANNUAL FINANCIAL STATEMENTS

Year Ended 30th June, 2017

The consolidated financial report presents fairly the financial position of the Huon Valley Council (ABN 77 602 207 026) as at 30 June 2017, the results of its operations for the year then ended and the cash flows of the Council, in accordance with the Local Government Act 1993 (as amended), Australian Accounting Standards, including Australian Accounting Interpretations, and other mandatory professional reporting requirements.

Emilio Reale
General Manager



Date 26/09/17

CONSOLIDATED STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2017

	NOTE	Budget 2017 \$'000	Actual 2017 \$'000	Actual 2016 \$'000
INCOME FROM CONTINUING OPERATIONS				
RECURRENT INCOME				
RATES AND CHARGES	3	11,946	11,933	11,332
INTEREST	7	238	265	255
USER CHARGES	4	2,176	2,449	2,591
CHILDREN'S SERVICES	8	1,312	639	735
MEDICAL PRACTICES	8	1,841	1,464	1,995
INVESTMENT REVENUE FROM WATER CORPORATION	10	636	652	602
GRANTS	5	300	592	460
OTHER	8	552	2,695	2,667
		<u>19,002</u>	<u>20,688</u>	<u>20,637</u>
CAPITAL INCOME				
CAPITAL GRANTS	5	3,861	6,138	3,429
NET GAIN(LOSS) ON DISPOSAL OF NON-CURRENT ASSETS	9	-	48	(627)
NON MONETARY ASSETS - RECOGNISED FOR THE FIRST TIME	6	-	-	30
		<u>3,861</u>	<u>6,186</u>	<u>2,832</u>
TOTAL INCOME FROM CONTINUING OPERATIONS		<u>22,863</u>	<u>26,874</u>	<u>23,468</u>
EXPENSES FROM CONTINUING OPERATIONS				
EMPLOYEE COSTS	11	(10,416)	(10,330)	(8,981)
MATERIALS AND CONTRACTS		(5,131)	(4,072)	(4,897)
DEPRECIATION AND AMORTISATION	12	(5,800)	(6,531)	(6,231)
OTHER EXPENSES	13	(1,127)	(2,244)	(1,479)
		<u>(22,475)</u>	<u>(23,177)</u>	<u>(21,587)</u>
TOTAL EXPENSES FROM CONTINUING OPERATIONS		<u>(22,475)</u>	<u>(23,177)</u>	<u>(21,587)</u>
OPERATING RESULT FROM CONTINUING OPERATIONS		<u>389</u>	<u>3,698</u>	<u>1,881</u>
NET OPERATING RESULT FOR THE YEAR			<u>3,698</u>	<u>1,881</u>
OTHER COMPREHENSIVE INCOME				
ITEMS THAT WILL NOT BE RECLASSIFIED TO SURPLUS OR DEFICIT				
NET ASSET REVALUATION INCREMENT(DECREMENT)	19		-	(17,379)
ITEMS THAT MAY BE RECLASSIFIED SUBSEQUENTLY TO SURPLUS OR DEFICIT				
FAIR VALUE ADJUSTMENT OF WATER CORPORATION	14		211	538
TOTAL COMPREHENSIVE RESULT			<u>3,908</u>	<u>(14,960)</u>

The above statement should be read in conjunction with the accompanying notes.

STATEMENT OF FINANCIAL POSITION

AS AT 30 JUNE 2017

	NOTE	2017 \$'000	2016 \$'000
ASSETS			
CURRENT ASSETS			
CASH AND CASH EQUIVALENTS	15	11,247	9,559
TRADE AND OTHER RECEIVABLES	16	1,347	1,171
INVENTORIES	17	220	74
OTHER ASSETS	18	99	3
TOTAL CURRENT ASSETS		12,914	10,807
NON-CURRENT ASSETS			
PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT	19	209,684	215,330
INVESTMENT IN WATER CORPORATION	14	32,335	32,124
CAPITAL WORKS IN PROGRESS		7,761	548
TOTAL NON-CURRENT ASSETS		249,779	248,002
TOTAL ASSETS		262,693	258,809
LIABILITIES			
CURRENT LIABILITIES			
TRADE AND OTHER PAYABLES	20	1,176	1,004
TRUST FUNDS AND DEPOSITS	21	100	100
PROVISIONS	22	1,859	1,938
TOTAL CURRENT LIABILITIES		3,134	3,042
NON-CURRENT LIABILITIES			
PROVISIONS	22	163	280
TOTAL NON-CURRENT LIABILITIES		163	280
TOTAL LIABILITIES		3,297	3,322
NET ASSETS		259,396	255,488
EQUITY			
ACCUMULATED SURPLUS		140,722	138,984
RESERVES	23	118,674	116,504
TOTAL EQUITY		259,396	255,488

The above statement should be read in conjunction with the accompanying notes.

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 JUNE 2017

	NOTE	2017 \$'000	2016 \$'000
CASH FLOWS FROM OPERATIONS			
RATES		11,955	11,280
USER CHARGES (INCLUSIVE OF GST)		2,433	5,448
OTHER REVENUE (INCLUSIVE OF GST)		5,632	3,591
INTEREST RECEIVED		266	255
GRANTS		515	460
INVESTMENT REVENUE FROM WATER CORPORATION		658	602
PAYMENTS TO EMPLOYEES		(10,255)	(8,702)
PAYMENTS TO SUPPLIERS (INCLUSIVE OF GST)		(5,012)	(6,179)
PAYMENT OTHER (INCLUSIVE OF GST)		(2,525)	(1,682)
NET CASH FROM OPERATING ACTIVITIES	24	3,666	5,073
CASH FLOWS FROM INVESTING ACTIVITIES			
PAYMENTS FOR PROPERTY, PLANT & EQUIPMENT		(8,358)	(8,124)
PROCEEDS FROM SALE OF PLANT & MACHINERY		312	-
CASH RECEIPTS & PAYMENTS FOR DEPOSITS		(70)	-
GRANTS		6,138	3,429
NET CASH USED IN INVESTING ACTIVITIES		(1,978)	(4,695)
NET INCREASE / (DECREASE) IN CASH HELD		1,688	378
CASH AND CASH EQUIVALENTS AT THE BEGINNING OF THE FINANCIAL YEAR		9,559	9,182
CASH AND CASH EQUIVALENTS AT THE END OF THE FINANCIAL YEAR	25	11,247	9,559

The above statement should be read in conjunction with the accompanying notes.

STATEMENT OF CHANGES IN EQUITY

FOR THE YEAR ENDED 30 JUNE 2017

	NOTE	TOTAL	ACCUMULATED SURPLUS	ASSET REVALUATION RESERVE	FAIR VALUE RESERVE	OTHER RESERVE
		2017	2017	2017	2017	2017
		\$'000	\$'000	\$'000	\$'000	\$'000
BALANCE AT BEGINNING OF THE FINANCIAL YEAR		255,488	138,984	113,263	(4,369)	7,610
SURPLUS / (DEFICIT) FOR THE YEAR		3,698	3,698	-	-	-
OTHER COMPREHENSIVE INCOME:						
— FAIR VALUE ADJUSTMENTS FOR FINANCIAL ASSETS AT FAIR VALUE		211	-	-	211	-
— FINANCIAL ASSETS AVAILABLE FOR SALE RESERVE		-	-	-	-	-
— FAIR VALUE ADJUSTMENT ON AVAILABLE FOR SALE ASSETS		-	-	-	-	-
NET ASSET REVALUATION INCREMENT(DECUREMENT) REVERSALS		-	-	-	-	-
ACTUARIAL GAIN/LOSS ON DEFINED BENEFITS PLANS		-	-	-	-	-
TRANSFERS BETWEEN RESERVES		-	(2,170)	-	-	2,170
BALANCE AT END OF THE FINANCIAL YEAR		259,396	140,511	113,263	(4,158)	9,780

	NOTE	TOTAL	ACCUMULATED SURPLUS	ASSET REVALUATION RESERVE	FAIR VALUE RESERVE	OTHER RESERVE
		2016	2016	2016	2016	2016
		\$'000	\$'000	\$'000	\$'000	\$'000
BALANCE AT BEGINNING OF THE FINANCIAL YEAR		270,448	137,775	130,642	(4,906)	6,937
SURPLUS / (DEFICIT) FOR THE YEAR		1,881	1,881	-	-	-
OTHER COMPREHENSIVE INCOME:						
— FAIR VALUE ADJUSTMENTS FOR FINANCIAL ASSETS AT FAIR VALUE		538	-	-	538	-
NET ASSET REVALUATION INCREMENT(DECUREMENT) REVERSALS		(17,379)	-	(17,379)	-	-
TRANSFERS BETWEEN RESERVES		-	(672)	-	-	672
BALANCE AT END OF THE FINANCIAL YEAR		255,488	138,984	113,263	(4,369)	7,610

The above statement should be read with the accompanying notes.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2017

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

INTRODUCTION

Huon Valley Council (Council) was established on 1 April 1993 and is a body corporate with perpetual succession and a common seal.

Council's main office is located at 40 Main Street, Huonville.

The purpose of the Council is to:

- provide for the peace, order and good government of the municipal area;
- provide for the peace, order and good government in the municipality;
- to promote the social, economic and environmental viability and sustainability of the municipal area;
- to ensure that resources are used efficiently and effectively and services are provided in accordance with the Best Value Principles to best meet the needs of the local community;
- to improve the overall quality of life of people in the local community;
- to promote appropriate business and employment opportunities;
- to ensure that services and facilities provided by the Council are accessible and equitable;
- to ensure the equitable imposition of rates and charges; and
- to ensure transparency and accountability in Council decision making.

This financial report is a general purpose financial report that consists of the Statements of Profit or Loss and Other Comprehensive Income, Statement of Financial Position, Statement of Changes in Equity, Statement of Cash Flows, and notes accompanying these financial statements. The general purpose financial report complies with Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board (AASB), and the Local Government Act 1993 (LGA1993) (as amended).

(a)

Basis of Accounting

This financial report has been prepared on the accrual and going concern bases.

This financial report has been prepared under the historical cost convention, except where specifically stated in notes 1(d), 1(h), 1(j) and 1(k).

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives.

All entities controlled by Council that have material assets or liabilities, such as Special Committees of Management, have been included in this financial report. All transactions between these entities and Council have been eliminated in full. Details of entities not included in this financial report based on their materiality are detailed in note 28.

The financial report has been prepared as a consolidated report to include all the external transactions for the Geeveston Town Hall Company Ltd. Full provision to accommodate AASB 10 Consolidated Financial Statements has not been applied due to immateriality.

Judgements and Assumptions

In the application of Australian Accounting Standards, Council is required to make judgements, estimates and assumptions about carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgements. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

Council has made no assumptions concerning the future that may cause a material adjustment to the carrying amounts of assets and liabilities within the next reporting period. Judgements made by Council that have significant impacts on the financial report are disclosed in the relevant notes as follows:

Employee entitlements

Assumptions are utilised in the determination of Council's employee entitlement provisions. These assumptions are discussed in note 1(j).

Quarry Rehabilitation

Quarry Rehabilitation provision expires in 2017 at the completion of rehabilitation process.

Fair value of property, plant and equipment

Assumptions and judgements are utilised in determining the fair value of Council's property, plant and equipment including useful lives and depreciation rates. These assumptions are discussed in note 32.

Investment in water corporation

Assumptions utilised in the determination of Council's valuation of its investment in TasWater are discussed in note 1(h) and in note 10.

Land under roads

Assumptions and judgements are utilised in determining the value of land under roads. The square metre value of rateable land, as determined by the Valuer-General, is applied to the square metre area of all land under roads.

(b)

Revenue Recognition

Rates, grants and contributions

Rates, grants and contributions (including developer contributions) are recognised as revenues when Council obtains control over the assets comprising these receipts.

Control over assets acquired from rates is obtained at the commencement of the rating year as it is an enforceable debt linked to the rateable property or, where earlier, upon receipt of the rates.

Revenue is recognised when Council obtains control of the contribution or the right to receive the contribution, it is probable that the economic benefits comprising the contribution will flow to Council and the amount of the contribution can be measured reliably. Control over granted assets is normally obtained upon their receipt (or acquittal) or upon earlier notification that a grant has been secured, and are valued at their fair value at the date of transfer.

Where grants or contributions recognised as revenues during the financial year were obtained on condition that they be expended in a particular manner or used over a particular period and those conditions were undischarged at balance date, the unused grant or contribution is disclosed in note 5 if applicable.

