



Huon Valley Council

ANNUAL REPORT 2015-2016

HUON VALLEY COUNCIL 2015-16 ANNUAL REPORT

ABN: 77 602 207 026

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The Huon Valley Council welcomes feedback on its annual report.

Please direct comments to:

hvc@huonvalley.tas.gov.au or Huon Valley Council, 40 Main Street, Huonville, 7109

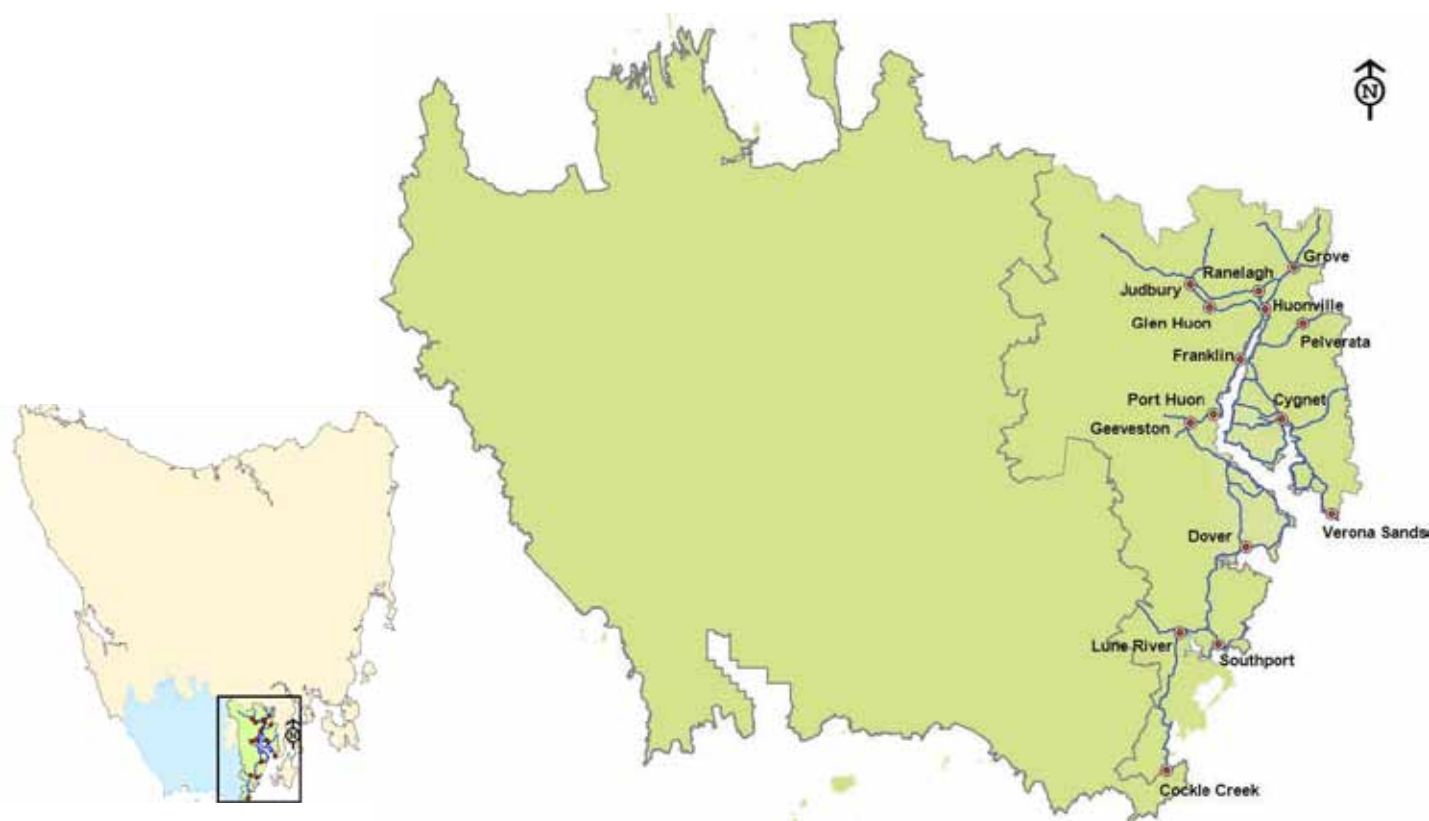
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Our region

Declared a municipal area	1993
Area	5,497 km ²
Major industries	aquaculture, fishing, agriculture, forestry, tourism
Population	16,273 (ABS 2014)
Persons aged <14 years	3,136
Persons aged 15-34 years	3,138
Persons aged 35-64 years	7,045
Persons aged 65 years ⁺	2,954
Median age	43.6 years
Median total household income	\$826/week (ABS 2014)
Main population areas	Huonville, Cygnet, Dover, Franklin, Geeveston
Electors	11,799 (as at September 2014)
Rateable properties	10,426
Council-operated facilities	
Sports centres	2
Swimming pools	2
Medical centres	3
Early learning and care centres	3
Outside school hours care	1
Waste transfer sites	4
Visitor Information Centre	1



Our commitment

Our vision

From Sleeping Beauty to the Southern Ocean, prosperous, vibrant communities in the Huon Valley, live, work and learn together, enjoying beautiful rural landscapes, waterways and a healthy natural environment.

Our mission

Our mission is to work in partnership with the community and other stakeholders to improve the quality of life for the people in the Huon Valley, by investing in a dynamic, sustainable and equitable future.

Our values

In all our dealings we will:

- be open, fair and honest
- respect our people, land and future
- embrace diversity and new ideas
- pursue community cohesion.

Our strategic objectives

A great environment

An environment that is acknowledged, appreciated and generates pride and a strong sense of place, and that is naturally developed and managed for sustainability and beneficial use.

A prosperous, vibrant and resilient economy

A contemporary, market oriented and diverse economy characterised by creativity, strong revenue and investment that creates opportunities to participate in and pursue rewarding employment and careers.

Capable, productive people and assets

Knowledgeable, skilled people actively and constructively engaged in pursuing their goals and preferred pathways to the future, combined with private assets that deliver sustainable returns on investment and public infrastructure and services that deliver optimal benefit for the cost to the community.

Community wellbeing and liveability

People experiencing a sense of purpose, inclusion, recognition, value and wellbeing while being able to access relevant support and services when needed. Encouragement of diversity of ideas and values that are respected and used to achieve creative solutions while empowering people to formally and informally provide leadership and contribute to the community. People working together to share their knowledge and experience to achieve common outcomes.

Your Council

Councils are created by a statute of Parliament and possess only those powers created by the State Parliament. All councils in Tasmania are governed by the *Local Government Act 1993*.

Huon Valley Council holds its monthly meetings in the Council Chambers at 40 Main Street, Huonville. Members of the public are welcome to attend.

The Council operates one internal committee and a portfolio system. The portfolio system is aligned to the Council's Strategic Plan and its program areas.

The councillors listed are those who held office during the 2015-16 financial year. Council elections were held in October 2014.

For contact details of current councillors, please refer to the Huon Valley Council website. In addition, all councillors can be contacted via hvc@huonvalley.tas.gov.au.



CR PETER COAD
MAYOR

Portfolios:

Information Technology

TasmaNet, digital readiness, Council's computer systems

Finance & Risk

Finance & budgets, financial planning, risk management, asset management

CR IAN PAUL
DEPUTY MAYOR

Portfolios:

Emergency Management & Community Safety

SES, community recovery, police, crime prevention

Transportation

Roads, bridges, footpaths



CR BRUCE HERON

Portfolios:

Recreation

Sports centres, swimming pools, sporting groups, marine facilities, playgrounds, cemeteries

Rural Health

Doctors, medical centres, health promotion, equal access

CR LIZ SMITH

Portfolios:

Environmental Management

Environmental health, natural resource management, Landcare

Parks & Property Management

Parks & reserves, picnic facilities, public toilets, halls, Council buildings, walkways





CR MIKE WILSON

Portfolios:

Economic Development

Business development,
market, tourism development

**Children's Services &
Education**

Childcare centres, outside
school hours care, early
intervention, parenting
courses and support

CR PAVEL RUZICKA

Portfolio:

Aged Care & Housing

Retirement villages,
seniors' health, positive
ageing

Development Services

Planning, building,
compliance



CR LYDIA EASTLEY

Portfolio:

Youth Services

Youth activities, outreach
programs, youth health

**Community Relations
and Customer Service**

Website, advertising,
promotions, Customer
Service Centre, Customer
Service Charter

CR KEN STUDLEY

Councillor until May
2016

Portfolio:

Stormwater

development programs

Tourism Promotion

Huon Trail marketing,
other marketing
promotions



CR JAMES LANGE

Councillor from June 2016

CR IAN MACKINTOSH

Councillor from October
2015



CR ROSALIE WOODRUFF

Councillor until August
2015

Special committees of Council

The Huon Valley Council has the following special committees of Council established under section 24 of the *Local Government Act 1993*:

Advisory committees

The Council operates a suite of advisory committees that are usually program-area focussed. These committees are chaired by the relevant Council portfolio holder and consist of community members or representatives of identified bodies. These committees are strategic in nature and are involved in either the development of a specific strategy or the implementation of a Council-approved strategy. These committees are charged with the responsibility of the formalising recommendations to Council and have no specific delegation in their own right.

Access Advisory Committee (Chair: Cr Bruce Heron)

Arts & Heritage Advisory Committee (Chairs: Cr Rosalie Woodruff/Cr Mike Wilson)

Burtons Reserve Management Advisory Committee (Chair: Cr Liz Smith)

Economic Development Advisory Committee (Chair: Cr Mike Wilson)

Huon Valley Emergency Management Advisory Committee (established under section 22, *Emergency Management Act 2006*. (Chair: Cr Ian Paul)

Huonville Recreation Area Management Advisory Committee (Chair: Cr Bruce Heron)

Marine Facilities Development Advisory Committee (Chair: Cr Bruce Heron)

Natural Resource Management Advisory Committee (Chair: Cr Liz Smith)

Positive Ageing Advisory Committee (Chair: Cr Pav Ruzicka)

Ranelagh Recreation Area Management Advisory Committee (Chair: Cr Bruce Heron)

Youth Advisory Committee (Chair: Cr Lydia Eastley)

Facility management committees (comm.)

The Council establishes management committees to assume responsibility for specific community facilities. These committees consist solely of community members and work with a high degree of autonomy. The Council has developed specific terms of reference for each of the committees and provides them with an annual financial allocation to assist with the operational costs of the facility. The Council undertakes an annual audit of the accounts of each of the committees and a summary of their financial situation is included in the Council's annual financial statement. Each of the committees is required to hold an annual general meeting. The appointment of office bearers elected at each of the AGMs is subsequently endorsed by the Council.

Cradoc Park Management Committee

Geeveston Community Hall Management Committee

Judbury Community Centre Management Committee

Huonville Guide & Scout Hall Management Committee

Ranelagh Soldiers Memorial Hall Management Committee

Southport Community Centre Management Committee

Tasmanian Forest Memorial Management Committee

Dover Oval Clubrooms Management Committee

Glen Huon Hall Management Committee

Pelverata Hall Management Committee

Palais Theatre Management Committee

Surges Bay Hall Management Committee

Council committees

These committees have been established by the Council and consist of councillors. The committee meetings are not open to the public, however the committees have no delegation in their own right and are charged with providing recommendations to the Council. The minutes from the committee meetings are publicly available as an attachment to the Council agenda when considered at an ordinary meeting of Council.

Governance Committee (Chair: Cr Peter Coad)

Informal committees (not special committees)

Huon Valley/Kingborough Tourism Steering Committee
Road Safety Working Group

Audit Panel

Constituted in accordance with **Section 85 of the Local Government Act 1993**, the Audit Panel meets on a regular basis and is structured to assist the Huon Valley Council in fulfilling its corporate governance and oversight responsibilities in relation to financial reports and financial reporting processes, internal control structures, risk management systems (financial and non-financial) and internal and external audit processes. A key benefit of an Audit Panel is that it provides independent assurance on key council activities in these areas.

Audit Panel (Independent Chair: Alison Flakemore)

Councillors' attendance at meetings

The following tables detail councillors' attendance at Council meetings, committee meetings and workshops.

	COUNCIL MEETINGS	WORKSHOPS	LEAVE OF ABSENCE approved during the period (inclusive)
NUMBER OF MEETINGS	14	14	
Mayor Peter Coad	14	13	
Deputy Mayor Ian Paul	13	13	
Cr Bruce Heron	13	12	1 July 2015 - 26 July 2015
Cr Liz Smith	14	9	
Cr Mike Wilson	14	14	
Cr Pavel Ruzicka	14	8	
Cr Lydia Eastley	14	11	
Cr Ken Studley**	13	11	
Cr Ian Mackintosh#	11	6	
Cr James Lange##	1	-	
Cr Rosalie Woodruff*	2	-	

*Cr until August 2015. **Cr until May 2016. # Cr from October 2015. ##Cr from 22 June 2016.

HUON VALLEY COUNCIL GOVERNANCE COMMITTEE (10 meetings held in 2015-16)

MEMBERS	
Mayor Peter Coad	10
Cr Mike Wilson	10
Cr Pavel Ruzicka	9
Cr Ken Studley	9

HUON VALLEY COUNCIL AUDIT PANEL (four meetings held in 2015-16)

MEMBERS	
Alison Flakemore (Independent Chair)	4
David Sales (Independent member)	4
Cr Mike Wilson	3
Cr Bruce Heron	4

From the General Manager

The true test of a resilient organisation is one that is able, in the face of adversity, to continue to deliver the services that are expected of it. In the past year the Council has done just that. The challenges faced by Council have included continuing non indexation of federal assistance grants, a key Commonwealth source of funding to Local Government, freezing of TasWater distributions as well as the appointment of a Board of Inquiry.

The financial management of Council and continued commitment to the Financial Management Strategy and Long Term Financial Plan has again resulted in Council meeting or exceeding all of the financial management indicators used by the Auditor General's office as measures of financial sustainability.

Council has continued to invest in ensuring that the community's assets are renewed at the most appropriate stage in their life cycle. In the past financial year Council has invested \$6,978,094.00 in asset renewal and undertaken the following projects:-

Reconstruction of Arve Road - Reconstruction of Crabtree Road - Reconstruction of Heron Street
Reconstruction of Esperance Coast Road - Reseal of Lucaston Road - Replacement of Underwoods Road Bridge
Replacement of Brams Road Bridge - Redevelopment of Huonville Scout and Guide Hall
Redevelopment of Huonville Skate Park

Council has also invested \$1,282,985.00 in new assets and secured funding for a number of projects including:- Roads Interconnection Developments for Ranelagh, the jetty at Coolstore Road and Township Projects.