A liability is recognised in respect of revenue that is reciprocal in nature to the extent that the requisite service has not been provided at balance date and conditions include a requirement to refund unused contributions. Revenue is then recognised as the various performance obligations under an agreement are fulfilled. Council does not currently have any reciprocal grants.

Non-monetary contributions

Non-monetary contributions (including developer contributions) with a value in excess of the recognition thresholds, are recognised as revenue and as non-current assets. Non-monetary contributions below the thresholds are recorded as revenue and expenditure is recorded in the statements or part of an asset.

User fees and Statutory fees and fines

Fees and fines (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs. A provision for impairment is recognised when collection in full is no longer probable.

Sale of property, plant and equipment, infrastructure

The profit or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer.

Rent

Rents are recognised as revenue when the payment is due or the payment is received, whichever first occurs. Rental payments received in advance are recognised as a prepayment until they are due.

Interest

Interest is recognised progressively as it is earned.

Dividends

Dividend revenue is recognised when Council's right to receive payment is established.

Operating leases as lessor

Council is a lessor and enters into agreements with a number of lessees. These include commercial and non-commercial agreements.

Where leases are non-commercial agreements, these are generally with not for profit, such as sporting, organisations. In these cases subsidised or peppercorn rents are charged because Council recognises part of its role is community service and community support. In these situations, Council records lease revenue on an accruals basis and records the associated properties as part of land and buildings within property, plant and equipment. Buildings are recognised at depreciated replacement cost.

Where leases are commercial agreements, but properties leased are part of properties predominantly used by Council for its own purposes, Council records lease revenue on an accruals basis and records the associated properties as part of land and buildings within property, plant and equipment. Buildings are recognised at depreciated replacement cost.

Where leases are commercial agreements, but properties leased are part of properties predominantly used by Council for its own purposes, Council records lease revenue on an accruals basis and records the associated properties as part of land and buildings within property, plant and equipment. Buildings are recognised at depreciated replacement cost.

Where leases are commercial agreements, but properties leased are part of properties predominantly used by Council for its own purposes, Council records lease revenue on an accruals basis and records the associated properties as part of land and buildings within property, plant and equipment. Buildings are recognised at depreciated replacement cost.

(c)

Expense recognition

Expenses are recognised in the Statement of profit or loss and other comprehensive income when a decrease in future economic benefits related to a decrease in asset or an increase of a liability has arisen that can be measured reliably.

Employee benefits

Employee benefits include, where applicable, entitlements to wages and salaries, annual leave, sick leave, long service leave, superannuation and any other post-employment benefits.

Depreciation and amortisation of property, plant and equipment, infrastructure and intangibles

Buildings, land improvements, plant and equipment, infrastructure and other assets having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Land, Parks and Gardens are not depreciated.

Straight line depreciation is charged based on the residual useful life as determined each year.

	Years
Bridges	
Timber	30
Helcor Pipe	40
Concrete & Steel	100
Buildings	30 to 200
Building Contents/Computer Equipment	7
Furniture & Fittings	5 to 15
Intangibles	7
Plant & Vehicles	7 to 10
Sealed Roads	
Footpath	
Spray Seal	10 to 15
Asphaltic Concrete	15 to 30
Concrete	30 to 60
Pavers	20 to 50
Gravel	5 to 10
Kerb	
Concrete	80
Road Seal	
Spray Seal	10 to 15
Asphaltic Concrete	15 to 30
Earthworks - Natural Surface/Cut Fill	Not Applicable or 100 based on Obsolescence
Pavement	
Flexible	20 to 65
Rigid (Concrete)	60 to 100
Rigid (Pavers)	40 to 65
Sub Grade - Compacted Natural Surface	Not Applicable or 100 based on Obsolescence
Earthworks - Natural Surface/Cut Fill	Not Applicable or 100 based on Obsolescence
Signs & Markings	5 to 20
Culverts	
Concrete	40 to 80
Gravel Road	
Thin gravel surface	1 to 5
Gravel Pavement	65
Stormwater	
Piping	50 to 100
Manholes	80
Footpath	
Concrete	100
Asphalt	50
Gravel	15
Pavers	100
Timber	80
Kerb	
Concrete	80
Car Parks	
Asphalt	25
Gravel	15

Street Furniture	
Rubbish Bins, Picnic tables & seats, bench seating, barbecues	10 to 30
Walking Tracks	
Asphalt	50
Gravel	20
Timber	25
Concrete	100
Marine Facilities	
Concrete	100
Timber	25
Playgrounds	
Playground Equipment	20 to 50

Repairs and maintenance

Routine maintenance, repair costs, and minor renewal costs are expensed as incurred. Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

(d) Recognition and measurement of assets

Acquisition and Recognition

Acquisitions of assets are initially recorded at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition.

Property, infrastructure, plant and equipment received in the form of contributions, are recognised as assets and revenues at fair value by Council valuation where that value exceeds the recognition thresholds for the respective asset class. Fair value is the price that would be received to sell the asset in an orderly transaction between market participants at the measurement date.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of directly attributable variable and fixed overheads.

The following thresholds have been adopted for the purpose of recognising non-current assets:

	Threshold
Land	\$1
Buildings	\$5,000
Building Contents	\$1,000
Intangibles	\$1,000
Plant & Machinery	\$1,000
Infrastructure Assets	\$5,000

Assets valued at less than the adopted thresholds are charged to the Statement of Comprehensive Income in the year of purchase (other than when they form part of a group of similar items which are material in total).

Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, are measured at their fair value in accordance with AASB 116 Property, Plant & Equipment and AASB 13 Fair Value Measurement. At balance date, Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset class materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date the class of asset was revalued.

In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis to ensure valuations represent fair value. The valuation is performed either by experienced Council officers or independent experts.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use on an asset result in changes to the permissible or practical highest and best use of the asset. Further details regarding the fair value hierarchy are disclosed at note 32.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation surplus for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Land under roads

Land under roads is valued at the average municipal land value. Refer to Note 1 (a).

(e) **Cash and cash equivalents**

For the purposes of the statement of cash flows, cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of three months or less, net of outstanding bank overdrafts.

(f) **Trade and other receivables**

All amounts of uncollected rates and charges are considered collectable.

Unpaid rates, being contribution over which the Council has control, are recognised as receivables.

Settlement of rate receivable is by either four equal instalments throughout the year or a single instalment payable in August. Penalty and interest applies to overdue rates. Sundry receivables are payable within 30 days of issue of the account.

(g) **Inventories**

Inventories held for distribution are measured at cost adjusted when applicable for any loss of service potential. Other inventories are measured at the lower of cost and net realisable value.

Where inventories are acquired at no cost, or for nominal consideration, the cost shall be the current replacement cost as at the date of acquisition.

(h) **Investment in water corporation**

Council's investment in TasWater is valued at its fair value at balance date. Fair value was determined by using Council's ownership interest against the water corporation's net asset value at balance date. Any unrealised gains and losses are recognised through the Statement of Comprehensive Income to a Fair Value Reserve each year. (refer note 14 and 23b)

Council has classified this asset as an Available-for-Sale financial asset as defined in AASB 139 Financial Instruments: Recognition and Measurement and has followed AASB 132 Financial Instruments: Presentation and AASB 7 Financial Instruments: Disclosures to value and present the asset in the financial report.

Council has derived returns from the corporation as disclosed at note 10.

Fair value reserve was created at the transfer of assets to Water Corporation.

(i) **Investments**

Investments, other than investments in associates and property, are measured at cost.

(j) **Employee benefits**

Short term obligations

Liabilities for wages and salaries, including non-monetary benefits, annual leave and accumulating sick leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service are recognised in respect of employees' services up to the end of the reporting period and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

Other long term employee benefit obligations

The liability for long service leave and annual leave which is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

The obligations are presented as current liabilities in the Statement of Financial Position if the entity does not have an unconditional right to defer settlement for at least twelve months after the reporting date, regardless of when the actual settlement is expected to occur.

Sick leave

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

Classification of employee benefits

An employee benefit liability is classified as a current liability if the Council does not have an unconditional right to defer settlement of the liability for at least 12 months after the end of the period. This includes all annual leave and unconditional long service leave entitlements.

(k) **Interest bearing liabilities**

The borrowing capacity of Council is limited by the Local Government Act 1993. Interest bearing liabilities are initially recognised at fair value, net of transaction costs incurred. Subsequent to initial recognition these liabilities are measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the Statement of profit and loss and other comprehensive income over the period of the liability using the effective interest method.

(l) **Allocation between current and non-current**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next twelve months, being Council's operational cycle, or if Council does not have an unconditional right to defer settlement of a liability for at least 12 months after the reporting date.

(m) **Taxation**

Council is exempt from all forms of taxation except Fringe Benefits Tax, Payroll Tax, Land Tax and the Goods and Services Tax.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the Statement of Cash Flows on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

(n) **Impairment of assets**

At each reporting date, Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the Statement of Profit or Loss and Other Comprehensive Income, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation reserve in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset. For non-cash generating assets of Council such as roads, drains, public buildings and the like, value in use is represented by the deprival value of the asset approximated by its written down replacement cost.

(o) **Rounding**

Unless otherwise stated, amounts in the financial report have been rounded to the nearest thousand dollars. Figures in the financial statement may not equate due to rounding.

(p) **Contingent assets, contingent liabilities and commitments**

Contingent assets and contingent liabilities are not recognised in the Statement of Financial Position, but are disclosed by way of a note and, if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable respectively.

Commitments are not recognised in the Statement of Financial Position. Commitments are disclosed at their nominal value inclusive of the GST payable.

(q) **Budget**

The estimated revenue and expense amounts in the Statement of Profit or Loss and Other Comprehensive Income represent revised budget amounts and are not audited.

(r) **Adoption of new and amended accounting standards**

In the current year, Council has adopted all of the new and revised Standards and Interpretations

- (i) *AASB 2015-6 Amendments to Australian Accounting Standards – Extending Related Party Disclosures to Not for Profit Public Sector Entities* (effective from 1 July 2016)
Council has applied AASB 124 *Related Party Disclosures* for the first time. As a result Council has disclosed more information about related parties and transactions with those related parties. The standard further extends that required under the LGA 1993. This information is presented in Notes 35-36.
- (ii) *AASB 2015-7 Amendments to Australian Accounting Standards - Fair Value Disclosures of Not-for-Profit Public Sector Entities* (effective from 1 July 2016)
The amendment provides relief to not-for-profit public sector entities from certain disclosures about the fair value measurement of property, plant and equipment held for their current service potential rather than to generate net cash inflows that is categorised within Level 3 of the fair value hierarchy.
- (iii) *AASB 2015-3 Amendments to Australian Accounting Standards arising from the Withdrawal of AASB 1031 Materiality* (effective from 1 July 2015).
The completion of AASB project to remove Australian guidance on materiality from Australian Accounting Standards with the issue of the final amending standard to effect the withdrawal of AASB 1031 *Materiality*. Guidance on materiality is now located in AASB 101 *Presentation of Financial Statements*.
- (iv) *AASB 2015-2 Amendments to Australian Accounting Standards - Disclosure Initiative: Amendments to AASB 101* (effective from 1 January 2016).
The amendments do not require any significant change to current practice, but should facilitate improved reporting, including an emphasis on only including material disclosures, clarity on the aggregation and disaggregation of line items, the presentation and subtotals, the ordering of notes and the identification of significant accounting policies.

(s) **Pending Accounting Standards**

Certain new accounting standards and interpretations have been published that are not mandatory for 30 June 2017 reporting periods. Council's assessment of the impact of the relevant new standards and interpretations is set out below. (note: standards are applicable to reporting periods beginning on or after to effective date referred to below).

- (i) **AASB 2014-3 Amendments to Australian Accounting Standards - Accounting for Acquisitions of Interests in Joint Operations** (effective from 1 January 2016)

Under AASB 2014-3 business combination accounting is required to be applied to acquisitions of interests in a joint operation that meets the definition of a 'business' under AASB 3 Business Combinations.
- (ii) **AASB 2014-4 Amendments to Australian Accounting Standards - Clarification of Acceptable Methods of Depreciation and Amortisation** (effective from 1 January 2016).

This amendment introduces a rebuttable presumption that the use of revenue-based amortisation methods for intangible assets is inappropriate. In addition to this, there is limited opportunity for presumption to be overcome and clarifies that revenue-based depreciation for property, plant and equipment cannot be used.
- (iii) **AASB 2014-9 Amendments to Australian Accounting Standards - Equity method in Separate Financial Statements** (effective from 1 January 2016).

Under this amendment, the use of the equity method in separate financial statements in accounting for associates, joint ventures and subsidiaries is allowed.
- (iv) **AASB 2015-1 Amendments to Australian Accounting Standards - Annual Improvements to Australian Accounting Standards 2012-2014 Cycle** (effective from 1 January 2016)

Amendments to existing accounting standards, particularly in relation to:

IFRS 5 - guidance on changes in method of disposal;
IFRS 7 - clarifies 'continuing involvement for service contracts and also clarifies offsetting disclosures are not specifically required in interim financial statements, but may be included under general requirements of IAS 34;
IAS 19 - clarifies that discount rates used should be in the same currency as the benefits are to be paid; and
IAS 34 - clarifies that disclosures may be incorporated in the interim financial statements by cross-reference to another part of the interim financial report.
- (v) **AASB 2015-6 Amendments to Australian Accounting Standards - Extending Related Party Disclosures to Not-for-Profit Public Sector Entities** (effective from 1 July 2016).

The amendment extends the scope of AASB 124 *Related Party Disclosures* to include not-for-profit public sector entities.
- (vi) **AASB 2015-7 Amendments to Australian Accounting Standards - Fair Value Disclosures of Not-for-Profit Public Sector Entities** (effective from 1 July 2016).

The amendment provides relief to not-for-profit public sector entities from certain disclosures about the fair value measurement of property, plant and equipment held for their current service potential rather than to generate net cash inflows that is categorised within Level 3 of the fair value hierarchy.
- (vii) **AASB 1057 Application of Australian Accounting Standards, AASB 2015-9 Amendments to Australian Accounting Standards - Scope and Application Paragraphs** (effective from 1 January 2016).

The AASB has reissued most of its Standards (and Interpretations) that incorporate IFRSs to make editorial changes. The editorial changes will enable the AASB to issue Australian versions of IFRS more efficiently. As part of the reissuance, the AASB has moved the application paragraphs that identify the reporting entities and general purpose financial statements to which the pronouncements apply to a new Standard, AASB 1057 *Application of Australian Accounting Standards*. However, the technical application requirements have not been amended.

(viii) AASB 9 *Financial Instruments* and the relevant amending standards (effective from 1 January 2018)

The main impacts of these standards on Council are that they will change the requirements for the classification, measurement, impairment and disclosures associated with the Council's financial assets. AASB 9 will introduce different criteria for whether financial assets can be measured at amortised cost or fair value. The amortised cost model is available for debt assets meeting both business model and cash flow characteristics tests. Amortised cost is to be used for assets with contractual terms giving rise to principal and interest payments.

Fair value is to be used for all other financial assets. Gains or losses on financial assets at fair value are to be recognised in profit and loss unless the asset is part of a hedging relationship or an irrevocable election has been made to present in other comprehensive income changes in the fair value of an equity instrument not held for trading.

When adopted, the standard will affect, in particular, Council's accounting for its investment in TasWater which is an available-for-sale financial assets. Currently, Council recognises changes in the fair value of its available-for-sale assets through other comprehensive income. Council is likely to make an irrevocable election for its investment in TasWater as 'fair value through other comprehensive income' and therefore the adoption of this standard will not impact the way movements in the fair value are accounted for.

Another impact of AASB 9 relates to calculating impairment losses for Council's receivables. Assuming no substantial change in the nature of receivables, as they don't include a significant financing component, impairment losses will be determined according to the amount of lifetime expected credit losses. On initial adoption of AASB 9, Council will need to determine the expected credit losses for its receivables by comparing the credit risk at that time to the credit risk that existed when those receivables were initially recognised and also factor in any future changes or events.

There will be no impact on Council's accounting for financial liabilities, as the new requirements only affect the accounting for financial liabilities that are designated at fair value through profit or loss and Council does not have any such liabilities. The derecognition rules have been transferred from AASB 139 *Financial Instruments: Recognition and Measurement* and have not been changed.

(ix) AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers*, and AASB 2016-8 *Amendments to Australian Accounting Standards - Australian Implementation Guidance for Not-for-Profit Entities*. AASB 2015-8 *Amendments to Australian Accounting Standards arising from AASB 15* provides for an effective of application from 1 January 2018.

AASB 15 will replace AASB 118 *Revenue*, AASB 111 *Construction Contracts* and a number of Interpretations. AASB 2016-8 provides Australian requirements and guidance for not-for-profit entities in applying AASB 9 and AASB 15, and AASB 1058 will replace AASB 1004 *Contributions*. Together they contain a comprehensive and robust framework for the recognition, measurement and disclosure of income including revenue from contracts with customers.

Council has commenced analysing the new revenue recognition requirements under these standards and is yet to form conclusions about significant impacts. Potential future impacts identifiable at the date of this report include:

- Grants received to construct non-financial assets controlled by Council will be recognised as a liability, and subsequently recognised progressively as revenue as Council satisfies its performance obligations under the grant. At present, such grants are recognised as revenue upfront.
- Under the new standards, other grants presently recognised as revenue upfront may be eligible to be recognised as revenue progressively as the associated performance obligations are satisfied, but only if the associated performance obligations are enforceable and sufficiently specific. Council is yet to evaluate the existing grant arrangements as to whether revenue from those grants could be deferred under the new requirements.
- Grants that are not enforceable and/or not sufficiently specific will not qualify for deferral, and continue to be recognised as revenue as soon as they are controlled. Council receives several grants for which there are no sufficiently specific performance obligations, for example the Commonwealth Financial Assistance Grants. These grants are expected to continue being recognised as revenue upfront assuming no change to the current grant arrangements.
- Depending on the respective contractual terms, the new requirements of AASB 15 may potentially result in a change to the timing of revenue from sales of goods and services such that some revenue may need to be deferred to a later reporting period to the extent that Council has received cash, but has not met its associated performance obligations (such amounts would be reported as a liability in the meantime). An example of this is rates received in advance, which is currently required to be recognised as revenue when received. Council is yet to full complete its analysis of existing arrangements for sale of its goods and services and the impact on revenue recognition has not yet been fully determined.

- (x) *AASB 2014-10 Amendments to Australian Accounting Standards - Sale or Contribution of Assets between an Investor and its Associate or Joint Venture, AASB 2015-10 Amendments to Australian Accounting Standards - Effective Date of Amendments to AASB10 and AASB128 (effective 1 January 2018)*

The amendments address an acknowledged inconsistency between the requirements in AASB10, and those in AASB128 (2011) in dealing with the sale or contribution of assets between an investor and its associate or joint venture.

The main consequence of the amendments is that a full gain or loss is recognised when a transaction involves a business (whether it is housed in a subsidiary or not). A partial gain or loss is recognised when a transaction involves assets that do not constitute a business, even if these assets are housed in a subsidiary. AASB 2015-10 has delayed the effective date of the amendments to 1 January 2018. i.e. councils' financial statements for year ended 30 June 2019.

- (xi) *AASB 16 Leases (effective from 1 January 2019)*

AASB 16 introduces a single lessee accounting model and requires a lessee to recognise assets and liabilities for all leases with a term of more than 12 months, unless the underlying asset is of low value. A lessee is required to recognise a right-of-use asset representing its right to use the underlying leased asset and a lease liability representing its obligations to make lease payments.

AASB 16 will result in most of Council's operating leases being brought onto the statement of financial position. There are limited exceptions relating to short-term leases and low-value assets which may remain off the balance sheet. Councils existing lease commitments are disclosed in Note 42.

The calculation of the lease liability will take into account appropriate discount rates, assumptions about the lease term, and increases in lease payments. A corresponding right to use assets will be recognised, which will be amortised over the term of the lease.

Rent expense will no longer be shown. The profit and loss impact of the leases will be through amortisation and interest charges. Councils current operating lease expenditure is shown at Note 19. In the Statement of Cash Flows lease payments will be shown as cash flows from financing activities instead of operating activities.

Lessor accounting under AASB 16 remains largely unchanged. For finance leases, the lessor recognises a receivable equal to the net investment in the lease. Lease receipts from operating leases are recognised as income either on a straight-line basis or another systematic basis where appropriate.

- (xi) *AASB 2016-2 Amendments to Australian Accounting Standards – Disclosure Initiative: Amendments to AASB 107 (effective from 1 January 2017)*

Amendments to AASB 107 will require additional disclosures to enable the reader to evaluate changes in liabilities arising from financing activities. These disclosures will include both cash flows and non-cash changes between the opening and closing balance of the relevant liabilities and be disclosed by way of a reconciliation in the notes to the Statement of Cash Flows.

- (t) **Leases**

Operating leases as lessor

Council owns a range of facilities that are available for lease by not-for-profit sport, recreational and community organisations. Leases to not-for-profit organisations, in general, do not reflect commercial arrangements and have minimal lease payments. Land and buildings which are leased under these arrangements are recognised within property, plant and equipment in the Statement of Financial Position and associated rental income is recognised in accordance with Council's revenue recognition policy.

- (u) **Geeveston Town Hall**

Geeveston Town Hall Company Ltd (GTHC) is an incorporated entity that has been formed by Huon Valley Council to operate Geeveston Town Hall.

Further information is provided in note 34.

Amounts for GTHC have been included in these statements, and any transactions between Council and GTHC have been eliminated.

- (v) **Significant Business Activities**

Council is required to report the operating capital and competitive neutrality costs in respect of each significant business activity undertaken by the Council. The Council's disclosure is reconciled in Note 33.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

NOTE 2 FUNCTIONS/ACTIVITIES OF THE COUNCIL

a) Revenue, expenditure and assets attributable to each function as categorised in (c) below:

	Grants	Other	TotalRevenue	TotalExpenditure	Surplus(Deficit)	Assets
CORPORATE SERVICES-GENERAL						
2016 - 2017	1,500	12,596	12,597	3,457	9,140	11,729
2015 - 2016	-	4,410	4,410	2,837	1,573	11,555
EXECUTIVE SERVICES-GENERAL						
2016 - 2017	70	298	368	1,889	(1,521)	-
2015 - 2016	3	329	332	975	(643)	-
REGULATORY AND DEVELOPMENT SERVICES-GENERAL						
2016 - 2017	-	971	971	2,063	(1,093)	-
2015 - 2016	2	928	930	2,332	(1,402)	-
REFUSE DISPOSAL						
2016 - 2017	50	1,588	1,638	1,523	114	1,780
2015 - 2016	-	1,416	1,416	1,420	(5)	1,754
FAMILY SERVICES:						
RESIDENTIAL AGED CARE SERVICES						
CHILDREN'S & YOUTH SERVICES						
2016 - 2017	223	1,190	1,412	1,528	(116)	-
2015 - 2016	40	1,300	1,300	1,285	15	-
RURAL HEALTH						
2016 - 2017	194	168	362	667	(305)	-
2015 - 2016	395	568	568	808	(239)	-
MEDICAL SERVICES						
2016 - 2017	128	1,447	1,575	1,802	(227)	-
2015 - 2016	-	2,018	2,018	2,021	(3)	-
INFRASTRUCTURE SERVICES						
ROADS & BRIDGES						
2016 - 2017	751	93	844	4,486	(3,642)	185,811
2015 - 2016	1,605	667	2,272	6,274	(4,002)	183,064
STORMWATER						
2016 - 2017	-	302	302	270	32	1,932
2015 - 2016	-	299	299	272	28	1,904
INFRASTRUCTURE GENERAL						
2016 - 2017	96	473	569	1,650	(1,080)	-
2015 - 2016	-	431	431	2,881	(2,450)	-
OTHER - NON ATTRIBUTABLE						
2016 - 2017	5,217	656	5,873	3,203	2,670	61,441
2015 - 2016	1,844	7,650	9,493	483	9,010	60,533
TOTAL						
2016 - 2017	6,730	19,782	26,512	22,539	3,973	262,693
2015 - 2016	3,889	20,015	23,468	21,587	1,881	258,809

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2017

NOTE 2 FUNCTIONS/ACTIVITIES OF THE COUNCIL

b) Reconciliation of Assets from note 2 with the Statement of Financial Position at 30 June:

	2015/2016	2014/2015
	\$'000	\$'000
Current assets	12,914	10,807
Non-current assets	249,779	248,002
	262,693	258,809

c) the activities relating to Council's functions reported on, in Note 2(a) are as follows:

Corporate Services General

Administration of Council activities including Customer Services, Human Resource, Information Technology and Finance.

Executive Services

Operation and maintenance of council chambers and councillors.

Regulatory and Development Services

Environmental Health includes disease control, food surveillance, public-use building standards, health education and promotion, water quality, workplace safety and cemeteries.