The townships in the Huon Valley, through the diverse range of community groups have consistently worked in collaboration with Council on many projects including the Dover far South Memorial by the Sea, the township theming projects, the Huon Valley brand, the further development of Heritage Park and the Franklin foreshore.

Council has also remained actively involved in a range of community events including Australia Day on the Franklin Foreshore, the Million Paws Walk and Burtons Reserve Open Day. We also continue to work in collaboration with many community events including the Cygent Folk Festival, A Taste of the Huon, The Huon Show and the Mid-Winter Fest.

The Council has also been actively involved in Emergency Management – this has included participation in the Huonville Flood Risk Mitigation study in conjunction with a number of key partners.

The Council has continued to operate a large range of services including the Huonville Visitor information centre, childcare centres, medical centres, rural health and youth initiatives, the Gearing Up program as well as many seniors activities.

This year saw the cessation of the Huon Trail with Council working closely with the Kingborough Council and Destination Southern Tasmania in the tourism promotion area. This year also saw the Council partner with the community in the transformation of the Geeveston Forest and Heritage Centre to the Geeveston Visitor Centre. This project is unique and has resulted in a community led not for profit visitor information, art gallery, Huon shop and community building.

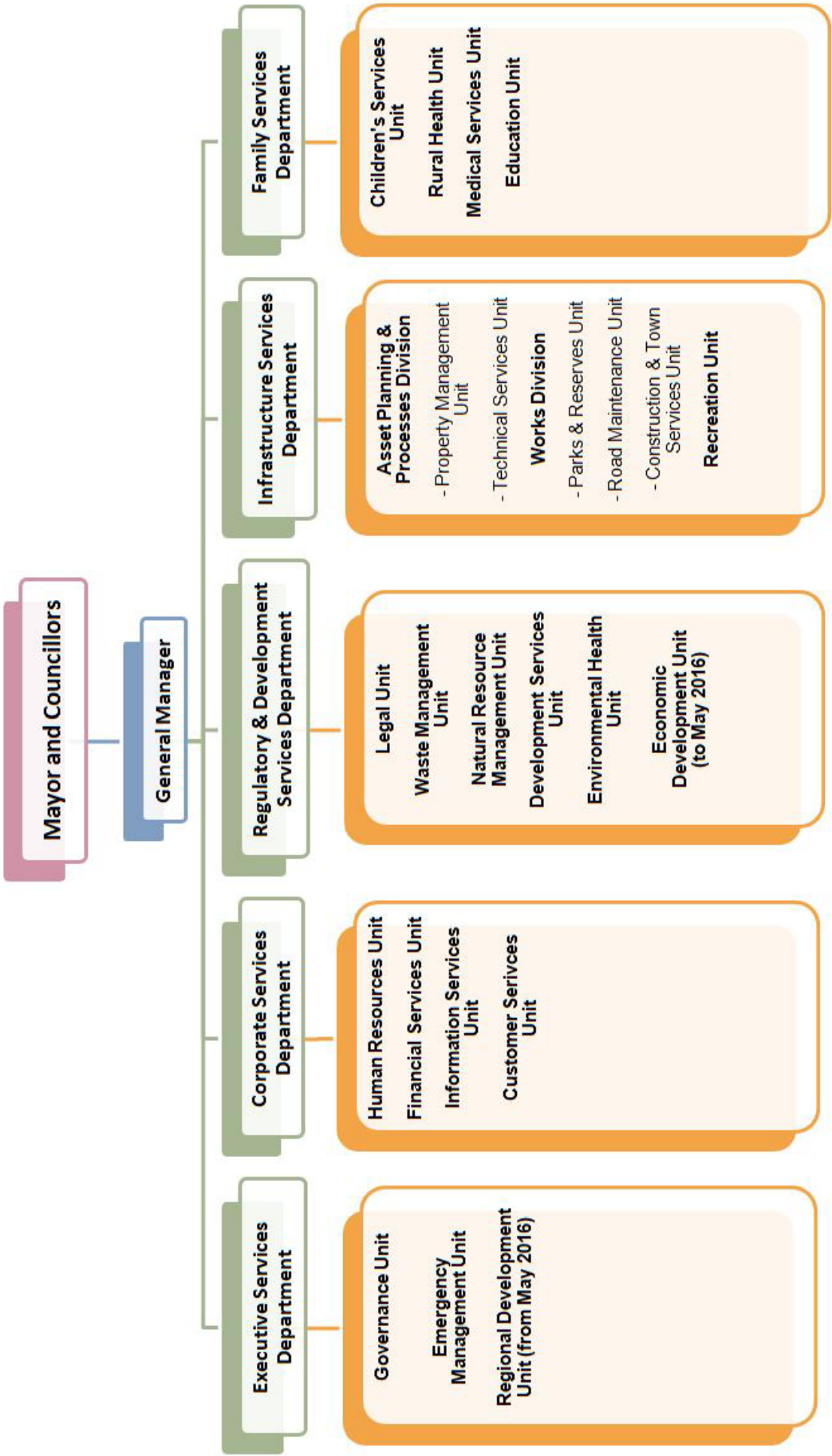
The Board of Inquiry process resulted in Ministerial Directions being delivered in mid June 2016. The Council commenced working through the Directions and this will continue into the coming year.

On behalf of myself and the Executive Management team I thank all of Council staff for their continued dedication and professionalism in delivering services to the Huon Valley community.

Simone Watson
General Manager



Council structure



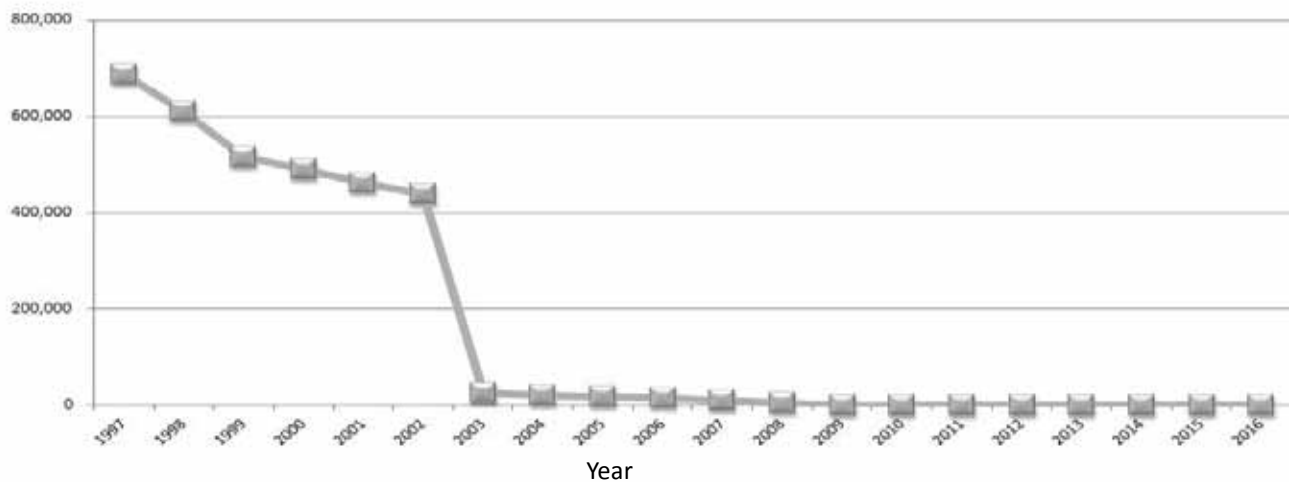
Financial snapshot

The results below provide a snapshot of the Council's financial performance for the past financial year.

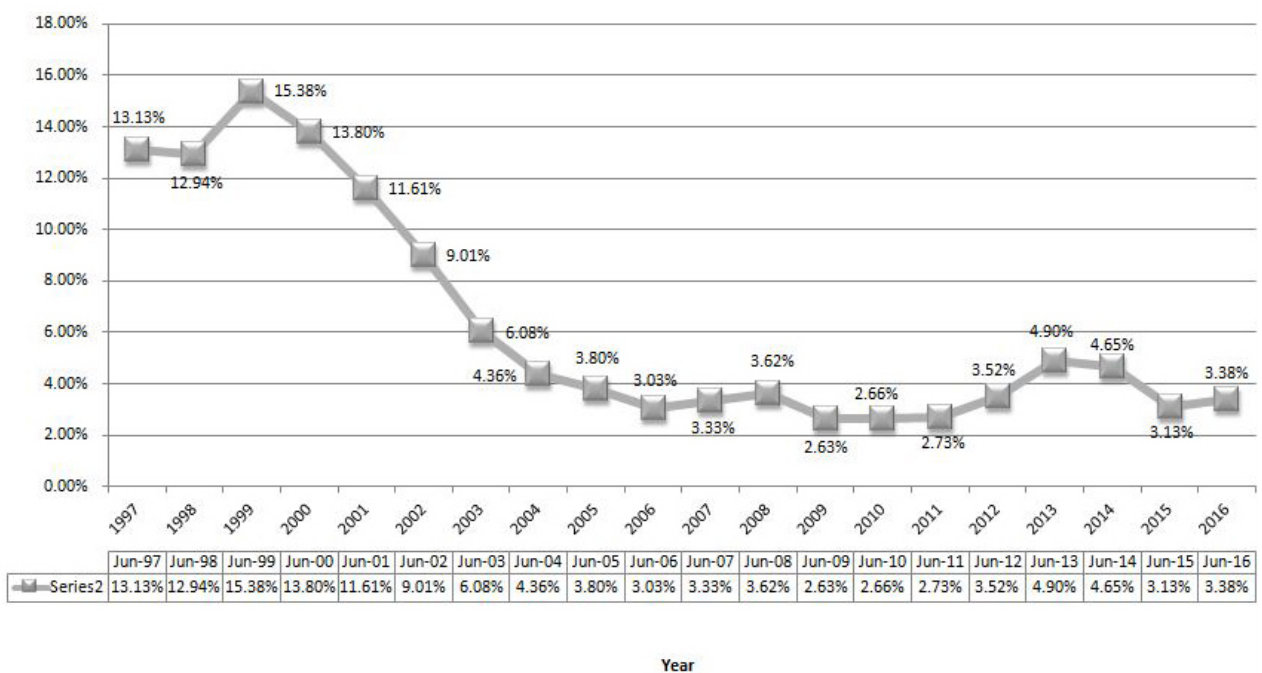
Huon Valley Council is committed to ensuring long-term financial sustainability and delivering quality services.

The Council operates each year with a balanced budget, fully cash funding its depreciation, and remaining debt-free through strong financial management.

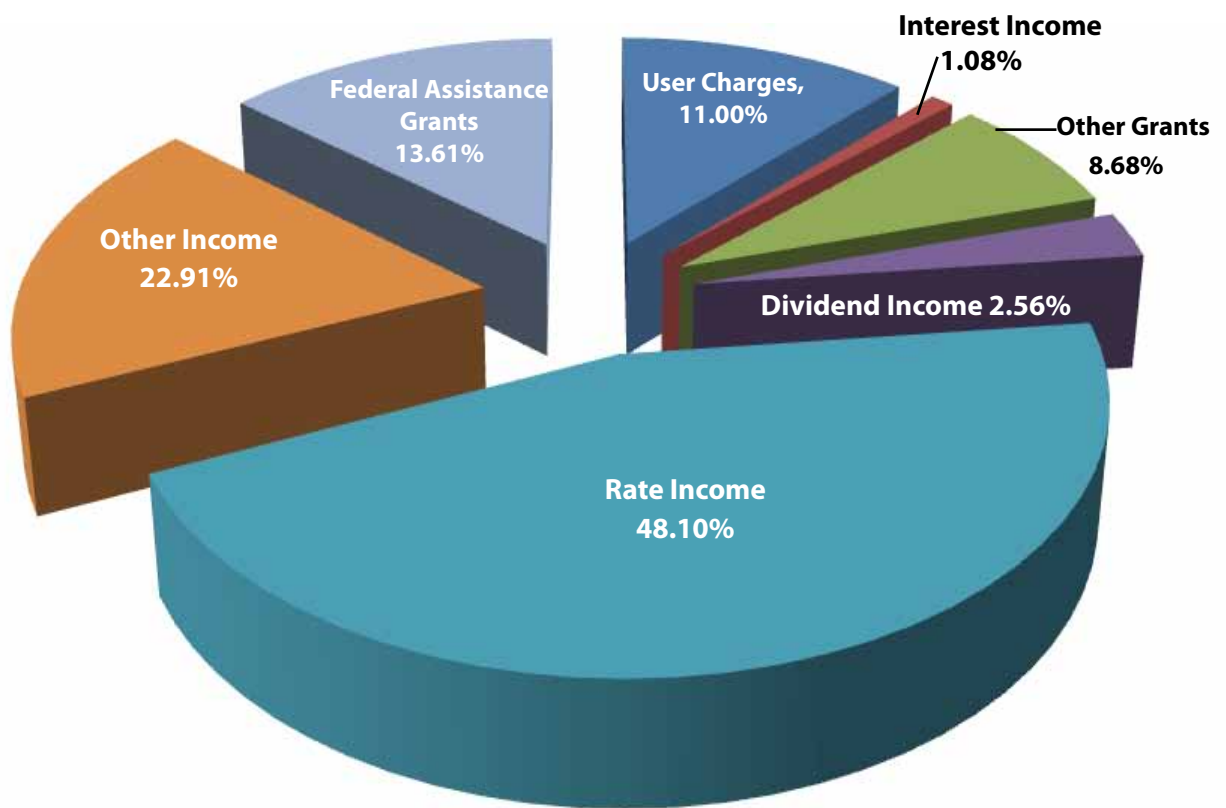
General Rate Loan Debt



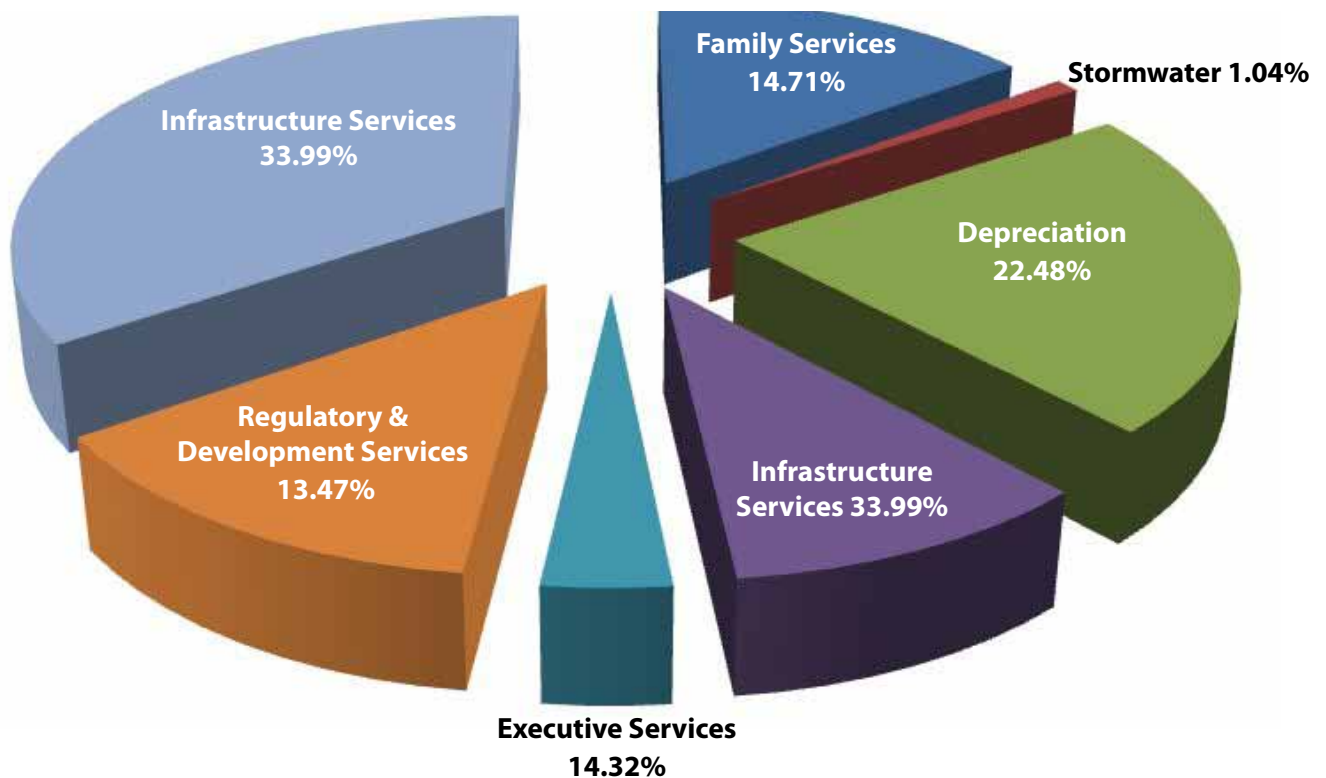
Outstanding Rate Debt



Actual Revenue Streams



Expenditure by Department



At a glance

What we delivered

Customer Service

Customer Service Centre visits	26,701
Receipts issued	61,971
Resident welcome packs issued	418

Community

Citizenship ceremonies	5 (29 new citizens)
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Development

Building applications approved	278
Planning applications approved	306
Subdivision applications approved	31

Tourism

Visitor Centre attendees	44,465
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Recreation

Port Huon Sports & Aquatic Centre visits	16,297
Cygnets Sports Centre visits	9,725
Huonville Pool visits	12,231
Parks maintained	12
Garden areas maintained	52
Reserves maintained	24
Ovals/sports fields maintained	11
Walking tracks maintained	8.5km

Compliance

Dogs registered	3,927
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Family Services

Centre-based care (hours)	144550 hrs
Consultations at medical centres	28650

Infrastructure

Length of roads maintained	707.35km
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Waste

Waste sent to landfill (tonnes)	5,458 Average
Monthly waste transfer station transactions	5,246

Environmental health

Special plumbing permits issued	118
Temporary food registrations issued	94
Annual food business registrations	169

Governance

Council reports produced	224
Briefing notes circulated to councillors	63

Revenue and property

Rateable properties	10,470
Average general rate	\$1,055

Communications

Website visits	92,283
Media releases issued	41

Activities planned for the year ahead

Road upgrades: Louisa St, Lune River Rd, Cradoc Hill Rd, Coad St, Harvey Town Rd, Narrows Rd, Donnelly's Rd

Footpath and kerb works: Huon Highway Franklin, Tutton Ave Huonville, Huon Highway Dover, Charles St Cygnets, Christina St Cygnets

Bridge works: Fourfoot Rd, Liddells Rd, Downhams Rd, Middle Rd

Other projects including:

Renewal of the Dover Jetty
Upgrading of the netball courts in Huonville
Renewal of Skinners Creek Walking Track
Burtons Reserve Public Toilets
Progress implementation of Franklin Foreshore Master Plan
Ranelagh Playground Public Toilet
Car park drainage at the Dover Child Care Centre
Renewal of Huonville Skate Park

Highlights

Executive Services

Communications & Media Unit

- More than 500,000 people reached with social media posts
- Successful Australia Day event at Franklin with more than 2,000 people attending
- Huon Valley Million Paws Walk held at Huonville Recreation Ground in conjunction with the RSPCA
- Facilitated a record number of community events (in excess of 40)
- Township Theming community engagement
- Successful KABTAS entries
- Successful community grants round (11 grants)
- Citizenship ceremonies for 29 new citizens

Recreation Unit

- Commenced development of Port Huon Sports Centre Master Plan
- Commenced development of Cemeteries Master Plan
- Construction of Stage of Cool Store Road Jetty utilising Recreational Boat Funds
- Tas Community funding for Ranelagh Kayak Platform secured
- Pool heater replaced in Port Huon Sports & Aquatic Centre (partial grant funding)
- Work commenced at Huonville Netball Courts
- Huonville Skate park consultation complete
- First all ability park equipment installed in Shipwrights Point Playground

Information Services Unit

- Reviewed and updated Information Systems and processes
- Undertaking assessments for the new FMIS

Human Resources Unit

- Created a new Enterprise Agreement accepted by the workforce with a 95% acceptance
- Reviewed and updated Human Resources Policies

Financial Services Unit

- Finalised 2016-17 budget
- Updated and implemented Financial Management Strategy and Long Term Financial Plan

Infrastructure Services

Asset Management Unit

- 10 Year renewal budget created
- Creation of long term financial modelling for roads completed
- Assistance provided to ANZAC Day Services

held in Southport, Dover, Geeveston, Huonville, Cygnet and Judbury

- Renewal works at the Huonville Skate Park began in May

Parks & Reserves Unit

- Design finalised for Huonville Skate Park
- Landscaping complete at Huonville Scout and Guides Hall
- Lymington board walk commenced
- 4,000 locally grown native seedlings planted as part of the Scenic Hill Quarry rehab project
- Design completed for Dover Memorial Garden
- Heritage Park educational bike track landscaping completed
- Walking track renewal program commenced
- Gravel walking track resurfacing program commenced

Technical Services Unit

- Tas Community Grant received
- One successful Black Spot Funding Grant
- Submissions entered for National Stronger Regions and Vulnerable Road User funding
- Ranelagh kayak platform designed for grant application

Property Management Unit

- Contribution to new clubrooms and grandstand work for Cygnet Football Club
- Completed grandstand work Huonville Football Club
- Refurbishment of Huonville Scout and Guide Hall
- Completion of the commercial kitchens at the Glen Huon Hall and Cygnet CWA
- Works program begun for Palais Theatre, Cygnet Town Hall and Huonville Town Hall
- Cygnet Cottage refurbishment complete
- 2016/17 Asset renewal schedule created

Construction and Town Services Unit

- Roads completed: Arve Rd, Pages Rd, Francistown Rd, Silver Hill Rd, Crabtree Rd, Ranelagh St, Heron St. Bridges replaced: Middle Rd, Hastings Rd, Braims Rd, Underwoods Rd. Footpaths completed: Frederick St, Mary St, Helen St, Kellaway St, Ranelagh St. Huonville Pool car park

Regulatory & Development Services

Waste Management Unit

- Worked with the Southern Waste Strategy Authority on educational activities including

- school visits and participation in the Garage Sale program
- Tender documentation for the Kerbside collection service completed and Tender awarded to Tox Free Australia Pty Ltd
- 2016-17 Waste Management Guide produced and distributed
- Completion of recycling bay at Dover Waste Transfer Station
- Repairs to Geeveston leachate bore so testing can recommence for EPN compliance

Development Services Unit

- The Huon Valley Interim Planning Scheme 2015 was declared on 26 August, 2015 coming into effect on 31 August, 2015
- Development of Local Planning Provisions to be reviewed pending finalisation of the State Planning Provisions for the Tasmanian Planning Scheme

Economic Development Unit

- Huon Valley Brand Ambassadors – Producers Dinner held with over 16 local producers
- Huon Valley Brand collateral established for website and social channels
- Huon Valley Brand launched successfully at A Taste of the Huon
- Huon Valley Brand Partner Guide and Style Guide finalised and released
- Successful 2015 Christmas Buy Local Campaign with 81 business participating and over 15,000 competition entries
- 3 x 10 second videos created for driving itineraries to the Huon Valley
- Mayor's Choice Art Exhibition in Dover and Geeveston
- Arts and Heritage Advisory Committee initiatives and the Huon Valley Art Cooperative project
- Huon Trail marketing plan launched, Huon Trail brochure produced and distributed
- Approval of the new Economic Development Strategy

Natural Resource Management Unit

- Approval of the *Huon Valley Natural Resource Management Strategy 2016*
- Successful grant application for the Ranelagh Show Grounds Biosecurity Project with the Huon Agricultural Society
- 260 native plants delivered to three Care Groups as part of the Kingborough Nursery project
- Coordination of Small Farm Planning Program

- with 26 landholders
- Running of pasture identification workshop with 41 landholders
- Small Farm Expo presence providing information to over 60 landholders
- MOU developed between HVC, Parks & Wildlife Services and NRM South to develop a weed management strategy adjacent and within the Tasmanian Wilderness World Heritage Area
- Shipwrights Point Phase 2 rehabilitation planting 400 native plants with 167 school children from Sacred Heart Primary School

Environmental Health Unit

- High School based immunisation program
- Audit undertaken of Council approved Aerated Wastewater Treatment Systems (AWTS)
- Abatement Notice review undertaken of Notices issued
- Environmental Health annual report adopted by Council
- Recreational Water Quality Annual report adopted by Council
- Regulated A Taste of the Huon, Cygnet Folk Festival and Huon Show
- Reviewed and adopted Environmental Health Plan

Legal Unit

- Part of the Local Government Reference group on the review of the Building Regulatory Framework review
- Caravan By-law approved at the September 2015 Council meeting
- Participation in the LGAT Local Government Reference Group on the Draft Statewide Planning Provisions in the Tasmanian Planning Scheme
- Adopted new Code of Conduct for Councillors
- Provide input into the Code of Conduct Amendment Bill

Emergency Management Unit

- Continued involvement with the State Emergency Service in regional emergency management via the Southern Regional Emergency Management Committee
- Hosted an animal Welfare Workshop at the Ranelagh Recreation Ground conducted by DPIPW and attended by 21 representatives
- Continued engagement with Entura in relation to the Huon River Flood Evacuation Plan
- Evacuation centres reviewed in conjunction with Red Cross and Kingborough Council

Family Services

Rural Health Unit

- Positive Ageing Cuppa Conversations programs are well attended and supported by senior members of the community
- Successful 'Get With the Program' disability expo
- 3 year mobile youth outreach program commenced
- Staying at Home and Staying Connected forum
- Youth Health Reference groups in each school developing youth specific programs
- Social inclusion programs are expanding with excursions inside and outside the Huon Valley

Children Services Unit

- 5 programs continue to be externally assessed and rated to Exceed the National Quality Standard for Education and Care Services

Medical Services Unit

- Sports physiologist, dietician, mental health practitioner services provided at Dover Medical Centre

- Hobart Pathology collection service at Cygnet Medical Services
- 1st term Registrar employed to work at the Geeveston Medical Centre on a 6 month placement
- Geeveston and Dover Medical Centres accreditation continued for the placement of RACGP and ACCRM Registrars
- 2nd year Medical Students placed at Geeveston and Dover Medical Centres during UTAS Rural Week
- Tazreach Mental Health Practitioner and Psychiatrist services secured for Dover Medical Centre
- Strength to Strength program brokered for patients at the Dover Medical Centre

Corporate Services

Customer Services Unit

- Officers' knowledge of Huon Valley Interim Planning Scheme greatly enhanced
- Customer Service Charter updated and approved



IMPLEMENTATION OF THE ANNUAL PLAN

This section reviews the Council's performance in relation to key areas of the Council's Annual Plan 2015-16.

It lists the goals set out in the Council's Strategic Plan and the key strategies and tactics used to achieve these goals.

The progress of each strategy is reported using the following markers:

- ✓ **ACHIEVED**
- ⇒ **IN PROGRESS**
- × **NOT ACHIEVED**

A full review of the Council's implementation of its Annual Plan 2015-16 is available from the Council's website: www.huonvalley.tas.gov.au

Hard copies are available from the Council's Customer Service Centre, 40 Main Street, Huonville.



A great environment



A natural and developed environment which is acknowledged, appreciated and which generates pride and a strong sense of place while being managed for sustainability and beneficial use

Strategic Reference 1.A: LAND USE MANAGEMENT

The availability and use of land for 'best purpose and future opportunity' based on location, proximity and potential servicing and risks.

Emergency Management Unit

Review and update the Huon Valley Emergency Plan	✓
Progress the development of a Community Recovery Plan	✓

Natural Resource Management Unit

Assess development applications to ensure that Natural Resource Management issues are properly considered and addressed in accordance with the relevant planning Scheme	✓
Develop and implement a Huon Valley Council NRM Strategy	✓
Develop a Biodiversity Offset Policy and/or options paper for the Huon Valley Council (based on STCA guidelines)	✗
Progressively implement the priority actions in the Huon Valley Weed Management Strategy 2013-2018	✓
Provide internal advice to the Council on weed management issues to ensure that the Council meets its obligations under the Weed Management Act 1999 and to more efficiently manage weeds	✓
Provide internal advice to the Council on general land management issues to ensure that the Council meets its obligations regarding NRM issues	✓

Development Services Unit

Implement the Huon Valley Interim Planning Scheme	✓
Exhibit and review the Huon Valley Interim Planning Scheme and submit report to the Tasmanian Planning Commission	✓
Commence development of local planning provisions based on the Huon Valley Interim Planning Scheme as part of development of the Tasmanian Planning Scheme	✗
Identify a strategic review program to support the development of Local Planning Provisions for the new Tasmanian Planning Scheme including of the Huon Valley Land Use Development Strategy, November, 2007 and the Huonville Ranelagh Structure Plan	✗

Environmental Health Unit

Assess Special Plumbing Permit applications in accordance with AS/NZS 1547:2012 and best practice guidelines and undertake appropriate regulatory action in response to non compliance	✓
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Parks & Reserves Unit

Aesthetic enhancement on multiuse (day/overnight) areas	✓
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Strategic Reference 1.B: BUILD NETWORKS & RELATIONSHIPS

The development of networks within the community and with other stakeholders so that their decisions and actions enhance beneficial community outcomes and to ensure their decisions are focussed on and supportive of community outcomes.