Environmental management includes strategies and programs for the protection of the environment and regulations of activities affecting the environment. Administration of the town planning scheme, subdivisions and urban and rural renewal programs. The development and maintenance of building constructions standards. Maintenance and marketing of tourist facilities, property development and operation of caravan parks. Administration and operation of dog registration, operation of pounds, control of straying stock, and noxious weeds.

Refuse Disposal

Collection, handling, processing and disposal of all waste materials.

Family Services

Operation and maintenance of housing for aged persons and persons of limited means. Operation of the Child Care Centre and medical centres.

Infrastructure Services

Construction, maintenance and cleaning of road, streets, footpaths, bridges, parking facilities and street lighting. Operation and maintenance of open or deep drainage systems in urban areas, including the lining of piping of creeks but excludes drainage associated with road works, flood mitigation and agriculture. Operation and maintenance of sporting facilities (includes swimming pools, active and passive recreation and recreation centres).

Other - not attributable

Rates and charges and work not attributed elsewhere.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

NOTE 3 RATES AND CHARGES

Council uses Capital Value as the basis of valuation of all properties within the municipality. The Capital Value of a property is the total value of the property and includes the land value.

	2016/2017	2015/2016
	\$'000	\$'000
General Rate	10,078	9,588
Tas Fire Service levy	504	484
Garbage charge	1,049	961
Special rates and charges	301	298
TOTAL RATES AND CHARGES	11,933	11,332

The date of the latest general revaluation of land for rating purposes within the municipality was 2015, and the valuation was first applied in the rating year commencing 1 July 2015.

NOTE 4 USER CHARGES

	2016/2017	2015/2016
	\$'000	\$'000
Leisure centre fees	235	258
Child care/children's program fees	591	524
Medical services fees	-	23
Building services fees	394	394
Other fees and charges	1,229	1,392
TOTAL USER CHARGES	2,449	2,591

NOTE 5 GRANTS

	2016/2017	2015/2016
	\$'000	\$'000
SUMMARY OF GRANTS		
Federally funded grants	6,096	3,648
State funded grants	410	241
Other	224	-
TOTAL	6,730	3,889

GRANTS - OPERATING

Family and children	495	357
Tasmanian Health Service	50	-
Other	47	103
TOTAL OPERATING GRANTS	592	460

The Australian Commonwealth Government provides Financial Assistance Grants to Council for general purpose use and the provision of local roads. In accordance with AASB1004 Contributions, Council recognises these grants as revenue when it receives the funds and obtains control. In the 2016-17 year the early receipt of the 2017-18 instalment was received. This has impacted the Statement of profit and loss and other comprehensive income resulting in the net surplus being higher in 2016-17 by \$1,769,174. The Financial Assistance Grants received is classified as capital as the funds are spent on capital projects during the financial year.

	2016/2017	2015/2016
	\$'000	\$'000
CAPITAL GRANTS RECEIVED SPECIFICALLY FOR NEW OR UPGRADED ASSETS		
Commonwealth Government Financial Assistance Grants - General Purpose	5,217	1,844
Commonwealth Government - roads to recovery	751	1,239
Community	170	-
Transport	-	346
TOTAL CAPITAL GRANTS	6,138	3,429

CONDITIONS ON GRANTS

Non-reciprocal grants recognised as revenue during the year that were obtained on condition that they be expended in a specified manner that had not occurred at balance date were:

Recreation	50	20
Other	120	50
TOTAL	170	70

NOTE 6 NON-MONETARY ASSETS RECOGNISED FOR THE FIRST TIME

	2016/2017 \$'000	2015/2016 \$'000
Roads, Footpath, Kerb and Land	-	30
TOTAL NON-MONETARY ASSETS RECOGNISED FOR THE FIRST TIME	-	30

NOTE 7 INTEREST

	2016/2017 \$'000	2015/2016 \$'000
Interest on cash and cash equivalents	265	255
TOTAL INTEREST	265	255

NOTE 8 OTHER INCOME

	2016/2017 \$'000	2015/2016 \$'000
Children's Services		
After School Care	68	58
Vacation Care	47	47
The Cottage	333	358
Geeveston Child Care	100	151
Dover Childcare	92	122
	639	735
Medical Practices		
Dover Medical Practice	497	608
Geeveston Medical Practice	650	736
Cygnnet Medical Services	317	642
Other	-	9
	1,464	1,995
Other		
Legal Claim Settlement	-	1,131
Roads (Road Toll), Bridges and Parks Contributions	60	59
Diesel Fuel Rebate	46	41
Area Promotion - Kingborough Council Contribution	-	57
Amortisation Residents Fees	9	11
SES Re-imbursement	7	16
Public Open Space	34	29
Rentals	77	63
Visitor Information Centre	250	248
Private Works	593	632
Geeveston Town Hall	372	-
Miscellaneous Income	1,247	378
	2,695	2,667
TOTAL OTHER INCOME	4,798	5,397

NOTE 9 NET GAIN/(LOSS) ON DISPOSAL OF NON CURRENT ASSETS

	2016/2017 \$'000	2015/2016 \$'000
Proceeds from sales and trade in of plant and vehicles	259	294
Less: Written down Value	(207)	(124)
Net gain/(loss) on plant and vehicles	52	170
Proceeds from sales of Land	49	43
Less: Written down Value	(53)	(63)
Net gain/(loss) on land	(3)	(19)
Bridges	-	(165)
Roads, Footpath, and Kerb	-	(613)
	48	(627)

NOTE 10 INVESTMENT REVENUE FROM WATER CORPORATION

	2016/2017 \$'000	2015/2016 \$'000
Dividend revenue received	412	453
Tax equivalent received	185	119
Guarantee fee received	55	30
TOTAL INVESTMENT REVENUE FROM WATER CORPORATION	652	602

NOTE 11 EMPLOYEE COSTS

	2016/2017 \$'000	2015/2016 \$'000
Wages and salaries	9,880	9,052
Workers compensation	5	4
Annual leave and long service leave	1,015	749
Less capitalised expenses	(569)	(825)
TOTAL EMPLOYEE COSTS	10,330	8,981

NOTE 12 DEPRECIATION AND AMORTISATION

	2016/2017 \$'000	2015/2016 \$'000
Buildings	558	532
Building contents	106	64
Intangibles	28	37
Plant, machinery and vehicles	673	665
Stormwater	204	195
Roads	3,960	3,830
Bridges	427	377
Footpaths	66	63
Kerb	89	87
Car Parks	102	96
Street Furniture	149	131
Walking Tracks	35	34
Marine Facilities	36	30
Playgrounds	53	51
Sporting Facilities	44	40
TOTAL DEPRECIATION AND AMORTISATION	6,531	6,231

NOTE 13 OTHER EXPENSES

	2016/2017 \$'000	2015/2016 \$'000
Tasmanian Fire Service Levy	500	484
Payroll Tax	578	547
Land Tax	95	87
Valuation Office	52	128
Councillors' Emoluments	58	189
Commissioner's Allowance	150	-
Auditors remuneration	38	44
Board Of Enquiries	112	-
Geeveston Town Hall	362	-
Other	298	-
TOTAL OTHER EXPENSES	2,244	1,479

NOTE 14 INVESTMENT IN WATER CORPORATION

	2016/2017	2015/2016
	\$'000	\$'000
Carrying Value	32,124	31,586
Change in fair value of investment	211	538
TOTAL INVESTMENT IN WATER CORPORATION	32,335	32,124

NOTE 15 CASH AND CASH EQUIVALENTS

	2016/2017	2015/2016
	\$'000	\$'000
Cash at bank and on hand	152	(202)
Management Committees (Note 28)	162	162
Geeveston Town Hall Company	23	33
Term deposits	10,910	9,566
TOTAL CASH AND CASH EQUIVALENTS	11,247	9,559

NOTE 16 TRADE AND OTHER RECEIVABLES

	2016/2017	2015/2016
	\$'000	\$'000
Rate Debtors	361	383
Provision for Impairment	(12)	(12)
Other Debtors	998	800
TOTAL TRADE AND OTHER RECEIVABLES	1,347	1,171

NOTE 17 INVENTORIES

	2016/2017	2015/2016
	\$'000	\$'000
Inventories held for distribution	190	47
Inventories held for sale	30	27
TOTAL INVENTORIES	220	74

NOTE 18 OTHER ASSETS

	2016/2017	2015/2016
	\$'000	\$'000
Prepayments	29	3
Deposits	70	
TOTAL OTHER ASSETS	99	3

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

NOTE 19a PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT

	2016/2017 \$'000	2015/2016 \$'000
SUMMARY		
at cost at 30 June	6,569	6,361
Less accumulated depreciation	(3,255)	(2,969)
	3,314	3,392
at fair value at 30 June	329,174	328,883
Less accumulated depreciation	(122,804)	(116,945)
	206,369	211,938
TOTAL	209,684	215,330
Land		
at Fair Value	16,494	16,546
additions at Fair Value	280	-
	16,774	16,546
Land Under Roads		
at Fair Value	22,577	22,577
	22,577	22,577
Buildings		
at Fair Value	53,886	53,010
additions at Fair Value	-	876
Less: Accumulated Depreciation	(20,744)	(20,186)
	33,142	33,700
Building Contents		
at Fair Value	1,069	1,069
additions at Fair Value	63	-
Less: Accumulated Depreciation	(892)	(786)
	240	283
Intangibles		
at Fair Value	321	321
additions at Fair Value	-	-
Less: Accumulated Depreciation	(219)	(191)
	102	130
Plant and Machinery		
at Cost	5,767	5,587
additions at Cost	802	774
Less: Accumulated Depreciation	(3,255)	(2,969)
	3,314	3,392
Stormwater		
at Fair Value	14,684	14,652
additions at Fair Value	-	32
Less: Accumulated Depreciation	(4,538)	(4,333)
	10,146	10,351
Roads		
at Fair Value	162,215	156,524
additions at Fair Value	-	5,691
Less: Accumulated Depreciation	(79,044)	(75,084)
	83,171	87,131
Bridges		
at Fair Value	31,975	31,131
additions at Fair Value	-	844
Less: Accumulated Depreciation	(9,719)	(9,292)
	22,256	22,683

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

NOTE 19a PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT

	2016/2017	2015/2016
	\$'000	\$'000
Footpath		
at Fair Value	5,803	5,577
additions at Fair Value	-	226
Less: Accumulated Depreciation	(1,073)	(1,007)
	4,730	4,796
Kerb		
at Fair Value	7,154	7,012
additions at Fair Value	-	141
Less: Accumulated Depreciation	(1,807)	(1,717)
	5,346	5,436
Car Parks		
at Fair Value	2,540	2,417
additions at Fair Value	-	123
Less: Accumulated Depreciation	(983)	(881)
	1,557	1,659
Street Furniture		
at Fair Value	2,096	2,029
additions at Fair Value	-	67
Less: Accumulated Depreciation	(838)	(689)
	1,259	1,407
Walking Tracks		
at Fair Value	756	724
additions at Fair Value	-	33
Less: Accumulated Depreciation	(235)	(200)
	521	556
Marine Facilities		
at Fair Value	1,340	1,233
additions at Fair Value	-	107
Less: Accumulated Depreciation	(349)	(313)
	991	1,027
Playgrounds		
at Fair Value	1,644	1,630
additions at Fair Value	-	14
Less: Accumulated Depreciation	(476)	(422)
	1,168	1,221
Sporting Facilities		
at Fair Value	3,352	3,352
additions at Fair Value	-	-
Less: Accumulated Depreciation	(1,887)	(1,843)
	1,465	1,509
Parks		
at Fair Value	924	924
additions at Fair Value	-	-
Less: Accumulated Depreciation	-	-
	924	924
TOTAL INFRASTRUCTURE	209,684	215,330

Valuation of assets is covered in note 32.