Emergency Management Unit

Development of a Huon Valley Recovery Plan	⇒
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Natural Resource Management Unit

Maintain linkages with landcare groups	✓
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Development Services Unit

Implement the Huon Valley Interim Planning Scheme	✓
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Strategic Reference 1.C: ENCOURAGE, FACILITATE & DIRECTLY INVEST

It is important that a mix of private and government investment is sourced, both for physical assets and community services.

Natural Resource Management Unit

Develop and implement a Huon Valley Council NRM Strategy	✓
Pursue external funding opportunities for implementation of the NRM Strategy where resources are provided by the funding for a proposed program	✓
Progressively implement the priority actions in the Huon Valley Weed Management Strategy 2013-2018	✓
Cooperate with NRM South to meet mutual objectives in identified priority areas in the Huon Valley Council NRM Strategy	✓
Participate in the D'Entrecasteaux/Huon Program	✓

Technical Services Unit

Respond to customer requests within KPI



Strategic Reference 1.D: FACILITATE LEARNING, CREATIVITY & INNOVATION

A sustainable community is one that reacts and adapts to change with creativity and innovation. Council uses this strategy internally and in the manner it engages with stakeholders to approach challenges and opportunities.

Emergency Management Unit

Provide accommodation to facilitate first aid training for the community as required



Develop and implement a new Waste Management Strategy



Strategic Reference 1.E: MARKET AND COMMUNICATE TO ENCOURAGE ENGAGEMENT AND VOLUNTEERING

Brand and position the Huon Valley in the market to allow different sectors of the community to undertake their specific interest promotion and to improve engagement across the community with key activities and initiatives.

Communications Unit

Undertake a range of community communications techniques that provide timely information in relation to events that reach a diverse audience in a meaningful way



Promotion of opportunities for education and learning



Establish township themes that are reflective of the community



Implementation of identified projects in accordance with individual township themes



Create streetscapes that enhance the social and economic value of the town



Waste Management Unit

Continue to develop and implement a community education program to encourage waste minimisation



Natural Resource Management Unit

Provide a Care Group Support program in accordance with the Strategy including the annual Care Group grant program



Economic Development Unit

Promote the Huon Valley Brand



Strategic Reference 1.F: GOVERN AND MANAGE WITH QUALITY INFORMATION, CONTEMPORARY PROCESS, RESPECT & INCLUSION

An increasingly collaborative form of governance, where Council is one of a number of 'leadership groups' that work towards jointly achieving community outcomes.

Communications Unit

Ensure that community engagement is undertaken in accordance with IAP2



Ensure all communication is accessible and timely



Ensure Council's website has relevant, accurate and current information



Emergency Management Unit

Information is effectively communicated during emergency events

✓

Development Services Unit

Assessments of planning and building applications completed within statutory timeframes

✓

Assess development and other planning applications

✓

Assessment of engineering requirements associated with planning and building applications and crossover permits including sign off of required engineering works

✓

Development of standards and documentation including guidelines for developers in relation to Council's development engineering requirements

✓

Implement the Huon Valley Interim Planning Scheme

✓

Commence development of local planning provisions based on the Huon Valley Interim Planning Scheme as part of development of the Tasmanian Planning Scheme

×

Identify a strategic review program to support the development of Local Planning Provisions for the new Tasmanian Planning Scheme including of the Huon Valley Land Use Development Strategy, November 2007, and the Huonville/Ranelagh Structure Plan

×

Provide Building Surveying Services to the community and maintain relevant building surveying accreditation

✓

Assess building and plumbing applications

✓



A prosperous, vibrant and resilient economy



A contemporary, market oriented and diverse economy characterised by creativity, strong revenue and investment that creates opportunities to participate in and pursue rewarding employment and careers.

Strategic Reference 2.A: LAND USE MANAGEMENT

Development Services Unit

Identify a strategic review program to support the development of Local Planning Provisions for the new Tasmanian Planning Scheme including of the Huon Valley Land Use Development Strategy, November, 2007 and the Huonville Ranelagh Structure Plan



Technical Services Unit

Develop shovel ready projects ready for grant opportunities



Property Management Unit

Encourage local input and management of community facilities



Strategic Reference 2.B: BUILD NETWORKS & RELATIONSHIPS

Communications Unit

Facilitate consultation on community driven projects i.e. township themes



Natural Resource Management Unit

Cooperate with NRM South to meet mutual objectives in identified priority areas in the Huon Valley Council NRM Strategy	✓
Support the Natural Resource Management Advisory Committee	✓
Participate in State and Regional level strategy and policy development where relevant to NRM, environment and development as appropriate	✓
Participate in the D'Entrecasteaux/Huon Program	✓
Develop and implement a Huon Valley Council NRM Strategy	✓

Economic Development Unit

Liaise with internal stakeholders and commercial developers to facilitate and support establishing business through the regulatory process	✓
Working alongside local producers, facilitate and engage with the business community to identify opportunities for downstream processing	✓
Refer local businesses to relevant business support services available to facilitate expansion	✓

Property Management Unit

Create matrix to effectively monitor utilisation of buildings	✓
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Children's Services Unit

Continue to provide a broad range of early learning and care options throughout the Valley	✓
Develop a strategy for families and the early years	⇒

Strategic Reference 2.C: ENCOURAGE, FACILITATE & DIRECTLY INVEST**Economic Development Unit**

Liaise with internal stakeholders and commercial developers to facilitate and support establishing business through the regulatory process	✓
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Property Management Unit

Work with Hall Committees to improve facilities as outlined in Asset Management plans	⇒
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Recreation Unit

Progress Port Huon Sports Centre business plan	✓
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Children's Services Unit

Develop a strategy for families and the early years	⇒
Continue to provide a broad range of early learning and care options throughout the Valley	✓

Strategic Reference 2.D: FACILITATE LEARNING, CREATIVITY & INNOVATION

Communications Unit

Promotion of opportunities for education and learning	✓
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Economic Development Unit

Identify learning opportunities in local business networks that require business support and facilitate the appropriate agencies to network	✓
Maintain the communication networks alerting local business to training opportunities	✓
Working alongside local producers, facilitate and engage with the business community to identify opportunities for downstream processing	✓

Children's Services Unit

Continue to provide a broad range of early learning and care options throughout the Valley	✓
Develop a strategy for families and the early years	⇒

Strategic Reference 2.E: MARKET AND COMMUNICATE TO ENCOURAGE ENGAGEMENT AND VOLUNTEERING

Communications Unit

Undertake a range of community communications techniques that provide timely information in relation to events that reach a diverse audience in a meaningful way	✓
Creation of a Huon Valley newsletter	✓
Undertake Australia Day and volunteer recognition awards, and Citizenship ceremonies	✓
Create streetscapes that enhance the social and economic value of the town	⇒

Economic Development Unit

Actively promote commercially related investment and development opportunities to investors and developers	✓
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Natural Resource Management Unit

Provide a Care Group Support program in accordance with the Strategy including the annual Care group grant program	✓
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Strategic Reference 2.F: GOVERN AND MANAGE WITH QUALITY INFORMATION, CONTEMPORARY PROCESS, RESPECT & INCLUSION

Communications Unit

Promote the Huon Valley Brand in accordance with the implementation plan	✓
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Customer Services Unit

Increase knowledge base of Customer Service Officers to enable them to actively work with developers from inception to delivery	✓
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Capable, productive people and assets

Knowledgeable, skilled people actively and constructively engaged in pursuing their goals and preferred pathways to the future, combined with private assets that deliver sustainable returns on investment and public infrastructure and services that deliver optimal benefit for the cost to the community.



Strategic Reference 3.A: LAND USE MANAGEMENT

Economic Development Unit

Continue implementation of the Arts and Heritage Strategy including the Valley wide Heritage Assessment program to identify locally significant artefacts and infrastructure



Strategic Reference 3.B: BUILD NETWORKS & RELATIONSHIPS

Communications Unit

Engage with community groups on Council projects



Encourage and facilitate networking by community groups



Establish a communication framework for community group and Council interaction



Establish and maintain a database of community groups



Facilitate consultation on community driven projects i.e. township themes



Undertake the annual Community Grants Program



Undertake Australia Day and volunteer recognition awards, and Citizenship ceremonies



Waste Management Unit

Participate in the Southern Waste Strategy Authority (SWSA)



Family Services

Plan and prepare a project proposal for a multi-functional intergenerational facility for the Huon Valley	⇒
Continue to participate on relevant Boards and Committees and work with stakeholders	✓
Participate on the LINC Management Advisory Board	✓
Develop and implement new services and undertake health promotion activities to meet need in accordance with available funding.	✓

Family/Children's Services

Investigate opportunities and funding options for a multi-functional intergenerational facility in Huonville	⇒
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Children's Services Unit

Participate in the wayraparattee Advisory Group	✓
Continue to provide a broad range of early learning and care options throughout the Valley	✓
Provide early learning, social interaction and quality childcare for children and families	✓
Work collaboratively with local schools, early learning programs, playgroups and Launch into Learning programs	✓
Develop a strategy for families and the early years	⇒

Rural Health Unit

Identify areas of need and gaps in service delivery and introduce programs to address need subject to available funding	✓
Support varied social and recreational opportunities for young people	✓
Deliver the Mobile Youth Space project in accordance with grant funding guidelines.	✓
Deliver services and activities for seniors that keep them connected to, and active members of, their community	✓
Develop and implement the approved Rural Primary Health Services Service Delivery Plan	✓
Partner with key agencies to develop and deliver health promotion and disease prevention	✓
Deliver a range of health and education, health promotion and preventative health activities	✓
Support the Council's Positive Ageing Committee	✓
Engage the local community in shaping the provision of health promotion and disease prevention strategies and activities	✓
Continue to work with key agencies in the realm of health promotion and disease prevention to ensure community needs are met	✓
Review and update a strategy for the rural health area	⇒

Rural Health/Youth Services Unit

Provide health education to young people regarding youth health issues	✓
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Medical Services Unit

Maintain the Dover medical residence, unit and rural teaching site for the provision of medical and allied health professionals and students	✓
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Education Unit

Advocate for the availability of community learning in the Huon Valley	✓
Advocate for the provision of adult and family literacy programs	✓
Promote a foundation of lifelong learning beginning with the provision of early childhood learning opportunities in the Huon Valley	✓
Advocate for opportunities for post secondary school education	✓

Strategic Reference 3.C: ENCOURAGE, FACILITATE & DIRECTLY INVEST

Emergency Management Unit

Maintain the capacity to operate evacuation centres	✓
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Waste Management Unit

Develop and implement a new Waste Management Strategy	⇒
Continue to operate Southbridge Re-Use Shop and investigate opportunities for expansion of services and for other Re-Use Shops within the Valley	✓
Continue to provide a kerbside collection service and continually explore options to expand this service	✓
Construction of fenced hardstand area for Re-Use Shop by concreting current outdoor area	✓
Construction of comingled recycling drop bay at Dover Waste Transfer Station	✓
Undertake testing, reporting and maintenance on the former Cygnet Land fill site and Geeveston as required to meet requirements of Environmental Protections Notices (EPNs)	✓

Natural Resource Management Unit

Progressively implement the priority actions in the Huon Valley Weed Management Strategy 2013-2018	✓
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Economic Development Unit

Liaise with internal stakeholders and commercial developers to facilitate and support establishing businesses through the regulatory process	✓
Working alongside local producers, facilitate and engage with the business community to identify opportunities for downstream processing	✓
Refer local businesses to relevant business support services available to facilitate expansion	✓
Continue to investigate opportunities to expand the coverage of wireless hotspots	✓

Development Services Unit

Work with the Economic Development Unit to facilitate the business community in the establishment of new business or operation expansion	✓
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Property Management Unit

Create/implement 10 year renewal budget for Buildings based on inspections	✓
Implement renewal of assets as per Asset Management Plans	✓

Technical Services Unit	
Refine Asset Management inspection practises to improve condition of asset base	✓
Align Asset Management Schedules with branding and township themes	⇒
Create sealing program using pavement management system	✓
Seal bridge approaches/junctions	✓
Replace bridges as per Asset Management Plans	✓
Progress development of Huonville stormwater project	⇒
Progress Stormwater System Management Plan	⇒
Review Asset Management Plans	✓
Keep informed of new technology: Bridges, Roads, Stormwater	✓
Parks & Reserves Unit	
Identify strategic focus areas and work in Asset Management plans and capital expenditure where possible	✓
Progress Walking Track Strategy	⇒
Review Walking Track Strategy and create linkages	⇒
Road Maintenance Unit	
Review response times (roads)	✓
Finalise 10 year plan for Roads renewal expenditure	✓
Construction & Town Services Unit	
Deliver capital works program within budget	✓
Recreation Unit	
Continue working with sporting clubs to achieve agreed outcomes/joint projects	✓
Progress Huonville Recreation Master Plan	✓
Continue working with Marine Advisory Board to implement the Marine Strategy	✓
Family Services	
Plan and prepare a project proposal for a multi-functional intergenerational facility for the Huon Valley	⇒
Develop and implement new services and undertake health promotion activities to meet need in accordance with available funding.	✓
Family/Children's Services	
Investigate opportunities and funding options for a multi-functional intergenerational facility in Huonville	⇒
Family Services/Rural Health Unit	
Coordinate the Gearing Up program to enable learner drivers to obtain their provisional driving licence	✓

Children's Services Unit

Continue to provide a broad range of early learning and care options throughout the Valley	✓
Provide early learning, social interaction and quality childcare for children and families	✓
Develop a strategy for families and the early years	⇒