All other asset classes were valued in 2016 at construction values and indexed accordingly each year. Formal valuation of these asset classes is undertaken every five years.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2017

NOTE 19b PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT

Reconciliation of property, infrastructure, plant and equipment

	Opening Value	Additions	Disposals	Infrastructure Take Up	Asset Revaluation	Depreciation	Balance at End of Financial Year
2017	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Land	16,546	280	(53)	-	-	-	16,774
Land Under Roads	22,577	-	-	-	-	-	22,577
Buildings	33,700	-	-	-	-	(558)	33,142
Building contents	283	63	-	-	-	(106)	240
Intangibles	130	-	-	-	-	(28)	102
Plant and Machinery	3,392	802	(207)	-	-	(673)	3,314
Stormwater	10,351	-	-	-	-	(204)	10,146
Roads	87,131	-	-	-	-	(3,960)	83,171
Bridges	22,683	-	-	-	-	(427)	22,256
Footpaths	4,796	-	-	-	-	(66)	4,730
Kerbs	5,436	-	-	-	-	(89)	5,346
Car Parks	1,659	-	-	-	-	(102)	1,557
Street furniture	1,407	-	-	-	-	(149)	1,259
Walking tracks	556	-	-	-	-	(35)	521
Marine facilities	1,027	-	-	-	-	(36)	991
Playgrounds	1,221	-	-	-	-	(53)	1,168
Sporting Facilities	1,509	-	-	-	-	(44)	1,465
Parks & Gardens	924	-	-	-	-	-	924
Total	215,329	1,146	(260)	-	-	(6,531)	209,684

	Opening Value	Additions	Disposals	Infrastructure Take Up	Asset Revaluation	Depreciation	Balance at End of Financial Year
2016	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Land	16,578	-	(62)	30	-	-	16,546
Land Under Roads	22,577	-	-	-	-	-	22,577
Buildings	31,822	876	-	-	1,534	(532)	33,700
Building contents	199	148	-	-	-	(64)	283
Intangibles	167	-	-	-	-	(37)	130
Plant and Machinery	3,407	774	(124)	-	-	(665)	3,392
Stormwater	10,431	32	-	-	83	(195)	10,351
Roads	107,522	5,691	(613)	-	(21,639)	(3,830)	87,131
Bridges	20,080	844	(165)	-	2,300	(376)	22,683
Footpaths	4,589	226	-	-	44	(63)	4,796
Kerbs	5,327	141	-	-	55	(87)	5,436
Car Parks	1,613	124	-	-	18	(96)	1,659
Street furniture	1,419	68	-	-	51	(131)	1,407
Walking tracks	523	32	-	-	35	(34)	556
Marine facilities	941	108	-	-	8	(30)	1,027
Playgrounds	1,216	14	-	-	43	(51)	1,221
Sporting Facilities	1,334	128	-	-	87	(40)	1,509
Parks & Gardens	924	-	-	-	-	-	924
Total	230,669	9,206	(964)	30	(17,381)	(6,231)	215,329

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

NOTE 20 TRADE AND OTHER PAYABLES

	2016/2017	2015/2016
	\$'000	\$'000
Trade payables	594	692
Accrued Salaries	582	312
	1,176	1,004

NOTE 21 TRUST FUNDS AND DEPOSITS

	2016/2017	2015/2016
	\$'000	\$'000
Waste Management Bond	100	100
	100	100

NOTE 22 PROVISIONS

	2016/2017	2015/2016
	\$'000	\$'000
CURRENT		
Long Service Leave Provision	859	1,027
Annual Leave & Leave Loading Provision	970	880
Retirement Village - Entrance Fees	29	30
	1,859	1,938
NON CURRENT		
Quarry Rehabilitation	50	50
Long Service Leave Provision	113	230
	163	280

Summary of Current Provision movements

	Annual leave	Long service leave	Other	Total
	\$ '000	\$ '000	\$ '000	\$ '000
2017				
Balance at beginning of the financial year	880	1,027	30	1,938
Additional provisions	1,215	104	-	1,319
Amounts used	(1,124)	(425)	(1)	(1,551)
Balance at the end of the financial year	970	706	29	1,706
2016				
Balance at beginning of the financial year	831	914	31	1,777
Additional provisions	979	287	1	1,267
Amounts used	(930)	(174)	(2)	(1,106)
Balance at the end of the financial year	880	1,027	30	1,938

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

NOTE 23 RESERVES

A) ASSET REVALUATION RESERVE

	Balance at beginning of reporting year	Increments	Decrements	Balance at end of reporting year
2017	\$'000	\$'000	\$'000	\$'000
Land	12,041	-	-	12,041
Buildings & Building Contents	13,745	-	-	13,745
Stormwater	2,782	-	-	2,782
Roads	49,503	-	-	49,503
Water & Sewerage	11,143	-	-	11,143
Bridges	22,154	-	-	22,154
Footpaths	539	-	-	539
Kerbs	740	-	-	740
Car Parks	163	-	-	163
Street furniture	149	-	-	149
Walking tracks	44	-	-	44
Marine facilities	160	-	-	160
Playgrounds	34	-	-	34
Sporting Facilities	66	-	-	66
Total	113,263	-	-	113,263

	Balance at beginning of reporting year	Increments	Decrements	Balance at end of reporting year
2016	\$'000	\$'000	\$'000	\$'000
Land	12,041	-	-	12,041
Buildings & Building Contents	12,211	1,534	-	13,745
Stormwater	2,699	83	-	2,782
Roads	71,143	-	21,640	49,503
Water & Sewerage	11,143	-	-	11,143
Bridges	19,853	2,301	-	22,154
Footpaths	495	44	-	539
Kerbs	685	55	-	740
Car Parks	145	18	-	163
Street furniture	97	52	-	149
Walking tracks	9	35	-	44
Marine facilities	151	9	-	160
Playgrounds	(9)	43	-	34
Sporting Facilities	(21)	87	-	66
Total	130,642	4,261	21,640	113,263

The asset revaluation reserve was established to capture the movements in asset valuations upon the periodic revaluation of Council's assets.

B) FAIR VALUE RESERVE

	Balance at beginning of reporting year \$'000	Increments \$'000	Decrements \$'000	Balance at end of reporting year \$'000
2017				
Available-for-sale assets				
Investment in water corporation	(4,369)	211	-	(4,158)
Total fair value reserve	(4,369)	211	-	(4,158)

	Balance at beginning of reporting year \$'000	Increments \$'000	Decrements \$'000	Balance at end of reporting year \$'000
2016				
Available-for-sale assets				
Investment in water corporation	(4,906)	538	-	(4,369)
Total fair value reserve	(4,906)	538	-	(4,369)

The available-for-sale financial asset reserve was established to capture the fair value movements in Council's Water Corporation investment.

Fair value reserve was created at the transfer of assets to the Water Corporation.

C) OTHER RESERVES

	Balance at beginning of reporting year \$'000	Increments \$'000	Decrements \$'000	Balance at end of reporting year \$'000
2017				
Other reserves	7,610	4,604	2,434	9,780
Total other reserve	7,610	4,604	2,434	9,780

	Balance at beginning of reporting year \$'000	Increments \$'000	Decrements \$'000	Balance at end of reporting year \$'000
2016				
Other reserves	6,937	672	-	7,610
Total other reserve	6,937	672	-	7,610

Other reserves consist of funds allocated which remain unspent at 30 June 2017 and are therefore carried forward.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2017

NOTE 24 RECONCILIATION OF CASH FLOWS FROM OPERATING ACTIVITIES TO SURPLUS

	2016/2017	2015/2016
	\$'000	\$'000
Surplus	3,698	1,881
Depreciation	6,531	6,231
Loss/ (Profit) on sale of assets	(48)	627
Impairment	-	-
Capital Grants	(6,138)	(3,429)
Cash Receipts and Payments for Deposits	70	
Contributions - non monetary assets		(30)
(Increase)/Decrease in receivables	(179)	(151)
(Increase)/Decrease in inventories	(146)	28
(Increase)/Decrease in other assets	(96)	20
Increase/(Decrease) in payables	170	(291)
Increase/(Decrease) in provisions	(194)	185
	(31)	3,192
NET CASH PROVIDED BY OPERATING ACTIVITIES	3,666	5,073

NOTE 25 RECONCILIATION OF CASH AND CASH EQUIVALENTS

	2016/2017	2015/2016
	\$'000	\$'000
Cash at bank and on hand at end of reporting period	152	(202)
Management Committees	162	162
Geeveston Town Hall Company	23	33
Current investments at end of reporting period	10,910	9,566
TOTAL RECONCILIATION OF CASH AND CASH EQUIVALENTS	11,247	9,559

NOTE 26 COMMITMENTS

Contractual commitments at the end of financial year but not recognised in the financial report are as follows and are due and payable within the period stated.

	Expiry Date	2017/2018 Commitment Amount \$'000
Recyclable Collection	6/05/2018	45
Facility Cleaning	30/04/2019	92
Facility Cleaning	24/08/2018	16
Stormwater Improvement	30/06/2018	383
Infrastructure Road Improvement	1/07/2018	487
Public Amenities Construction	2/07/2018	97
Kerbside Collection	5/10/2021	1,955

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

NOTE 27 FINANCIAL INSTRUMENTS

(a) Accounting Policy, terms and conditions

Recognised financial instruments	Note	Accounting Policy	Terms and Conditions
Financial assets			
Cash and cash equivalents	15	Cash on hand and at bank and money market call account are valued at face value.	On call deposits returned a floating interest rate of 1.75% (1.75% in 2015/16). The interest rate at balance date was 1.75% (1.75% in 2015/16).
		Interest is recognised as it accrues.	Funds returned fixed interest rate of between 2.90% (3.10% in 2015/16), and 2.50% (2.65% in 2015/16) net of fees.
Investments		Investments are held to maximise interest returns of surplus cash. Interest revenues are recognised as they accrue. Managed funds are measured at market value.	
Receivables	16	Receivables are carried at amortised cost using the effective interest method. A provision for impairment is recognised when there is objective evidence that an impairment loss has occurred. Collectability of overdue accounts is assessed on an ongoing basis.	General debtors are unsecured and arrears however do not attract an interest rate. Credit terms are based on 30 days. Rates debtors are fully secured and do not form part of general debtors in accordance with the Local Government Act 1993.
Financial Liabilities			
Trade and other payables	20 & 21	Liabilities are recognised for amounts to be paid in the future for goods and services provided to Council as at balance date whether or not invoices have been received.	General Creditors are unsecured, not subject to interest charges and are normally settled within 30 days of invoice receipt.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016

NOTE 27 FINANCIAL INSTRUMENTS

(b) Interest Rate Risk

The exposure to interest rate risk and the effective interest rates of financial assets and financial liabilities, both recognised and unrecognised, at balance date are as follows:

	Weighted average interest rate	Floating interest rate \$'000	Fixed interest maturing in:			Non-interest bearing \$'000	Total \$'000
			1 year or less \$'000	Over 1 to 5 years \$'000	More than 5 years \$'000		
Financial assets							
Cash and cash equivalents	2.46%	152	10,910	-	-	185	11,247
Investments	-	-	-	-	-	-	-
Investment in Water Corporation	-	-	-	-	-	32,335	32,335
Receivables	2.68%	361	-	-	-	986	1,347
Total financial assets		513	10,910	-	-	33,507	44,930
Financial liabilities							
Payables	-	-	-	-	-	1,176	1,176
Trust fund and deposits	-	-	-	-	-	100	100
Interest-bearing liabilities	-	-	-	-	-	-	-
Total financial liabilities		-	-	-	-	1,276	1,276
Net financial assets (liabilities)		513	10,910	-	-	32,231	43,654
2016							
	Weighted average interest rate	Floating interest rate \$'000	Fixed interest maturing in:			Non-interest bearing \$'000	Total \$'000
			1 year or less \$'000	Over 1 to 5 years \$'000	More than 5 years \$'000		
Financial assets							
Cash and cash equivalents	2.86%	(202)	7,966	-	-	195	7,959
Investments	2.91%	-	1,600	-	-	-	1,600
Investment in Water Corporation	-	-	-	-	-	32,124	32,124
Receivables	3.11%	383	-	-	-	788	1,171
Total financial assets		181	9,566	-	-	33,107	42,854
Financial liabilities							
Payables	-	-	-	-	-	1,004	1,004
Trust fund and deposits	-	-	-	-	-	100	100
Interest-bearing liabilities	-	-	-	-	-	-	-
Total financial liabilities		-	-	-	-	1,104	1,104
Net financial assets (liabilities)		181	9,566	-	-	32,003	41,750

(c) Net Fair Values

The aggregate net fair values of financial assets and financial liabilities, both recognised and unrecognised, at balance date are as follows:

Financial Instruments	Carrying amount as per		Aggregate net fair value	
	2017 \$'000	2016 \$'000	2017 \$'000	2016 \$'000
Financial assets				
Cash and cash equivalents	11,247	7,959	11,247	-
Investments	-	1,600	-	1,600
Investment in Water Corporation	32,335	32,124	32,335	-
Trade and other receivables	1,347	1,171	1,347	-
Total financial assets	44,930	42,854	44,930	1,600
Financial liabilities				
Trade and other payables	1,176	1,004	1,176	1,004
Trust fund and deposits	100	100	100	100
Interest-bearing loans and borrowings	-	-	-	-
Total financial liabilities	1,276	1,104	1,276	1,104

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2017

NOTE 27 FINANCIAL INSTRUMENTS

(d) Credit Risk

The maximum exposure to credit risk at balance date in relation to each class of recognised financial asset is represented by the carrying amount of those assets as indicated in the Balance Sheet.

(e) Risks and mitigation

The risks associated with our main financial instruments and our policies for minimising these risks are detailed below.

Market risk

Market risk is the risk that the fair value or future cash flows of our financial instruments will fluctuate because of changes in market prices. Council's exposures to market risk are primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk. Components of market risk to which we are exposed are discussed below.

Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Interest rate risk arises from interest bearing financial assets and liabilities that we use. Non derivative interest bearing assets are predominantly short term liquid assets. Our interest rate liability risk arises primarily from long term loans and borrowings at fixed rates which exposes us to fair value interest rate risk.

Investment of surplus funds is made with approved financial institutions under the Local Government Act 1993. We manage interest rate risk by adopting an investment policy that ensures:

- conformity with State and Federal regulations and standards,
- capital protection,
- appropriate liquidity,
- diversification by credit rating, financial institution and investment product,
- monitoring of return on investment,
- benchmarking of returns and comparison with budget.

Maturity will be staggered to provide for interest rate variations and to minimise interest rate risk.

Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause Council to make a financial loss. Council have exposure to credit risk on some financial assets included in our Statement of Financial Position. To help manage this risk:

- we have a policy for establishing credit limits for the entities we deal with;
- we may require collateral where appropriate; and
- we only invest funds with financial institutions that have a recognised credit ratings specified in our Investment policy.

Credit risk arises from Council's financial assets, which comprise cash and cash equivalents, and trade and other receivables. Council's exposure to credit risk arises from potential default of the counterparty, with a maximum exposure equal to the carrying amount of these instruments. Exposure at balance date is addressed in each applicable policy note.

Council generally trades with recognised, creditworthy third parties, and as such collateral is generally not requested, nor is it Council's policy to securities its trade and other receivables.

It is Council's policy that some customers who wish to trade on credit terms are subject to credit verification procedures including an assessment of their credit rating, financial position, past experience and industry reputation. In addition, receivable balance are monitored on an ongoing basis with the result that Council's exposure to bad debts is not significant.

Movement in Provisions for Impairment of Trade and Other Receivables

	2017 \$'000	2016 \$'000
Balance at the beginning of the year	12	12
New Provisions recognised during the year	-	-
Amounts already provided for and written off as uncollectible	-	-
Amounts provided for but recovered during the year	-	-
Balance at end of year	<u>12</u>	<u>12</u>

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2017

NOTE 27 FINANCIAL INSTRUMENTS

Ageing of Receivables

At balance date other debtors representing financial assets were past due but not impaired. These amounts relate to a number of independent customers for whom there is no recent history of default. The ageing of the Council's Trade & Other Receivables was:

	2017 \$'000	2016 \$'000
Current (not yet due)	956	772
Past due by up to 30 days	299	352
Past due between 31 and 180 days	147	43
Past due between 181 and 365 days	7	3
Past due by more than 1 year	8	1
Total Trade & Other Receivables	1,417	1,171

Liquidity risk

Liquidity risk includes the risk that, as a result of our operational liquidity requirements:

- we will not have sufficient funds to settle a transaction on the date;
- we will be forced to sell financial assets at a value which is less than what they are worth; or
- we may be unable to settle or recover a financial assets at all.

To help reduce these risks we:

- have readily accessible standby facilities and other funding arrangements in place;
- have a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments;
- monitor budget to actual performance on a regular basis; and

The Councils exposure to liquidity risk is deemed insignificant based on prior periods' data and current assessment of risk.

The table below lists the contractual maturities for Financial Liabilities.

These amounts represent undiscounted gross payments including both principal and interest amounts.

2017	6 mths or less \$'000	6-12 months \$'000	1-2 years \$'000	>2 years \$'000	Contracted Cash Flow \$'000	Carrying Amount \$'000
Payables	1,276	-	-	-	1,276	1,276
Interest-bearing loans and borrowings	-	-	-	-	-	-
Total financial liabilities	1,276	-	-	-	1,276	1,276

2016	6 mths or less \$'000	6-12 months \$'000	1-2 years \$'000	>2 years \$'000	Contracted Cash Flow \$'000	Carrying Amount \$'000
Payables	1,104	-	-	-	1,104	1,104
Interest-bearing loans and borrowings	-	-	-	-	-	-
Total financial liabilities	1,104	-	-	-	1,104	1,104

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2017

NOTE 27 FINANCIAL INSTRUMENTS

(f) Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, the Council believes the following movements are 'reasonably possible' over the next 12 months (Base rates are sourced from Reserve Bank of Australia):

- A parallel shift of + 1% and -2% in market interest rates (AUD) from year-end rates.

The table below discloses the impact on net operating result and equity for each category of financial instruments held by Council at year-end, if the above movements were to occur.

		Interest rate risk			
		-2%		+1%	
		-200 basis points		+100 basis points	
		Profit	Equity	Profit	Equity
		\$'000	\$'000	\$'000	\$'000
2017	\$'000				
Financial assets:					
Cash and cash equivalents	11,247	(220)	(220)	110	110
Receivables	1,347	-	-	-	-

(g) Fair Value Hierarchy

The table below analyses financial instruments carried at fair value by valuation method.

The different levels have been defined as follows:

Level 1	quoted prices (unadjusted) in active markets for identical assets or liabilities
Level 2	inputs other than quoted prices included within level one that are observable for the asset or liability, either directly (i.e. prices) or indirectly (i.e. derived from prices)
Level 3	inputs for the asset or liability that are not based on observable market data

	Level 1	Level 2	Level 3	Total
2017				
Available for sale financial assets	-	-	32,335	32,335
Financial assets at fair value through the comprehensive income statement	-	-	-	-

	Level 1	Level 2	Level 3	Total
2016				
Available for sale financial assets	-	-	32,124	32,124
Financial assets at fair value through the comprehensive income statement	-	-	-	-

Reconciliation of Level 3 Fair Value Movements

	2017 \$'000	2016 \$'000
Opening Balance	32,124	31,586
Net Gains and Losses	-	-
Other Comprehensive Income	211	538
Purchases	-	-
Sales Transfer from other Categories	-	-
Closing Balance	32,335	32,124

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2017

NOTE 28 SPECIAL COMMITTEES

Council has confirmed the continued operation of Special Committees of Council formed to operate certain Council halls, recreation grounds and other facilities.

	Opening Balance	Receipts	Payments	Closing Balance
Management Committees	30/06/2016			30/06/2017
Cradoc Cemetery Committee	2,555	-	-	2,555
Cradoc Park	5,655	3,783	1,166	8,273
Cygnnet Town Hall Committee	12,278	19,716	22,910	9,084
Dover Oval Clubrooms	3,528	69	573	3,024
Geeveston Community Hall	4,612	4,808	6,155	3,264
Glen Huon Hall	16,282	9,049	13,084	12,247
Huonville Guide & Scout Hall	6,314	4,628	2,643	8,299
Palais Theatre	58,449	62,658	60,023	61,084
Pelverata Hall	6,329	2,552	2,561	6,319
Ranelagh Hall	11,273	8,903	8,299	11,877
Southport Community Centre	17,468	7,455	5,331	19,592
Surges Bay Hall	4,259	2,660	2,656	4,263
Upper Huon Community Centre	13,197	24,034	25,123	12,108
Other General Committees	-	-	-	-
Total	162,199	150,316	150,526	161,989

The transactions relating to the operation of these committees have been consolidated into the financial statements of the Council.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2017

NOTE 29 CONTINGENT LIABILITIES

Council has an existing potential liability relating to the Board of Inquiry to the value of \$224,000. Any other existing claims against Council are covered by policies of insurance, and the maximum limits of the liability, as set out in those policies is believed to be adequate to meet all contingencies of those claims without financial liability on Council. Council's maximum liability per claim is \$10,000.

NOTE 30 EVENTS AFTER BALANCE DATE

Council is aware of no events after balance date.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

NOTE 31 MANAGEMENT INDICATORS

Management indicators	Benchmark	2017 \$'000	2016 \$'000	2015 \$'000	2014 \$'000	2013 \$'000
(a) Underlying surplus or deficit						
Recurrent income* less		24,184	24,234	22,418	20,009	21,950
recurrent expenditure		<u>23,177</u>	<u>21,587</u>	<u>21,031</u>	<u>19,362</u>	<u>21,398</u>
Underlying surplus/deficit	>0	<u>1,007</u>	<u>2,647</u>	<u>1,387</u>	<u>647</u>	<u>552</u>

* Recurrent income excludes income received specifically for new or upgraded assets, physical resources received free of charge or other income of a capital nature.

2014/2015 recurrent income includes the prepayment of untied Federal Assistance Grants received in advance of \$1,769,174 during the 2016/2017 year applicable for 2017/2018. No prepayment of untied Federal Assistance Grants has been received in advance in 2015/2016. 2014/2015 recurrent income includes the prepayment of untied Federal Assistance Grants received in advance of \$1,584,244 during the 2014/2015 year applicable for 2015/2016. 2013/2014 recurrent income includes the prepayment of untied Federal Assistance Grants received in advance of \$1,436,353 during the 2012/2013 year applicable for 2013/2014.

(b) Underlying surplus ratio

<u>Underlying surplus or deficit</u>	<u>1,007</u>	<u>2,647</u>	<u>1,387</u>	<u>647</u>	<u>552</u>
Recurrent income*	24,184	24,234	22,418	20,009	21,950
Underlying surplus ratio %	4.17%	10.92%	6.19%	3.23%	2.51%

This ratio serves as an overall measure of financial operating effectiveness.

The underlying surplus has been adjusted in 2013, 2014 and 2015 and 2017 to take into account the prepayment of untied Federal Assistance Grants received in advance of \$1,769,174 during the 2016/2017 year, \$1,584,244 during the 2014/2015 year, \$1,436,353 during the 2012/2013 year.

(c) Net financial liabilities

Liquid assets less	12,814	10,697	10,194	7,140	11,964
total liabilities	<u>3,297</u>	<u>3,321</u>	<u>3,428</u>	<u>3,299</u>	<u>6,218</u>
Net financial liabilities	<u>9,517</u>	<u>7,376</u>	<u>6,766</u>	<u>3,841</u>	<u>5,746</u>

This measure shows whether Council's total liabilities can be met by its liquid assets. An excess of total liabilities over liquid assets means that, if all liabilities fell due at once, additional revenue would be needed to fund the shortfall.

(d) Net financial liabilities ratio

<u>Net financial liabilities</u>	<u>9,517</u>	<u>7,376</u>	<u>6,766</u>	<u>3,841</u>	<u>5,746</u>
Recurrent income*	24,184	24,234	22,418	20,009	21,950
Net financial liabilities ratio %	0% - (50%)	39.35%	30.44%	19.20%	26.18%

This ratio indicates the net financial obligations of Council compared to its recurrent income.

Council has a positive result against the benchmark, which represents the Councils ability to meet all its financial liabilities from its liquid assets, indicating a strong liquidity position.

		2017 \$'000	2016 \$'000	2015 \$'000	2014 \$'000	2013 \$'000
(e) Asset consumption ratio						

An asset consumption ratio has been calculated in relation to each asset class required to be included in the long-term strategic asset management plan of Council.

Transport Infrastructure

<u>Depreciated replacement cost</u>		<u>118,320</u>	<u>121,735</u>	<u>139,132</u>	<u>115,082</u>	<u>113,408</u>
Current replacement cost		211,783	209,686	203,366	195,148	189,863
Asset consumption ratio %	40% - 60%	55.87%	58.06%	68.41%	58.97%	59.73%

Buildings

<u>Depreciated replacement cost</u>		<u>33,142</u>	<u>33,699</u>	<u>31,822</u>	<u>28,118</u>	<u>29,597</u>
Current replacement cost		53,886	53,886	51,566	45,792	48,193
Asset consumption ratio %	40% - 60%	61.50%	62.54%	61.71%	61.40%	61.41%

Stormwater

<u>Depreciated replacement cost</u>		<u>10,146</u>	<u>10,351</u>	<u>10,431</u>	<u>10,122</u>	<u>9,928</u>
Current replacement cost		14,684	14,684	14,568	14,045	13,685
Asset consumption ratio %	40% - 60%	69.10%	70.49%	71.60%	72.07%	72.55%

This ratio indicates the level of service potential available in Council's existing asset base.

This ratio indicates the amount Council has consumed of the service potential of the asset class. This indicates that Council has a low financial sustainability risk.