Rural Health Unit

Partner with key agencies to develop and deliver health promotion and disease prevention	✓
Deliver a range of health and education, health promotion and preventative health activities	✓
Deliver the Mobile Youth Space project in accordance with grant funding guidelines	✓
Identify areas of need and gaps in service delivery and introduce programs to address need subject to available funding	✓
Maintain management and operation of retirement villages	✓
Support varied social and recreational opportunities for young people	✓
Deliver services and activities for seniors that keep them connected to, and active members of, their community	✓
Develop and implement the approved Rural Primary Health Services Service Delivery Plan	✓
Support the Council's Positive Ageing Committee	✓
Continue to work with key agencies in the realm of health promotion and disease prevention to ensure community needs are met	✓
Review and update a strategy for the rural health area	⇒

Rural Health/Youth Services Unit

Implement programs aiming to increase the health and wellbeing of young people 12-25 years residing in the Huon Valley	✓
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Medical Services Unit

Maintain the Dover medical residence, unit and rural teaching site for the provision of medical and allied health professionals and students	✓
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Education Unit

Advocate for the availability of community learning in the Huon Valley	✓
Advocate for the provision of adult and family literacy programs	✓
Advocate for opportunities for post secondary school education	✓

Strategic Reference 3.D: FACILITATE LEARNING, CREATIVITY & INNOVATION

Waste Management Unit

Continue to develop and implement a community education program to encourage waste minimisation	✓
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Economic Development Unit

Working alongside local producers, facilitate and engage with the business community to identify opportunities for downstream processing	✓
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Refer local businesses to relevant business support services available to facilitate expansion	✓
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Continue to liaise with NBN Co regarding the NBN rollout in the Huon Valley	⇒
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Continue to investigate opportunities to expand the coverage of wireless hotspots	⇒
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Continue to participate with the Trade Training Centre and networking with local high schools to identify opportunities for growth and employment for youth in the Valley	✓
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In conjunction with the Huon Valley Business Enterprise Centre, coordinate and implement the 2015 Christmas Buy Local Campaign	✓
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Maintain the communication networks alerting local business to training opportunities	✓
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Family Services

Continue to participate on relevant Boards and Committees and work with stakeholders	✓
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Participate on the LINC Management Advisory Board	✓
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Develop and implement new services and undertake health promotion activities to meet need in accordance with available funding	✓
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Plan and prepare a project proposal for a multi-functional intergenerational facility for the Huon Valley	⇒
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Family/Children's Services

Investigate opportunities and funding options for a multi-functional intergenerational facility in Huonville	⇒
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Family Services/Rural Health Unit

Coordinate the Gearing Up program to enable learner drivers to obtain their provisional driving licence	✓
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Children's Services Unit

Participate in the wayraparattee Advisory Group	✓
Continue to provide a broad range of early learning and care options throughout the Valley	✓
Provide early learning, social interaction and quality childcare for children and families	✓
Work collaboratively with local schools, early learning programs, playgroups and Launch into Learning programs	✓
Develop a strategy for families and the early years	⇒

Rural Health Unit

Identify areas of need and gaps in service delivery and introduce programs to address need subject to available funding	✓
Support varied social and recreational opportunities for young people	✓
Deliver the Mobile Youth Space project in accordance with grant funding guidelines.	✓
Deliver services and activities for seniors that keep them connected to, and active members of, their community	✓
Develop and implement the approved Rural Primary Health Services Service Delivery Plan	✓
Partner with key agencies to develop and deliver health promotion and disease prevention	✓
Deliver a range of health and education, health promotion and preventative health activities	✓
Support the Council's Positive Ageing Committee	✓
Review and update a strategy for the rural health area	⇒
Engage the local community in shaping the provision of health promotion and disease prevention strategies and activities	✓
Continue to work with key agencies in the realm of health promotion and disease prevention to ensure community needs are met	✓
Provide health education to young people regarding youth health issues	✓
Develop a strategy for young people	⇒
Implement programs aiming to increase the health and wellbeing of young people 12-25 years residing in the Huon Valley	✓

Medical Services Unit

Maintain the Dover medical residence, unit and rural teaching site for the provision of medical and allied health professionals and students	✓
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Education Unit

Advocate for the availability of community learning in the Huon Valley	✓
Advocate for the provision of adult and family literacy programs	✓
Promote a foundation of lifelong learning beginning with the provision of early childhood learning opportunities in the Huon Valley	✓
Promote partnerships between community and education providers and Registered Training Organisations	✓

Strategic Reference 3.E: MARKET AND COMMUNICATE TO ENCOURAGE ENGAGEMENT AND VOLUNTEERING

Communications Unit

Develop a volunteer strategy	⇒
Undertake a range of community communications techniques that provide timely information in relation to events that reach a diverse audience in a meaningful way	✓
Inform the community about volunteering opportunities	✓
Promote volunteering in Council's publications	✓
Host a Volunteer Expo	✗
Consult with volunteer groups	✓
Establish a community events plan that is inclusive of the whole community	⇒
Creation of interactive streetscapes that encourage a diverse range of activities and that enhance the social and economic value of the town	⇒
Establish township themes that are reflective of the community	⇒
Undertake township projects in accordance with the township theme project	⇒
Undertake Australia Day and volunteer recognition awards, and Citizenship ceremonies	✓

Waste Management Unit

Create and distribute Waste Management Guide to promote recycling and waste diversion	✓
Continue to develop and implement a community education program to encourage waste minimisation	✓

Economic Development Unit

Promote the Arts and Heritage of the Huon Valley through advertising exhibitions and external agencies and tourism linkages	✓
Actively promote the Huon Valley's nominated multi-purpose arts venues and relevant identified equipment, for the purposes of arts use	✓

Family Services

Develop and implement new services and undertake health promotion activities to meet need in accordance with available funding	✓
Plan and prepare a project proposal for a multi-functional intergenerational facility for the Huon Valley	⇒

Family/Children's Services

Investigate opportunities and funding options for a multi-functional intergenerational facility in Huonville	⇒
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Rural Health Unit

Identify areas of need and gaps in service delivery and introduce programs to address need subject to available funding	✓
Deliver services and activities for seniors that keep them connected to, and active members of, their community	✓
Support the Council's Positive Ageing Committee	✓
Review and update a strategy for the rural health area	⇒

Volunteers

Huonville Re-Use Shop

"The reason I volunteer at the Re-Use Shop is it is an opportunity to give back to the community and at the same time embrace the re-use and re-think in some cases, further uses for items that would otherwise end up in landfill. Our customers get such a buzz from finding a wanted item at a re-use price, it is such a win-win for all concerned. This could not be facilitated without Sue Eaves our Coordinator who is the glue that holds us all together. Well done Sue in creating such a fun environment for us all to work in." **Lori O'Donnell**



Southbridge Volunteers left to right: Bruce Cawthorn, Danielle Plesse, James Doyle, Bryan Mackie, Kane Wyatt, Peter Luxford, Julie Binks and Lori O'Donnell.

Franklin Landcare Group

"Volunteering for Landcare gives me the opportunity to do things I enjoy doing with like-minded friends and at the same time to do something that makes a difference to my local environment."

Jenny Skinner, President



Left to right, Val Poxon, David Haynes, Sue Mulvany, Loris Patman, Allan Patman and Lorrie Harrison, Front: Jenny Skinner.

Strategic Reference 3.F: GOVERN AND MANAGE WITH QUALITY INFORMATION, CONTEMPORARY PROCESS, RESPECT & INCLUSION

Natural Resource Management Unit

Progressively implement the priority actions in the Huon Valley Weed Management Strategy 2013-2018	✓
Provide internal advice to the Council on general land management issues to ensure that the Council meets its obligations regarding NRM issues	✓
Provide internal advice to the Council on weed management issues to ensure that the Council meets its obligations under the Weed Management Act 1999 and to more efficiently manage weeds	✓

Economic Development Unit

Ensure participation and stakeholder engagement through the Huon Valley Brand occurs in accordance with the Huon Valley Brand values and strategy	✓
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Environmental Health Unit

Assess new food premises deemed by the Building Surveyor to require Environmental Health Officer report	✓
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Asset Management Unit

Review of Asset Management Plans	✓
Review other Council strategies and align to Asset Management plans where possible	⇒

Property Management Unit

Review buildings for suitability for mixed use activities	⇒
Continue to align Asset Management plans with other strategic documents and objectives	⇒

Rural Health/Youth Services Unit

Continue to support the Youth Advisory Committee	✓
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Community Wellbeing & Liveability



Encouragement of diversity of ideas and values that are respected and used to achieve creative solutions while empowering people to formally and informally provide leadership and contribute to the community.

Strategic Reference 4.A: LAND USE MANAGEMENT

Natural Resource Management Unit

Assess development applications to ensure that Natural Resource Management issues are properly considered and addressed in accordance with the relevant planning scheme	✓
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Strategic Reference 4.B: BUILD NETWORKS & RELATIONSHIPS

Communications Unit

Work with all areas of Council and the community to develop or implement theme plans for each of the five major townships of the Huon Valley	✓
Identify and advance opportunities for joint procurement	✓

Emergency Management Unit

Maintain networks with key stakeholders e.g. Bureau of Meteorology, State Government agencies and local service providers	✓
Lobby appropriate government agencies to encourage the provision of fire and ambulance services that meet community expectations	✓
Support the Emergency services by facilitating the operation of the Huon Valley Emergency Services unit	✓
Network with emergency service organisations within the Huon Valley to improve and support emergency services volunteer membership	✓

Economic Development Unit

Continue the relationship with relevant tourism authorities and other Local Government bodies to pursue marketing and industry development activities	✓
Continue to implement the Huon Valley Arts and Heritage Strategy	✓
Support the Arts and Heritage Advisory Committee	✓
Support the Economic Development Advisory Committee	✓
Support the Huon Valley/Kingborough Tourism Steering Committee	✓

Family Services

Continue to participate on relevant Boards and Committees and work with stakeholders	✓
Participate on the LINC Management Advisory Board	✓
Develop and implement new services and undertake health promotion activities to meet need in accordance with available funding	✓
Plan and prepare a project proposal for a multi-functional intergenerational facility for the Huon Valley	⇒

Family/Children's Services

Plan and prepare a project proposal for a multi-functional intergenerational facility for the Huon Valley	⇒
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Children's Services Unit

Continue to provide a broad range of early learning and care options throughout the Valley	✓
Provide early learning, social interaction and quality childcare for children and families	✓
Develop a strategy for families and the early years	⇒

Rural Health Unit

Support varied social and recreational opportunities for young people	✓
Deliver the Mobile Youth Space project in accordance with grant funding guidelines	✓
Deliver services and activities for seniors that keep them connected to, and active members of, their community	✓
Develop and implement the approved Rural Primary Health Services Service Delivery Plan	✓
Partner with key agencies to develop and deliver health promotion and disease prevention	✓
Deliver a range of health and education, health promotion and preventative health activities	✓
Support the Council's Positive Ageing Committee	✓
Continue to support Council's Access Advisory Committee	✓
Review and update a strategy for the rural health area	⇒
Continue participation on the relevant health related Committees	✓
Engage the local community in shaping the provision of health promotion and disease prevention strategies and activities	✓
Continue to work with key agencies in the realm of health promotion and disease prevention to ensure community needs are met	✓
Provide health education to young people regarding youth health issues	✓

Medical Services Unit

Identify and pursue funding opportunities to construct a new medical centre at Dover	⇒
Maintain the Dover medical residence, unit and rural teaching site for the provision of medical and allied health professionals and students	✓
Develop an attraction and retention strategy for General Practitioners and allied health professionals that address the range and coverage of service needs	✓
Work with recruitment agencies to identify potential locums or additional doctors to engage as and when service demand requires	✓
Work closely with existing doctors to encourage the sustainable delivery of medical services for the Geeveston, Dover and Cygnet communities	✓
Partner with key agencies to develop and deliver health promotion and disease prevention	✓
Identify potential sites for the construction of a new medical centre in Dover	⇒

Education Unit

Advocate for the availability of community learning in the Huon Valley	✓
Advocate for the provision of adult and family literacy programs	✓

Strategic Reference 4.C: ENCOURAGE, FACILITATE & DIRECTLY INVEST

Emergency Management Unit

Maintain the capacity to operate evacuation centres	✓
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Environmental Health Unit

Provide advice and regulate the installation of approved Aerated Wastewater Treatment Systems (AWTS) and Secondary treatment systems to ensure safe and appropriate use of recycled water	✓
Develop and implement the School Based Immunisation Program to schools within the municipal area	✓

Parks & Reserves Unit

Provide and maintain community space to celebrate community events	✓
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Family Services

Develop and implement new services and undertake health promotion activities to meet need in accordance with available funding.	✓
Plan and prepare a project proposal for a multi-functional intergenerational facility for the Huon Valley	⇒

Family/Children's Services

Investigate opportunities and funding options for a multi-functional intergenerational facility in Huonville	⇒
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Family Services/Rural Health Unit

Coordinate the Gearing Up program to enable learner drivers to obtain their provisional driving licence	✓
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Family Services/Medical Services Unit

Plan and prepare a project proposal for a purpose built Dover Medical Centre	⇒
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Children's Services Unit

Continue to provide a broad range of early learning and care options throughout the Valley	✓
Develop a strategy for families and the early years	⇒
Provide early learning, social interaction and quality childcare for children and families	✓

Rural Health Unit

Identify areas of need and gaps in service delivery and introduce programs to address need subject to available funding	✓
Maintain management and operation of retirement villages	✓
Support varied social and recreational opportunities for young people	✓
Deliver the Mobile Youth Space project in accordance with grant funding guidelines.	✓
Deliver services and activities for seniors that keep them connected to, and active members of, their community	✓
Develop and implement the approved Rural Primary Health Services Service Delivery Plan	✓
Partner with key agencies to develop and deliver health promotion and disease prevention	✓
Deliver a range of health and education, health promotion and preventative health activities	✓
Develop further accommodation opportunities for aged persons	⇒
Support the Council's Positive Ageing Committee	✓
Progress with the staged upgrade of the existing units at Cygnet, Dover and Geeveston in accordance with the Council's asset replacement program	✓
Proceed with the development of additional retirement village units in accordance with approved plans	⇒
Review and update a strategy for the rural health area	⇒
Engage the local community in shaping the provision of health promotion and disease prevention strategies and activities	✓
Continue to work with key agencies in the realm of health promotion and disease prevention to ensure community needs are met	✓

Rural Health/Youth Units	
Provide health education to young people regarding youth health issues	✓
Develop a strategy for young people	⇒
Medical Services Unit	
Maintain the Dover medical residence, unit and rural teaching site for the provision of medical and allied health professionals and students	✓
Identify and pursue funding opportunities to construct a new medical centre at Dover	⇒
Develop an attraction and retention strategy for General Practitioners and allied health professionals that address the range and coverage of service needs.	✓
Work with recruitment agencies to identify potential locums or additional doctors to engage as and when service demand requires.	✓
Work closely with existing doctors to encourage the sustainable delivery of medical services for the Geeveston, Dover and Cygnet communities	✓
Partner with key agencies to develop and deliver health promotion and disease prevention	✓
Identify potential sites for the construction of a new medical centre in Dover	⇒
Education Unit	
Advocate for the availability of community learning in the Huon Valley	✓
Advocate for the provision of adult and family literacy programs	✓

Strategic Reference 4.D: FACILITATE LEARNING, CREATIVITY & INNOVATION

Emergency Management Unit	
Provide accommodation where possible to facilitate First Aid training for the community	✓
Economic Development Unit	
Support the Huon Valley Arts and Heritage Advisory Committee	✓
Continue to implement the Huon Valley Arts and Heritage Strategy	✓
Continue the provision of visitor services through the continued operation of the Visitor Information Centre and the commitment to tourism promotion activities	✓
Implement the Cooperative Arts Project	✓
Environmental Health Unit	
Provide Health Education and Promotion as per the Environmental Health Plan	✓
Provide training programs and targeted education to priority community groups (such as child care centres) on food handling practices, standards and legislative requirements	✓
Family Services	
Continue to participate on relevant Boards and Committees and work with stakeholders	✓
Participate on the LINC Management Advisory Board	✓
Develop and implement new services and undertake health promotion activities to meet need in accordance with available funding	✓
Plan and prepare a project proposal for a multi-functional intergenerational for the Huon Valley	⇒
Investigate opportunities and funding options for a multi-functional intergenerational facility in Huonville	⇒

Family Services/Rural Health Unit

Coordinate the Gearing Up program to enable learner drivers to obtain their provisional driving licence	✓
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Children's Services Unit

Participate in the wayraparattee Advisory Group	✓
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Continue to provide a broad range of early learning and care options throughout the Valley	✓
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Provide early learning, social interaction and quality childcare for children and families	✓
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Rural Health Unit

Identify areas of need and gaps in service delivery and introduce programs to address need subject to available funding	✓
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Support varied social and recreational opportunities for young people	✓
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Deliver the Mobile Youth Space project in accordance with grant funding guidelines	✓
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Deliver services and activities for seniors that keep them connected to, and active members of, their community	✓
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Develop and implement the approved Rural Primary Health Services Service Delivery Plan	✓
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Partner with key agencies to develop and deliver health promotion and disease prevention	✓
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Deliver a range of health and education, health promotion and preventative health activities	✓
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Support the Council's Positive Ageing Committee	✓
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Review and update a strategy for the rural health area	⇒
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Engage the local community in shaping the provision of health promotion and disease prevention strategies and activities	✓
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Continue to work with key agencies in the realm of health promotion and disease prevention to ensure community needs are met	✓
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Rural Health/Youth Units

Provide health education to young people regarding youth health issues	⇒
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Develop a strategy for young people	✓
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Medical Services Unit

Maintain the Dover medical residence, unit and rural teaching site for the provision of medical and allied health professionals and students	✓
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Identify and pursue funding opportunities to construct a new medical centre at Dover	⇒
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Partner with key agencies to develop and deliver health promotion and disease prevention	✓
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Education Unit

Advocate for the availability of community learning in the Huon Valley	✓
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Advocate for the provision of adult and family literacy programs	✓
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Strategic Reference 4.E: MARKET AND COMMUNICATE TO ENCOURAGE ENGAGEMENT AND VOLUNTEERING

Communications Unit

Ensure an effective communication exchange between the Council and the community	✓
Undertake a range of community communications techniques that provide timely information in relation to events that reach a diverse audience in a meaningful way	✓
Host a Volunteer Expo	✗
Promote the Huon Valley Brand in accordance with the implementation plan	✓
Establish township themes that are reflective of the community	⇒
Creation of a Huon Valley newsletter	✓
Establish a community events plan that is inclusive of the whole community	⇒
Undertake Australia Day and volunteer recognition awards, and Citizenship ceremonies	✓
Participate in the Keep Australia Beautiful Awards	✓

Economic Development Unit

Develop and implement the Huon Valley Brand Strategy	✓
Actively promote the Huon Valley's nominated multi-purpose arts venues and relevant identified equipment, for the purposes of arts use	✓
Develop and implement the three year marketing plan for the Huon Trail Marketing Program	✓
Promote the Arts and Heritage of the Huon Valley through advertising exhibitions and external agencies and tourism linkages	✓

Family Services

Develop and implement new services and undertake health promotion activities to meet need in accordance with available funding.	✓
Plan and prepare a project proposal for a multi-functional intergenerational facility for the Huon Valley	⇒

Family/Children's Services

Investigate opportunities and funding options for a multi-functional intergenerational facility in Huonville	⇒
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Rural Health Unit

Identify areas of need and gaps in service delivery and introduce programs to address need subject to available funding	✓
Deliver services and activities for seniors that keep them connected to, and active members of, their community	✓
Support the Council's Positive Ageing Committee	✓
Review and update a strategy for the rural health area	⇒

Rural Health/Youth Units

Continue to support the Youth Advisory Committee	✓
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Strategic Reference 4.F: GOVERN AND MANAGE WITH QUALITY INFORMATION, CONTEMPORARY PROCESS, RESPECT & INCLUSION

Emergency Management Unit

Network with Emergency Services organisations in the Huon Valley to improve and support volunteer membership	✓
Work with Natural Disaster Mitigation Project recommendations and implement required policies and procedures	✓
Progress the Community Recovery Plan	✓

Economic Development Unit

Ensure appropriate application of the Huon Valley Brand	✓
Develop and implement a new Economic Development Strategy including incorporating the associated tourism strategies for a consolidated strategic direction	✓
Develop and implement the Huon Valley Brand Strategy	✓
Liaise with internal stakeholders and commercial developers to facilitate and support establishing businesses through the regulatory process	✓

Development Services Unit

Implement the Council's Enforcement Policy and review and develop procedures and protocols accordingly	✓
Enforce the <i>Dog Control Act 2000</i> in accordance with the Huon Valley Dog Management Policy	✓
Continue to update and publish information brochures and on the Council's website in respect of regulatory information that Council oversees	✓
Assess applications in relation to caravans and licence to keep dogs	✓
Undertake Fire Hazard Abatement Program including community awareness campaign and education and assistance to landowners as required	✓

Environmental Health Unit

Review and implement the Environmental Health Plan in light of regulatory change and resource requirements	✓
Undertake requirements under the <i>Food Act 2003</i>	✓
Perform routine inspections to ensure compliance with the Place of Assembly Guidelines and other relevant components of the <i>Building Act 2000</i>	✓
Regulate Council issued Environment Protection Notices (EPN)	✓
Respond to and take action on general compliance enforcement issues in accordance with Council's Enforcement Policy	✓

Rural Health Unit

Continue to support Council's Access Advisory Committee	✓
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Governance

Governance Unit

Advocate for a whole of Valley approach from the State Government for service delivery	✓
Build strong intergovernmental relationships	✓
Foster and maintain partnerships with the Government, business and community sector which address identified service delivery gaps	✓
Lobby State and Federal Governments and other agencies for funding for projects in the Huon Valley	✓
Ensure major project planning includes a process of identification of opportunities to leverage additional benefit	✓
Advocate for increased telecommunications and digital coverage accessibility throughout the Valley	✓
Identify opportunities for grant funding	✓
Creation of a project management planning framework	⇒
Undertake discussions with investors to encourage investment in the Huon Valley	✓
Continue to implement the Huonville commercial precinct plan	⇒
Seek grant funding to create public spaces	✓
Support organisations and individuals in applying for grants	✓
Development of an Internal Audit Program	✓
Continue to monitor and identify energy use and potential for savings across Council service areas	✓
Review existing procurement practices and encourage the opportunity for local suppliers to supply goods and services where possible	✓



Governance Unit (cont.)

Creation of a Corporate policy framework that meets best practice governance	✓
Continue to develop, review and utilise a corporate system to capture statistical information	⇒
Continue to develop and review quality assurance measures that ensure efficiency and sustainability	⇒
Review process and systems within units to ensure Council is maximising its resources effectively and value for money	✓
Preparation and presentation of information to Council in accordance with statutory requirements	✓
Provide refresher training of the Councillor Induction Pack for all Councillors as required	✓
Source and implement training opportunities for Councillors	✓
Participate in Local Government Association of Tasmania, relevant statutory authorities and other key organisations	✓

Human Resources Unit

Identify, develop and review policies and procedures to maintain and support a highly effective HR service and framework for Council. This will include:	✓
<ul style="list-style-type: none">• Identifying succession planning opportunities for business-critical roles• Coordinating employee training and development plans• Maintaining contemporary recruitment and selection processes that are consistent, fair and transparent• Reviewing Council's induction processes• Providing accurate HR/IR advice to management and employees• Reviewing and enhancing the HR Information Systems to ensure they effectively manage the Council's operations and employee base• Implementing strategies and activities that progresses the Culture Statement consistently across departments and worksites	
Further develop and implement a 'best practice' WHS Management System, including training and coordinate the WHS Committee	✓
Effectively coordinate all aspects of the Workers' Compensation and Rehabilitation process	⇒
Implement processes to control and reduce risk activities, including:	✓
<ul style="list-style-type: none">• Managing risk by incorporating risk management practices in decision making processes• The promotion and support of best practice risk management throughout the Council• Further developing and then reviewing the Risk Register including WHS, Public Liability, and Corporate Risk in the registers	
Promote a continuous safety culture by:	✓
<ul style="list-style-type: none">• Ensuring all employees receive sufficient WHS training• Effectively coordinating the WHS Committee to proactively address WHS matters and prevent injury• Providing effective reporting that enables executive managers to understand and control WHS risks	
Continue to review and update the suite of HR policies and procedures	✓
Review and improve current systems and processes, and identify and address gaps to improve internal collaboration and external service delivery that ensures the provision of a level of service that meets customer expectations through continuous review of systems, processes and services that also ensures that resources are used effectively and efficiently	✓

Financial Services Unit

Review and update Financial Management Strategy (FMS) and Long Term Financial Plan (LTFP) to ensure there are sufficient funds to maintain the current asset base and assist to identify growth projects	✓
Review and update the FMS and LTFP to ensure there are sufficient funds to maintain the current asset base to accepted standards	✓

Financial Services Unit

Review and update FMS and LTFP to ensure there are sufficient funds to maintain the support of community events and the continued provision of the Visitor Information Centre	✓
Review and maintain financial statements to ensure outputs are compliant with the <i>Local Government Act 1993</i> and current Australian Accounting Standards	✓
Develop annual budgets in accordance with the Strategic Asset Management Plans	✓
Produce monthly financial statements and present them to Council	✓
Review and update the FMS and LTFP to ensure there are sufficient funds to support the location of services and facilities in areas of convenience and need	✓
Ensure financial practices and procedures deliver efficient and effective resourcing of Council's operations that includes: <ul style="list-style-type: none">• Providing expert financial advice to internal clients for funding of projects in the Huon Valley• Providing necessary financial reporting for management functions• Reviewing processes associated with Finance functions to identify efficiencies• Managing risk by incorporating risk management practices in financial decision making processes	✓

Information Services Unit

Review the information services program to meet the information needs of the organisation by: <ul style="list-style-type: none">• Ensuring that information management and record keeping practices comply with relevant legislation including the <i>State Archives Act</i>• Implementing strategies to ensure that sensitive information, both electronic and hard copy, is appropriately secured and can be retrieved in an effective manner• Reviewing and enhancing information handling processes and procedures to ensure effective usage of the document management system• Maintaining a program of activities relevant to annual archiving, retention and disposal of electronic and hard copy documents to ensure compliance with the <i>State Archives Disposal Schedule DA2200</i>	✓
Conducting regular audits of system users and proactively managing issues with user security and access through agreed processes	✓
Implement the Information Technology Strategy by: <ul style="list-style-type: none">• Maintaining and ensuring that IT systems are available, contemporary, efficient and supportable to meet the needs of the Council• Maintaining, in cooperation with Kingborough Council, the computer server and software/hardware stationed at Kingborough Council• Initiating the upgrade of the appropriate systems in line with the Information Technology Strategy, in association with the Kingborough Council	⇒
Review and improve current systems and processes, and identify and address gaps to improve internal collaboration and external service delivery by: <ul style="list-style-type: none">• Facilitating technology change initiatives through the application of technologies and relevant processes• Managing data reliability and ensuring integrity of various applications• Ensuring that all server applications are upgraded, maintained and up to date including latest anti-virus software• Providing a high level desktop support service to the Council• Assisting users in making more effective use of available systems, products and services• Effectively managing relationships with a broad range of internal and external customers	⇒
Providing an effective interface between users and external service providers including progress checking and ensuring that diagnostic information is provided for error resolution incident analysis <ul style="list-style-type: none">• Ensuring that critical systems and telephone lines are restored promptly during power outages and natural disasters• Maintaining an effective partnership with Kingborough Council and benchmarking with other Councils to maximise value from investments in technologies and related support mechanisms	✓
Develop and test a Disaster Recovery Plan for critical IT assets	✓

Customer Services Unit

Further develop the integrated Customer Service Centre to:

- Deliver a high standard of customer service in accordance with the Customer Service Charter
- Ensure all internal and external customers receive a highly professional, courteous and effective customer service experience
- Ensure Council's Customer Service Centre is professionally presented

✓

Legal Unit

Maintain, administer and review the Council's Land and Public Land Registers

✓

Review and implement the Council's Land Strategy and review of all Council lease and licence land holdings

✓

Review and comment on legislative changes as they affect Council operations

✓

Actively participate in debate on legislative changes as they affect local government

✓

Participate as required in the 'Role of Local Government' Project

✓

Preparation, review and update the Council's Legislative Compliance Checklist

✓

Ongoing review and appointment of information authorised officers required for enforcement of statutes, regulations and By-Laws

✓

Review existing By-laws to ensure compliance with current legislation and requirements and develop new By-laws including finalise and implement the *Caravan By-Law 2015*

✓

Maintain, administer and review the Council's Agreements register

✓

Undertake roles and functions under Right to Information, Personal Information Protection and Public interests Disclosures legislation

✓

Maintain and administer the Council's General Manager's Electoral Roll

✓

Maintain a register of Council delegations, review as required and utilise delegated authority to ensure timely and efficient responses

✓

Preparation of Council meeting and Governance Committee Agendas and Minutes in accordance with statutory requirements

✓

Review Council's Code of Conduct in accordance with legislative change

✓

Partner with other Councils (and others) to engage in actions seeking recovery of the losses associated with the default of CDO investments

✓

Undertake prosecutions where appropriate and defend the Council's position against external action as may be required

✓



STATUTORY REPORTS

Enterprise powers statement

This report is made pursuant to Section 72 of the *Local Government Act 1993*.