		2017 \$'000	2016 \$'000	2015 \$'000	2014 \$'000	2013 \$'000
(f) Asset renewal funding ratio						
An asset renewal funding ratio has been calculated in relation to each asset class required to be included in the long-term strategic asset management plan of Council.						
<i>Transport Infrastructure</i>						
<u>Projected capital funding outlays**</u>		32,214	29,279	29,386	28,256	31,698
Projected capital expenditure funding***		32,214	29,279	29,386	28,256	31,698
Asset renewal funding ratio %	90-100%	100%	100%	100%	100%	100%
<i>Buildings</i>						
<u>Projected capital funding outlays**</u>		6,336	5,885	5,893	5,667	5,339
Projected capital expenditure funding***		6,336	5,885	5,893	5,667	5,339
Asset renewal funding ratio %	90-100%	100%	100%	100%	100%	100%
<i>Stormwater</i>						
<u>Projected capital funding outlays**</u>		2,310	2,351	2,359	2,268	1,591
Projected capital expenditure funding***		2,310	2,351	2,359	2,268	1,591
Asset renewal funding ratio %	90-100%	100%	100%	100%	100%	100%

** Current value of projected capital funding outlays for an asset identified in Council's long-term financial plan.

*** Value of projected capital expenditure funding for an asset identified in Council's long-term strategic asset management plan.

This ratio measures Council's capacity to fund future asset replacement requirements.

Council's long term financial plan indicates that the asset renewal funding ratio is 100%, based on planned expenditure for asset renewal. The long term financial plan forecasts a 100% asset renewal expenditure until 2026/2027 and meets benchmark requirements.

(g) Asset sustainability ratio

<u>Capex on replacement/renewal of existing assets</u>		7,975	6,978	6,408	6,447	6,162
Annual depreciation expense		6,531	6,231	6,108	5,967	4,352
Asset sustainability ratio %	100%	122%	112%	105%	108%	142%

This ratio calculates the extent to which Council is maintaining operating capacity through renewal of their existing asset base.

Council is currently above the benchmark of 100%, which indicates Council's ability maintain its investment in it's existing assets , which is due to Council's ability to match capital expenditure to the total depreciation costs each year.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

NOTE 32 FAIR VALUE MEASUREMENTS

Council measures and recognises the following assets at fair value on a recurring basis:

- Investment in water corporation
- Property, infrastructure plant and equipment
- Land and Land under roads
- Buildings, including contents & intangibles
- Roads, including footpaths, kerb & car parks
- Bridges
- Stormwater
- Other infrastructure

Council does not measure any liabilities at fair value on a recurring basis.

(a) Fair Value Hierarchy

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a level in the fair value hierarchy as follows:

Level 1	Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.
Level 2	Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.
Level 3	Unobservable inputs for the asset or liability.

The table below shows the assigned level for each asset and liability held at fair value by the Council. The table presents the Council's assets and liabilities measured and recognised at fair value at 30 June 2017. Comparative information has not been provided as allowed by the transitional provisions of AASB 13.

The fair values of the assets are determined using valuation techniques which maximise the use of observable data, where it is available, and minimise the use of entity specific estimates. If one or more of the significant inputs is not based on observable market data, the asset is included in level 3. This is the case for Council infrastructure assets, which are of a specialist nature for which there is no active market for similar or identical assets. These assets are valued using a combination of observable and unobservable inputs.

As at 30 June 2017

	Note	Level 1 \$'000	Level 2 \$'000	Level 3 \$'000	Total \$'000
Recurring fair value measurements					
Property, infrastructure plant and equipment	19	-	-	3,314	3,314
Land, including land under roads	19	-	39,351	-	39,351
Buildings, including contents & intangibles	19	-	-	33,484	33,484
Roads, including footpaths, kerb & car parks	19	-	-	94,805	94,805
Bridges	19	-	-	22,256	22,256
Stormwater	19	-	-	10,146	10,146
Other Infrastructure	19	-	-	6,328	6,328
		-	39,351	170,333	209,684

Transfers between levels of the hierarchy

Council's policy is to recognise transfers in and out of the fair value hierarchy levels as at the end of the reporting period.

There were no transfers between levels 1 and 2 during the year, nor between levels 2 and 3.

(b) Highest and best use

Council considers the current use of its assets to be their highest and best use. Council holds and uses these assets to continue to provide services to the community as mandated by the Local Government Act 1993 and other laws and regulations.

(c) Valuation techniques and significant inputs used to derive fair values

Council adopted AASB 13 *Fair Value Measurement* for the first time in 2014/15 and has reviewed each valuation to ensure compliance with the requirements of the new standard. There have been no changes in valuation techniques as a result of this review.

Investment in water corporation

Refer to Notes 14 for details of valuation techniques used to derive fair values.

Land

Land fair values were determined by the Valuer-General in 2015. Level 2 valuation inputs were used to value land in freehold title as well as land used for special purposes, which is restricted in use under current planning provisions. Sales prices of comparable land sites in close proximity are adjusted for differences in key attributes such as property size. The most significant input into this valuation approach is price per square metre.

Land Under Roads

Land under roads is valued at the average municipal land value. Assumptions and judgements are utilised in determining the value of land under roads. The square metre value of rateable land, as determined by the Valuer-General, is applied to the square metre area of all land under roads.

Buildings

The fair value of buildings were also determined by a qualified independent valuer EXSTO Management. Extso Management undertook the comprehensive revaluation in 2015. The information from this valuation was used as the base data for determining the current valuation along current construction costs for each building structure.

Council has determined their remaining useful life as the basis for future depreciation.

Infrastructure assets

All Council infrastructure assets were fair valued using written down current replacement cost. This valuation comprises the asset's current replacement cost (CRC) less accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Council first determined the gross cost of replacing the full service potential of the asset and then adjusted this amount to take account of the expired service potential of the asset.

CRC was measured by reference to the lowest cost at which the gross future economic benefits of the asset could currently be obtained in the normal course of business. The resulting valuation reflects the cost of replacing the existing economic benefits based on an efficient set of modern equivalent assets to achieve the required level of service output.

The unit rates (labour and materials) and quantities applied to determine the CRC of an asset or asset component were based on the full cost of replacement with a new asset including components that may not need to be replaced, such as earthworks.

The level of accumulated depreciation for infrastructure assets was determined based on the age of the asset and the useful life adopted by Council for the asset type. Estimated useful lives and residual values are disclosed in Note 1(c)

The calculation of CRC involves a number of inputs that require judgement and are therefore classed as unobservable. While these judgements are made by qualified and experienced staff, different judgements could result in a different valuation. The table at (d) below summarises the effect that changes in the most significant unobservable inputs would have on the valuation.

The methods for calculating CRC are described under individual asset categories below.

Roads, including footpaths, kerb & car parks

Council categorises its road infrastructure into urban and rural roads and then further sub-categorises these into sealed and unsealed roads. Roads are managed in segments based in the installed or renewed length. All road segments are then componentised into pavement, sub-pavement and seal (where applicable). Council assumes that environmental factors such as soil type, climate and topography are consistent across each segment. Council also assumes a segment is designed and constructed to the same standard and uses a consistent amount of labour and materials.

CRC is based on the road area multiplied by a unit price; the unit price being an estimate of labour and material inputs, services costs, and overhead allocations. For internal construction estimates, material and services prices are based on existing supplier contract rates or supplier price lists and labour wage rates are based on Council's Enterprise Bargaining Agreement (EBA). Where construction is outsourced, CRC is based on the actual cost of the works for the first year and standard replacement rates thereafter.

Bridges

A full valuation of bridges assets was undertaken by independent valuers, AusSpan, effective 30 June 2016. Each bridge is assessed individually and componentised into sub-assets representing the deck and sub-structure. The valuation is based on the material type used for construction and the deck and sub-structure area.

Stormwater

A full valuation of drainage infrastructure was undertaken by Council's Engineer, effective 30 June 2014. Similar to roads, stormwater assets are managed in segments; pits and pipes being the major components.

Consistent with roads, Council assumes that environmental factors such as soil type, climate and topography are consistent across each segment and that a segment is designed and constructed to the same standard and uses a consistent amount of labour and materials.

CRC is based on the unit price for the component type. For pipes, the unit price is multiplied by the asset's length. The unit price for pipes is based on the construction material as well as the depth the pipe is laid.

Other Infrastructure

Other infrastructure is not deemed to be significant in terms of Council's Statement of Financial Position and is valued on a CRC basis.

(d) Valuation processes

Council's current policy for the valuation of property, infrastructure, plant and equipment, investment in water corporation and investment property (recurring fair value measurements) is set out in note 1(c), 1(d) and 1(h) respectively.

(e) Assets and liabilities not measured at fair value but for which fair value is disclosed

Council has assets and liabilities which are not measured at fair value, but for which fair values are disclosed in other notes. (refer notes 14 -18 and 20-22)

The carrying amounts of trade receivables and trade payables are assumed to approximate their fair values due to their short-term nature (Level 2).

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

NOTE 33 SIGNIFICANT BUSINESS ACTIVITIES

Council has identified Medical Practices as commercial-like undertakings. Details are set out below

MEDICAL PRACTICES	2016/17 Actual \$'000	2016/17 Budget \$'000	2015/16 Actual \$'000
Revenues			
User fees	1,038	1,077	1,995
Other Income	175	155	23
	<u>1,213</u>	<u>1,231</u>	<u>2,018</u>
Expenses			
Employee Costs	1,105	1,040	1,730
Administrative Expenses	157	182	249
Energy Costs	7	6	13
	<u>1,268</u>	<u>1,228</u>	<u>1,992</u>
OPERATING PROFIT/(LOSS)	<u>(55)</u>	<u>3</u>	<u>26</u>

COMPETITIVE NEUTRALITY COSTS

Opportunity Cost of Capital	7	-	27
Depreciation	12	-	29
Income Tax	-	-	8
Council Rates	1	-	5
	<u>20</u>	<u>-</u>	<u>69</u>

RETIREMENT VILLAGES

	2016/17 Actual \$'000	2016/17 Budget \$'000	2015/16 Actual \$'000
Revenues			
Rental Income	38	37	34
Other Income	73	83	92
	<u>111</u>	<u>120</u>	<u>126</u>
Expenses			
Employee Costs	31	31	25
Operating Expenses	43	89	47
	<u>73</u>	<u>120</u>	<u>72</u>
OPERATING PROFIT/(LOSS)	<u>38</u>	<u>-</u>	<u>54</u>

COMPETITIVE NEUTRALITY COSTS

Opportunity Cost of Capital	39	-	35
Depreciation	46	-	43
Income Tax	-	-	8
Council Rates	8	-	7
	<u>94</u>	<u>-</u>	<u>93</u>

MINOR WORKS

	2016/17 Actual \$'000	2016/17 Budget \$'000	2015/16 Actual \$'000
Revenues			
Other Income	76	132	111
	<u>76</u>	<u>132</u>	<u>111</u>
Expenses			
Employee Costs	31	45	45
Materials & Contractors	12	11	35
Other Expenses	11	37	28
	<u>54</u>	<u>92</u>	<u>107</u>
OPERATING PROFIT/(LOSS)	<u>22</u>	<u>40</u>	<u>3</u>

COMPETITIVE NEUTRALITY COSTS

Opportunity Cost of Capital	-	-	-
Depreciation	-	-	-
Income Tax	7	-	1
Council Rates	-	-	-
	<u>7</u>	<u>-</u>	<u>1</u>

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2017

NOTE 34 GEEVESTON TOWN HALL CO.

Geeveston Town Hall Company Ltd (GTHC) is an incorporated entity that has been formed by Council to manage and operate the Geeveston Town Hall owned by council. GTHC commenced operations from 2 December 2015.

All GTHC directors are engaged on voluntary basis.

The directors of GTHC are:

Mrs Beth Russell (Director)
 Mr Andrew Burgess (Chair of the Board)
 Mrs Sally Doyle (Deputy Chair)
 Mr Emilio Reale (Secretary)
 Ms Amy Robertson (Director)
 Dr Diana Leeder (Director)
 Ms Adriana Taylor (Director)

Council has provided financial guarantee to GTHC to discharge any debt that GTHC owes, where GTHC is unable to pay the debt itself.