Geeveston Town Hall

Section 72(1)(ca) requires Council to provide a statement of the activities and performance of the council in relation to any activity undertaken pursuant to section 21 of the *Local Government Act 1993* 'Enterprise Powers'.

In 2015/2016, the Huon Valley Council exercised its powers to form a company limited by guarantee for the purpose of managing the implementation of the Geeveston Town Hall – The Future - Business Plan.

The company has the following objects and purposes:-

1. Establish and promote an entity for the specific purpose of managing and controlling the present and future use of the Geeveston Town Hall. These uses may include, but are not limited to:-
 - a. Visitor Centre
 - b. Museum
 - c. Gallery / Exhibition space
 - d. Cafe and/or restaurant
 - e. Events space
2. Promote and facilitate the sustainable management of the Geeveston Town Hall as an asset for the benefit of the local community and tourists to the region.
3. Promote the inherent value of the Geeveston Town Hall as a key economic driver to the local region.
4. Encourage strategic partnerships within community groups and public and private organisations in order to achieve maximum value for the local community.
5. Facilitate and assist in providing opportunities for individuals to engage with each other as members of the community and as visitors to the region.
6. Encourage and facilitate investment in the region, with a particular focus on goods and services.
7. Raise the profile (from an economic and heritage perspective) of the Geeveston Town Hall throughout the local community.
8. Establish and promote high standards of governance in order to further these objects and achieve ongoing financial stability.
9. Work alongside and liaise with the community to ensure the organisation is effective in carrying out its purposes.
10. Print, publish, circulate, sell or issue any communications relating to the promotion of these objects set out in this clause.
11. Exercise all the powers of a natural person and do all such lawful things including other activities that are incidental to the objects set out in this clause.
12. Promote any other purpose that is similar in nature to the objects set out in this clause.

The financial performance of this entity is reported in the set of Financial Statements.

Councillor allowances and expenses statement

This report is made pursuant to section 72 of the *Local Government Act 1993*.

The total allowances and expenses paid to the Mayor, Deputy Mayor, and councillors of the Huon Valley Council during the 2015-16 financial year was \$189,239.

Senior employee total annual remuneration statement

This report is made pursuant to Section 72 of the *Local Government Act 1993*.

Three senior position employees of the Huon Valley Council were paid an annual remuneration of \$120,000-\$140,000, and one was paid an annual remuneration of \$180,000-\$200,000.

Total remuneration includes: salary, employer superannuation contribution, value of any motor vehicle supplied, and value of any other allowances or benefits.

Donated land statement

This report is made pursuant to Section 72 of the *Local Government Act 1993*.

No donations of land were made by Council during the 2015-16 financial year.

Public interest disclosure statement

This report is made pursuant to Section 86 of the *Public Interests Disclosure Act 2002*.

No public interest disclosures were made during the 2015-16 financial year.

Copies of the Huon Valley Council *Public Interest Disclosures Act 2002* Procedures, June 2014 are available for inspection on the Council's website or from the Customer Service Centre.

Code of Conduct complaints

This report is made in relation to numbers of complaints made of alleged breaches of the Huon Valley Council's Code of Conduct for Councillors.

1 complaint was made during the 2015-16 financial year.

Right to Information Act 2009

This report is provided in accordance with the General Manager's responsibilities as Principal Officer of the Council in accordance with Section 23 of the *Right to Information Act 2009*.



Routine and required disclosures

As soon as practicable after the end of each financial year, the General Manager is to provide details on information published as required disclosures or routine disclosures by the public authority.

Under the Act:

“Required disclosure” means a disclosure of information by the Council where the information is required to be published by the Act or any other Act, or where disclosure is otherwise required by law or enforceable under an agreement. “Routine disclosure” means a disclosure of information by the Council which the Council decides may be of interest to the public, but which is not a required disclosure, an assessed disclosure or an active disclosure.

Council publishes an extensive amount of information as required and makes routine disclosures.

This information can be found at www.huonvalley.tas.gov.au and includes copies of Council minutes and agenda, progressive publication of Council policies and strategies, Council’s strategic plan and annual plan.

General information is also made available in relation to Council application processes at the Council’s Customer Service Centre and much information is provided in response to phone, mail and email enquiries.

Assessed disclosures

As soon as practicable after the end of each financial year, the General Manager is to provide details on information released as assessed disclosures. Under the Act, “assessed disclosure” means a disclosure of information by Council in response to a formal request from a person, made under the Act.

An assessed disclosure is a last resort application and will not apply where the information is otherwise available by way of a required, routine or an active disclosure. In most instances of applications for assessed disclosure, the information was otherwise available for purchase in accordance with Council’s *Access to Information Policy* or was otherwise publicly available or made publicly available. In these cases, the provisions of the Act do not apply and separate application is to be made for the application.

Where the information being purchased included matters that are otherwise exempt under the Act, this exempt information is omitted.



Applications	
Number of applications for assessed disclosure received	6
Number of applications for assessed disclosure accepted	3
Number of applications for assessed disclosure determined	3
Number of determinations where the information applied for was provided in full	1
Number of determinations where the information applied for was provided in part, with the balance refused or claimed as exempt	2
Reasons for refusal (Number of times where the following sections were invoked as reasons for refusing or deferring an application for assessed disclosure)	
s.5, s.11, s.17: Refusal where information requested was not within the scope of the Act (s.5 - not official business; s.11 - available at Archives Office and s.17 - Deferred)	-
s.9, s.12: Refusal where information is otherwise available or will become otherwise available in the next 12 months (includes information available for purchase under the Council's policy)	-
s.10, s.19: Refusal where resources of public authority may be unreasonably diverted	-
s.20: Refusal where application repeated; or vexatious; or lacking in definition after negotiation	-
Exemptions (Number of times where the following sections were invoked as reasons for exempting information from disclosure)	
s.32: Information relating to closed meetings of council	1
s.38: Information relating to the business affairs of a public authority	1
Time to make decisions	
Number of requests which took more than 20 working days to decide that involved an extension negotiated under s.15(4)a	2
Reviews	
Number of internal reviews requested	-
Number of external reviews (reviews by the Ombudsman) requested	-



Public tenders

This report is made pursuant to Regulation 29 of the *Local Government (General) Regulations 2015*.

The table below details the contracts for the supply of goods and services valued at or exceeding \$100,000 excluding GST, approved by Council 1 July 2015 to 30 June 2016.

Description of contract	Contract period	Extension period	Value	Business name	Business address
Huonville Skate Park Renewal	2015-2016	NA	\$118,800.00	Convic Create Community	Unit 13/46-50 Regent St, Richmond 3121
Pavement stabilisation on selected roads	2015-2016	NA	\$553,779.57	Andrew Walter Consructions	PO Box 5, Claremont 7011
Supply and/or Laying of Bituminous Surfacing of Roads	2015-2016	NA	\$895,088.95	Rockit Asphaltting Pty Ltd	PO Box 686, Kingston 7051
Supply and Placement of Concrete, Gravels and Loams	2015-2016	NA	\$219,064.42	CM Contracting	1 Ellison Street, Huonville 7109
Provision of Cleaning Services (Public Toilets and Amenities)	2016-2019	NA	\$154,923.83	DJ Contractors	3427 Huon Highway, Franklin 7113
Supply and/or installation of guard rail components and guide posts	2015-17	2 years by agreement	\$308,743.21	GeoTas Pty Ltd	14 Chesterman Street, Moonah 7009
Exclusive supply and/or delivery of red gravel for 2013-2016, Supply and Placement of Concrete, Gravels and Loams 2015-2016	Various	NA	\$973,022.43	Duggans Pty Ltd	8420 Channel Highway, Cradoc 7109
Supply, trade and disposal of one 10 yard truck	2015-2016	NA	\$149,322.14	CJD Equipment (FUSO)	56 Crooked Billet Drive, Brighton 7030
Supply, trade and disposal of one 10 yard truck	2015-2016	NA	\$133,869.72	CJD Equipment (FUSO)	56 Crooked Billet Drive, Brighton 7030
Refurbishment of Huonville Scout and Guide Hall	2014-2016	NA	\$368,687.17	AJ & JK Woolley	1108 Glen Huon Road, Glen Huon 7109

The table below details the contracts for the supply of goods and services valued at or above \$100,000 excluding GST, which were applied but not entered in to during the reporting period.

Description of contract	Contract period	Extension period	Value	Business name	Business address
Collection and processing of recyclables from the Huon Valley Council waste transfer stations 2013-2018 and Kerbside Refuse Collection 2011-2016	Various	NA	\$571,148.52	Aussie Waste Management Pty Ltd	3/26 Mornington Road, Mornington 7018
Exclusive tender for the supply of trade labour	2013-16	NA	\$140,938.50	Iceana Fab	49 Shark Point Road, Sorell 7172

Non-application of public tenders

This report is made pursuant to Regulation 29(2) of the *Local Government (General) Regulations 2015*. There have been no instances where regulation 27(a) and (i) have been applied, and the table below details the contracts for the supply of goods and services valued at or above \$100,000 excluding GST, approved by Council 1 July 2015 to 30 June 2016, without the requirement of inviting public tenders.

Description of contract	Contract period	Extension period	Value	Business name	Business address
Electricity *27(b)	2015-16	NA	\$343,353.51	Aurora Energy	GPO Box 191, Hobart TAS 7000
Fuel *27(d)	2015-16	NA	\$337,654.76	Caltex Australia Petroleum Pty Ltd	GPO Box 3916, Sydney NSW 2001
Vehicle fleet *27(d)	2015-16	NA	\$128,323.11	Tilford Pty Ltd	267 Argyle Street, Hobart TAS 7000
Water & Sewer *27(c)	2015-16	NA	\$126,643.46	TasWater	GPO Box 1393 Hobart Tas 7001
Insurance *27(g)	2015-16	NA	\$350,419.70	AON risk Services Australia Ltd	Po Box 216, Newtown TAS 7000
Copping Gate Fees *27(c)	2015-16	NA	\$307,726.08	Southern Waste Solutions	Po Box 216, Newtown TAS 7008
Insurance *27(g)	2015-16	NA	\$133,284.70	MAV Insurance	GPO Box 4326, Melbourne VIC 3001

**Local Government (General) Regulations 2015*

Report on partnership agreements

No partnership agreements were entered into during the 2015-16 financial year.

Membership of joint authorities

The Huon Valley Council was a member of the following joint authorities during 2015-16:

- Southern Tasmanian Councils Authority
- Southern Waste Strategy Authority

TasWater

Along with the other Tasmanian councils, Huon Valley Council was a part owner of TasWater, the council-owned state water and sewerage corporation.

Grants and benefits

This report is made pursuant to section 77 of the *Local Government Act 1993*.

The following table provides a summary of grants and benefits.

Organisation	Description	Amount
Deep Bay Fire Brigade	2015/2016 Community Grant – Deep Bay Community Defibrillator	\$2,594.00
Geeveston Community Centre Inc	2015/2016 Community Grant – Community Garden Water Tank	\$3,000.00
Huon Agricultural Society Inc	2015/2016 Community Grant - Fencing	\$3,000.00
Huon District Pony & Riding Club Inc	2015/2016 Community Grant – Dressage Arena	\$1,595.00
Huon Valley Little Athletics	2015/2016 Community Grant – Track Hurdles	\$2,787.50
Huon Valley SES	2015/2016 Community Grant – Trauma Dummy and Kit	\$2,422.97
Huonville Lions Junior Football Club	2015/2016 Community Grant – Guernseys	\$2,706.00
Landcare Tasmania	2015/2016 Community Grant – State Conference	\$2,500.00
Port Esperance Coastcare Inc	2015/2016 Community Grant – Dover Beach - Rehabilitation	\$2,800.00
Sacred Heart Catholic School	2015/2016 Community Grant – School Environment Project	\$3,000.00
The Cygnet Association	2015/2016 Community Grant – Cygnet Expo 2015	\$1,000.00
Jessica Price	Representing Tasmania at the Equestrian Show Jumping	\$350.00
The Dover Community Workshop	2015/2016 Community Grant – A Sail for La Chaloupe	\$500.00
Port Cygnet Land and Watercare Group	Riparian Restoration – Agnes Rivulet	\$2,000.00
Huon Valley Roamers Landcare	Various events, projects and training	\$2,000.00
Geeveston Community Centre (GeCo) Landcare	Community Garden Project	\$2,000.00
Abbey Velnaar	Australian Interschools Championship	\$350.00
George Scott	Sabot Sailing Nationals – Wangi Wangi, NSW	\$200.00
AYC Netball Association Inc	Combined Australian Netball Association (CANA) Championships	\$500.00
Port Esperance Coastcare Inc	Prize – Keep Australia Beautiful	\$1,000.00
Cygnet Primary School	School bursary	\$300.00
Dover District High School	School bursary	\$300.00
Franklin Primary School	School bursary	\$300.00
Geeveston Primary School	School bursary	\$300.00
Glen Huon Primary School	School bursary	\$300.00
Huonville High School	School bursary	\$300.00
Huonville Primary School	School bursary	\$300.00
Peregrine School	School bursary	\$300.00
Sacred Heart Catholic School	School bursary	\$300.00
St James Catholic College	School bursary	\$300.00
Huon Art Exhibitions Group Inc	Mayor's Choice art award 2016	\$1,000.00
Natasha Woolley	2015 Greg Norris Memorial Health Scholarship	\$1,500.00

Organisation	Description	Amount
Patrick Glaus	2015 Greg Norris Memorial Health Scholarship	\$3,500.00
Country Womens Association	General rate remission	\$1,278.40
Oak Enterprises Pty Ltd	General rate remission	\$4,043.70
Oak Enterprises Pty Ltd	General rate remission	\$5,653.00
Huon Field & Game Association	General rate remission	\$320.00
Huon Field & Game Association	General rate remission	\$320.00
Recherche Community Centre	General rate remission	\$905.80
Huon Sub Branch RSLA	General rate remission	\$952.00
Port Cygnet Sailing Club	General rate remission	\$1,142.40
Trustees of The Diocese of Tasmania	General rate remission	\$1,523.20
Trustees of The Diocese of Tasmania	General rate remission	\$873.40
The Abbeyfield Society (Australia) Ltd	General rate remission	\$2,911.50
Castle Forbes Bay Recreation Ground Committee	General rate remission	\$905.80
R A O B Lodge No 117	General rate remission	\$320.00
Huon Eldercare Inc	General rate remission	\$6,146.50
Cygnet Tennis Club Inc	General rate remission	\$841.10
Cygnet Cub & Scout Group	General rate remission	\$905.80
Dover Regatta Association and Aquatic Club Inc	General rate remission	\$533.70
Cygnet Community On-Line Centre	General rate remission	\$957.90
Huon Districts Eldercare Home Association Inc	General rate remission	\$30,732.50
Huon Rowing Club Inc	General rate remission	\$695.50
Cygnet Child Care Centre	General rate remission	\$2,498.20



Public health statement

Council's Environmental Health Unit is responsible for the monitoring and regulation of environmentally relevant activities whilst working to maintain healthy communities through public health programs such as the school based immunisation program.