Financial Performance

	2017 July 2016 to June 2017	2016 December 2015 to June 2016
	\$	\$
Revenue		
Stock Sales	235,291	207,829
Rental Income	12,720	4,900
Donations	5,188	5,205
Sundry Charges	118,849	18,385
Total Revenue	372,049	236,319
Expenditure		
Employee Costs	100,910	55,015
Cost of Goods Sold	227,647	139,045
Maintenance & Repairs	1,303	1,428
Other Expenses	32,625	7,983
Total Expenses	362,484	203,472
Surplus/Deficit	9,564	32,847

Financial Position

Assets	37,186	37,958
Liabilities	13,771	5,110
Net Assets	23,415	32,847
Equity		
Retained Earnings	13,851	37,958
Current Year Earnings	9,564	5,110
Net Equity	23,415	32,847

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2017

NOTE 35 RELATED PARTY TRANSACTIONS

(i) **Related Parties**

Parent entity
Huon Valley Council

Subsidiaries and Associates
Geeveston Town Hall Co Ltd

(ii) **Key Management Personnel**

Details of persons holding the position of Councillor or other members of key management personnel at any time during the year are:

Councillors

Councillor	Mr Peter Coad	Mayor 1 July 2016 to 10 October 2016
Councillor	Mr Ian Paul	Deputy Mayor 1 July 2016 to 10 October 2016
Councillor	Mr Ian MacIntosh	Councillor 1 July 2016 to 10 October 2016
Councillor	Mr Michael Wilson	Councillor 1 July 2016 to 10 October 2016
Councillor	Mr Bruce Heron	Councillor 1 July 2016 to 10 October 2016
Councillor	Mr Pavel Ruzicka	Councillor 1 July 2016 to 10 October 2016
Councillor	Dr Elizabeth Smith	Councillor 1 July 2016 to 10 October 2016
Councillor	Mr James Lange	Councillor 1 July 2016 to 10 October 2016
Councillor	Mrs Lydia Eastley	Councillor 1 July 2016 to 10 October 2016

Commissioner	Mrs Adriana Taylor	10 October 2016 to 30 June 2017
General Manager	Ms Simone Watson	1 July 2016 to 14 November 2016
Acting General Manager	Mr Wayne Thorpe	15 November 2016 to 13 March 2017
General Manager	Mr Emilio Reale	14 March 2017 to 30 June 2017
Executive Manager Corporate Services	Mr Wayne Thorpe	1 July 2016 to 30 June 2017
Executive Manager Regulatory & Develoment Services	Mr Matthew Grimsey	1 July 2016 to 30 June 2017
Acting Executive Manager Regulatory & Develoment Services	Mr Michael Barlett	19 December 2016 to 30 June 2017
Acting Executive Manager Regulatory & Develoment Services	Mr Scott Edwards	19 December 2016 to 24 February 2017
Executive Manager Family Services	Mrs Jacqueline Brooksbank	1 July 2016 to 30 June 2017
Acting Executive Manager Family Services	Mrs Rebecca Stevenson	23 May 2017 to 30 June 2017
Executive Manager Infrastructure Services	Mr Matthew Palmer	1 July 2016 to 21 April 2017
Acting Executive Manager Infrastructure Services	Mrs Susan McCarter	26 April 2017 to 9 June 2017
Executive Manager Infrastructure Services	Mr Len Bester	13 June 2017 to 30 June 2017

(iii)	Councillor Remuneration					
	Short term employee benefits		Post employmen t benefits			
2017	Allowances	Vehicles ²	Super- annuation ¹	Total Compensati on AASB 124	Expenses	Total allowances and expenses section 72
	\$	\$	\$	\$	\$	\$
Mayor	13,597	7,036	-	20,633	1,901	22,534
Deputy Mayor	7,590	-	-	7,590	2,312	9,902
Councillors	27,195	-	-	27,195	14,339	41,534
Commissioner	150,192	-	-	150,192	-	150,192
Total	198,574	7,036	-	205,610	18,552	224,162
2016	Short term employee benefits		Post employmen t benefits			
	Allowances	Vehicles ²	Super- annuation ¹	Total Compensati on AASB 124	Expenses	Total allowances and expenses section 72
	\$	\$	\$	\$	\$	\$
Mayor	53,217	14,956	-	68,173	4,429	72,602
Deputy Mayor	29,649	-	-	29,649	5,475	35,124
Councillors	106,376	-	-	106,376	19,672	126,048
Commissioner	-	-	-	-	-	-
Total	189,242	14,956	-	204,198	29,576	233,774

¹ Superannuation is not paid for Councillors

² Includes total cost of providing and maintaining vehicles provided for private use, including registration, insurance, fuel and other

(iv) Key Management Personnel Remuneration

2017	Remuneration band	Number of employees	Short term employee benefits				Post employment benefits			Non-monetary Benefits ⁸ \$	Total \$
			Salary ¹ \$	Short-term Incentive Payments ² \$	Vehicles ³ \$	Other Allowances and Benefits ⁴ \$	Super-annuation ⁵ \$	Other Long-term Benefits ⁶ \$	Termination Benefits ⁷ \$		
	\$120 001 - \$140 000	3	203,152	-	25,357	-	25,393	54,739	202,480	(54,739)	456,382
	\$140 001 - \$160 000	2	243,123	-	27,095	-	30,391	-	-	10,067	310,676
	\$180,001 - \$200,000	2	106,199	-	13,176	-	13,275	54,861	184,862	(50,148)	322,225
	Acting Positions	4	101,525	-	6,014	-	12,691	-	-	-	120,230
Total			653,999	-	71,642	-	81,750	109,600	387,342	(94,820)	1,209,513

¹ Gross Salary includes all forms of consideration paid and payable for services rendered, compensated absences during the period and salary sacrifice amounts.

² Short term incentive payments are non-recurrent payments which depend on achieving specified performance goals within specified timeframes, there were none paid.

³ Includes total cost of providing and maintaining vehicles provided for private use, including registration, insurance, fuel and other consumables and maintenance costs (including fringe benefits tax).

⁴ Other benefits includes all other forms of employment allowances.

⁵ Superannuation means the contribution to the superannuation fund of the individual. There are no superannuation benefits for members of a defined benefit scheme.

⁶ Other long-term employee benefits, including long-service leave or sabbatical leave, jubilee or other long-service benefits and long-term disability benefits.

⁷ Termination benefits include all forms of benefit paid or accrued as a consequence of termination.

⁸ Other non-monetary benefits include annual and long service leave movements.

(vi) **Remuneration Principles**

Councillors

Allowances are paid in accordance with the amounts set by legislation and expenses are paid in accordance with the Councillor's Expenses Policy.

Executives

Remuneration levels for key management personnel are set in accordance with individual contracts of employment.

The employment terms and conditions of senior executives are contained in individual employment contracts and prescribe total remuneration, superannuation, annual and long service leave, vehicle and salary sacrifice provisions. In addition to their salaries, Council also contributes to post-employment superannuation plans on their behalf.

The performance of each senior executive, including the General Manager, is reviewed annually which includes a review of their remuneration package. The terms of employment of each senior executive, including the General Manager, contain a termination clause that requires the senior executive or Council to provide a minimum notice period of up to 3 months prior to termination of the contract. Whilst not automatic, contracts can be extended.

Short term incentive payments

The Council does not provide short term incentive payments.

Termination benefits

Termination payments during the current year have been included in the above table.

Transactions with subsidiaries, associates and joint ventures

Council's interests in subsidiaries, associates and joint ventures are detailed in note 34

(vii) **Transactions with subsidiaries**

The group consists of Council and 1 subsidiary.

The following transactions occurred with subsidiaries:

Subsidiary	Grant and subsidies provided by council	Goods and services supplied by council, on normal terms and conditions		
		Rental accommodation	Commercial rates and charges	Other \$'000
Geeveston Town Hall	-	-	-	9

Transactions with associates

There were no transactions with associates.

Transactions with joint ventures

The Council is not involved in any joint ventures.

(viii) **Transactions with related parties**

In accordance with s84(2)(b) of the Local Government Act 1993 the Council did not have any related parties transactions and no transactions are reportable.

(ix) **Loans and guarantees to/from related parties**

Not applicable

(x) **Commitments to/from related parties**

Not applicable

(xi) **Transactions with related parties that have not been disclosed**

Most of the entities and people that are related parties of council live and operate within the municipality. Therefore, on a regular basis ordinary citizen transactions occur between Council and its related parties. Some examples include:

- Payment of rates
- Dog registration
- Use of Council facilities

Council has not included these types of transaction in its disclosure, where they are made on the same terms and conditions available to the general public.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2017

NOTE 36 SUPERANNUATION

Council makes superannuation contributions for a number of its employees to the Quadrant Defined Benefits Fund (the Fund). The Fund was a sub-fund of the Quadrant Superannuation Scheme (the Scheme) up to 30 November 2015. At this date the Quadrant Superannuation Scheme merged (via a Successor Fund Transfer) into the Tasplan Super and the Quadrant Defined Benefits Fund became a sub fund of Tasplan Super (Tasplan) from that date. The Quadrant Defined Benefits Fund has been classified as a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided under paragraph 34 of AASB 119 Employee Benefits, Council does not use defined benefit accounting for these contributions.

For the year ended 30 June 2016 Council contributed 12.5% of employees' gross income to the Fund. Assets accumulate in the fund to meet member benefits as they accrue, and if assets within the fund are insufficient to satisfy benefits payable, Council is required to meet its share of the deficiency.

Rice Warner Pty Ltd undertook the last actuarial review of the Fund at 30 June 2014. The review disclosed that at that time the net market value of assets available for funding member benefits was \$66,310,000, the value of vested benefits was \$57,475,000, the surplus over vested benefits was \$8,835,000, the value of total accrued benefits was \$58,093,000, and the number of members was 187. These amounts relate to all members of the fund at the date of valuation and no asset or liability is recorded in the Quadrant Superannuation Scheme's financial statements for Council employees.

The financial assumptions used to calculate the Accrued Benefits for the Fund were:

Net Investment Return: 7.0% p.a.

Salary Inflation: 4.0% p.a.

Price Inflation: n/a

The actuarial review concluded that:

1. The value of assets of the Quadrant Defined Benefit Fund was adequate to meet the liabilities of the Fund in respect of vested benefits as at 30 June 2014.
2. The value of assets of the Fund was adequate to meet the value of the liabilities of the Fund in respect of accrued benefits as at 30 June 2014.
3. Based on the assumptions used, and assuming the Employer contributes at the levels described below, the value of the assets is expected to continue to be adequate to meet the value of the liabilities of the Fund in respect of vested benefits at all times during the period up to 30 June 2017.

The Actuary recommended that in future the Council contribute 11.0% of salaries in 2014/15 and 9.5% of salaries thereafter.

The Actuary will continue to undertake a brief review of the financial position the Fund at the end of each financial year to confirm that the contribution rates remain appropriate. The next full triennial actuarial review of the Fund will have an effective date of 30 June 2017 and is expected to be completed late in 2017.

Council also contributes to other accumulation schemes on behalf of a number of employees; however the Council has no ongoing responsibility to make good any deficiencies that may occur in those schemes.

During the year Council made the required superannuation contributions for all eligible employees to an appropriate complying superannuation fund as required by the Superannuation Guarantee (Administration) Act 1992.

As required in terms of paragraph 148 of AASB 119 Employee Benefits, Council discloses the following details:

The 2014 actuarial review used the "aggregate" funding method. This is a standard actuarial funding method. The results from this method were tested by projecting future fund assets and liabilities for a range of future assumed investment returns. The funding method used is different from the method used at the previous actuarial review in 2011.

Under the aggregate funding method of financing the benefits, the stability of the Councils' contributions over time depends on how closely the Fund's actual experience matches the expected experience. If the actual experience differs from that expected, the Councils' contribution rate may need to be adjusted accordingly to ensure the Fund remains on course towards financing members' benefits.

In terms of Rule 27.4 of the Tasplan Trust Deed (Trust Deed), there is a risk that employers within the Fund may incur an additional liability when an Employer ceases to participate in the Fund at a time when the assets of the Fund are less than members' vested benefits. Each member of the Fund who is an employee of the Employer who is ceasing to Participate is required to be provided with a benefit at least equal to their vested benefit in terms of Rule 27.4 (b) (A). However there is no provision in the Trust Deed requiring an employer to make contributions other than its regular contributions up to the date of cessation of contributions. This issue can be resolved by the Trustee seeking an Actuarial Certificate in terms of Rule 26.5 identifying a deficit and the Trustee determining in terms of Rule 26.3(c) that the particular employer should make the payment required to make good any shortfall before the cessation of participation is approved.

The application of Fund assets on Tasplan being wound-up is set out in Rule 41.4. This Rule provides that expenses and taxation liabilities should have first call on the available assets. Additional assets will initially be applied for the benefit of the then remaining members and/or their Dependents in such manner as the Trustee considers equitable and appropriate in accordance with the Applicable Requirements (broadly, superannuation and taxation legislative requirements and other requirements as determined by the regulators).