One of the roles of the Environmental Health Unit and an area objective of Council is to ensure food prepared and sold within the municipal area is safe for human consumption, meets food standards and complies with the Australian Food Standards Code. This objective is achieved through the regular inspection of food premises.

There were 169 registered food premises in the municipal area during the 2015/2016 financial year which includes permanent food premises, food vans and high risk growers market registrations. Council's environmental health unit conduct food premises inspections in accordance with the Australian Food Safety Assessment model for food business risk classification and inspection frequency. A total of 83 inspections of registered food premises were conducted which is less than the minimum, required target of 148 based on 169 food businesses with varying risk classifications. This was due to not having the full time EHO resourcing for the majority of the financial year. Additionally 94 temporary food business registrations were produced for specific events where Council's Environmental Health Officers attended and regulated the large events including the Taste of the Huon, the Huon Show and the Cygnet Folk Festival, and inspected all temporary food businesses at these events for compliance. Particular effort is made to regulate the temporary food businesses at various events and 129 inspections of temporary food businesses were conducted.

The Environmental Health Officer is also required to undertake inspections of on-site wastewater treatment systems and to issue special plumbing permits for the installation of new on-site wastewater treatment systems. 118 special plumbing permits were issued. Additionally, 91 works completed letters for Special Plumbing Completions were issued.

There are three swimming pools within the Huon Valley municipal area that are offered for public use. A total of 32 swimming pool samples were submitted for analysis during the year. The results of the recreational water sampling will be compiled into the annual Recreational Water Report that is required to be submitted to the Director of Public Health by September 2016.

In accordance with the Drinking Water Quality Guidelines under the *Public Health Act 1997* Council is required to keep a register of private water suppliers including commercial water carriers in the municipal area. These include businesses that are not connected to a reticulated potable water supply and offer water to the public from sources including rain water tanks, dams and bores. There are 20 businesses registered with Council under the *Public Health Act 1997* as a supplier of private water, and seven registered commercial water carriers operating in the municipal area. The activities and inspections of registered private water suppliers will be compiled into the annual Drinking Water Quality Report that is required to be submitted to the Director of Public Health by September 2016.

The environmental health unit coordinates the school based immunisation program (SBIP) in accordance with requirements of the *Public Health Act 1997*.

Vaccination of Grade 7 students was conducted with three sessions throughout the financial year. The vaccinations included Diptheria, tetanus and pertusis (whooping cough) dTpa, chicken pox and the Human Papillomavirus (Gardasil) vaccine.

The activities conducted throughout the financial year were completed in accordance with the 2015/2016 Annual Plan. The following table summarises the activities conducted by the Environmental Health Unit:

NB: Relevant statistics will be compiled into required reporting and provided to the Director of Public Health

Type of premises	No.	Inspections	Notices/comments
Public Health Act 1997			
Specific events licence for place of assembly	5	4	Included Huon Show, Cygnet Folk Festival, Mid Winter Festival and A Taste of the Huon events.
Regulated systems including cooling towers	0	0	No regulated systems registered for 2015-16
Commercial water carriers	7	7	
Private water suppliers	20	0	Excludes commercial water carters. Annual inspections of private water suppliers not mandatory.
Public health risk activity (ear and body piercing and tattoo)	2	2	Tattoo business
Pools and spas	3	0	32 samples submitted for analysis which is compliant with sampling requirements.
Unhealthy housing	6	6	No notices served
Notifiable disease notifications	8	8	All notifications actioned
Permits for private burials	1	0	
School-based immunisations	Immunisation sessions conducted in October 2015, March and May 2016 for 3 High Schools		
Food Act 2003			
Permanent registered food business	169	73	
Annual high risk growers market registrations	5	0	
Temporary food registrations	94	129	
Food vehicles	17	10	
Orders or notices served on food premises	2	NA	1 infringement notice and 1 improvement notice served
Approval of Plans for new or alterations to existing food premises	5	5	

Environmental and public health nuisances

Environmental Management & Pollution Control Act 1994 (EMPCA)

Local Government Act 1993 (LGA)

Complaints received	73
Environment Protection Notices served/ongoing	4
Abatement notices served (LGA)	8
Infringement notices served (EMPCA)	2

Building Act 2000

Special plumbing permits issued (including amendments)	118
Special plumbing completions	112
Development application referrals including subdivision referrals	73
Building application referrals	18
Plumbing notices served	0
Plumbing orders served	0



FINANCIAL STATEMENTS



Independent Auditor's Report

To the Councillors of Huon Valley Council

Consolidated Financial Report for the Year Ended 30 June 2016

Report on the Consolidated Financial Report

I have audited the accompanying consolidated financial report (the financial report) of Huon Valley Council (Council), which comprises the statement of financial position as at 30 June 2016 and the statements of profit or loss and other comprehensive income, changes in equity and cash flows for the year ended on that date, a summary of significant accounting policies, other explanatory notes and the General Manager's statement on the consolidated entity comprising the Council and the entities it controlled at the year's end or from time to time during the financial year.

Auditor's Opinion

In my opinion Council's financial report:

- (a) presents fairly, in all material respects, its own and the consolidated entity's financial position as at 30 June 2016 and financial performance, cash flows and changes in equity for the year then ended
- (b) is in accordance with the *Local Government Act 1993* and Australian Accounting Standards.

The Responsibility of the General Manager for the Financial Report

The General Manager is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and Section 84 of the *Local Government Act 1993*. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

My responsibility is to express an opinion on the financial report based upon my audit. My audit was conducted in accordance with Australian Auditing Standards. These Auditing Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance as to whether the financial report is free of material misstatement.

...1 of 2

To provide independent assurance to the Parliament and Community on the performance and accountability of the Tasmanian Public sector.
Professionalism | Respect | Camaraderie | Continuous Improvement | Customer Focus

Strive | Lead | Excel | To Make a Difference

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on my judgement, including the assessment of risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, I considered internal control relevant to the General Manager's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate to the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Council's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the General Manager, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

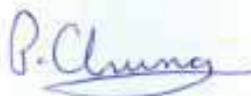
My audit responsibility does not extend to the budget figures included in the statement of profit or loss and other comprehensive income, the asset renewal funding ratio disclosed in note 31 (f), nor the Significant Business Activities disclosed in note 33 to the financial report and accordingly, I express no opinion on them.

Independence

In conducting this audit, I have complied with the independence requirements of Australian Auditing Standards and other relevant ethical requirements.

The *Audit Act 2008* promotes the independence of the Auditor-General. The Auditor-General is the auditor of all Tasmanian public sector entities and can only be removed by Parliament. The Auditor-General may conduct an audit in any way considered appropriate and is not subject to direction by any person about the way in which audit powers are to be exercised. The Auditor-General has for the purposes of conducting an audit, access to all documents and property and can report to Parliament matters which in the Auditor-General's opinion are significant.

Tasmanian Audit Office



Phillip Chung
Group Leader Financial Audit
Delegate of the Auditor-General

Hobart
26 September 2016

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ANNUAL FINANCIAL STATEMENTS

Year Ended 30th June, 2016

The financial report presents fairly the financial position of the Huon Valley Council (ABN 77 602 207 028) as at 30 June 2016, the results of its operations for the year then ended and the cash flows of the Council, in accordance with the Local Government Act 1993 (as amended), Australian Accounting Standards, including Australian Accounting Interpretations, and other mandatory professional reporting requirements.

Simone Watson
General Manager



Date

26.9.16

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2016

	NOTE	Budget 2016 \$'000	Actual 2016 \$'000	Actual 2015 \$'000
INCOME FROM CONTINUING OPERATIONS				
RECURRENT INCOME				
RATES AND CHARGES	3	11,022	11,332	10,630
INTEREST	7	301	255	223
USER CHARGES	4	2,442	2,591	2,798
CHILDREN'S SERVICES	8	705	735	722
MEDICAL PRACTICES	8	1,880	1,995	1,926
INVESTMENT REVENUE FROM WATER CORPORATION	10	636	602	677
GRANTS	5	343	460	553
OTHER	8	1,290	2,667	1,626
		18,618	20,637	19,154
CAPITAL INCOME				
CAPITAL GRANTS	5	4,295	3,429	5,991
NET GAIN(LOSS) ON DISPOSAL OF NON-CURRENT ASSETS	9	-	(627)	(712)
NON MONETARY ASSETS - RECOGNISED FOR THE FIRST TIME	6	-	30	172
LAND UNDER ROADS - RECOGNISED FOR THE FIRST TIME	19	-	-	22,577
		4,295	2,832	28,029
TOTAL INCOME FROM CONTINUING OPERATIONS		22,914	23,468	47,183
EXPENSES FROM CONTINUING OPERATIONS				
EMPLOYEE COSTS	11	(9,131)	(8,981)	(8,639)
MATERIALS AND CONTRACTS		(4,318)	(4,897)	(4,828)
DEPRECIATION AND AMORTISATION	12	(6,278)	(6,231)	(6,108)
OTHER EXPENSES	13	(1,361)	(1,479)	(1,448)
TOTAL EXPENSES FROM CONTINUING OPERATIONS		(21,087)	(21,587)	(21,023)
OPERATING RESULT FROM CONTINUING OPERATIONS		1,826	1,881	26,159
NET OPERATING RESULT FOR THE YEAR			1,881	26,159
OTHER COMPREHENSIVE INCOME				
ITEMS THAT WILL NOT BE RECLASSIFIED TO SURPLUS OR DEFICIT				
NET ASSET REVALUATION INCREMENT(DECREMENT)	19		(17,379)	29,634
ITEMS THAT MAY BE RECLASSIFIED SUBSEQUENTLY TO SURPLUS OR DEFICIT				
FAIR VALUE ADJUSTMENT OF WATER CORPORATION	14		538	252
TOTAL COMPREHENSIVE RESULT			(14,960)	56,045

The above statement should be read in conjunction with the accompanying notes.

STATEMENT OF FINANCIAL POSITION

AS AT 30 JUNE 2016

	NOTE	2016 \$'000	2015 \$'000
ASSETS			
CURRENT ASSETS			
CASH AND CASH EQUIVALENTS	15	7,959	7,582
INVESTMENTS		1,600	1,600
TRADE AND OTHER RECEIVABLES	16	1,171	1,020
INVENTORIES	17	74	102
OTHER ASSETS	18	3	23
TOTAL CURRENT ASSETS		10,807	10,327
NON-CURRENT ASSETS			
PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT	19	215,330	230,669
INVESTMENT IN WATER CORPORATION	14	32,124	31,586
CAPITAL WORKS IN PROGRESS		548	1,293
TOTAL NON-CURRENT ASSETS		248,002	263,548
TOTAL ASSETS		258,809	273,875
LIABILITIES			
CURRENT LIABILITIES			
TRADE AND OTHER PAYABLES	20	1,004	1,296
TRUST FUNDS AND DEPOSITS	21	100	100
PROVISIONS	22	1,938	1,777
TOTAL CURRENT LIABILITIES		3,042	3,173
NON-CURRENT LIABILITIES			
PROVISIONS	22	280	255
TOTAL NON-CURRENT LIABILITIES		280	255
TOTAL LIABILITIES		3,322	3,428
NET ASSETS		255,488	270,448
EQUITY			
ACCUMULATED SURPLUS		138,984	137,775
RESERVES	23	116,504	132,673
TOTAL EQUITY		255,488	270,448

The above statement should be read in conjunction with the accompanying notes.

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 JUNE 2016

	NOTE	2016 \$'000	2015 \$'000
CASH FLOWS FROM OPERATIONS			
RATES		11,280	10,770
USER CHARGES (INCLUSIVE OF GST)		5,448	2,702
OTHER REVENUE (INCLUSIVE OF GST)		3,591	4,701
INTEREST RECEIVED		255	223
GRANTS		460	553
INVESTMENT REVENUE FROM WATER CORPORATION		602	677
PAYMENTS TO EMPLOYEES		(8,702)	(8,359)
PAYMENTS TO SUPPLIERS (INCLUSIVE OF GST)		(6,179)	(5,270)
PAYMENT OTHER (INCLUSIVE OF GST)		(1,682)	(1,875)
NET CASH FROM OPERATING ACTIVITIES	24	5,073	4,122
CASH FLOWS FROM INVESTING ACTIVITIES			
PAYMENTS FOR PROPERTY, PLANT & EQUIPMENT		(8,124)	(7,506)
PROCEEDS FROM SALE OF PLANT & MACHINERY			246
CASH RECEIPTS & PAYMENTS FOR DEPOSITS			1,158
GRANTS		3,429	5,991
NET CASH USED IN INVESTING ACTIVITIES		(4,695)	(110)
NET INCREASE / (DECREASE) IN CASH HELD		378	4,012
CASH AND CASH EQUIVALENTS AT THE BEGINNING OF THE FINANCIAL YEAR		7,582	3,570
CASH AND CASH EQUIVALENTS AT THE END OF THE FINANCIAL YEAR	25	7,959	7,582

The above statement should be read in conjunction with the accompanying notes.

STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2016

	NOTE	TOTAL	ACCUMULATED SURPLUS	ASSET REVALUATION RESERVE	FAIR VALUE RESERVE	OTHER RESERVE
		2016	2016	2016	2016	2016
		\$'000	\$'000	\$'000	\$'000	\$'000
BALANCE AT BEGINNING OF THE FINANCIAL YEAR		270,448	137,775	130,642	(4,906)	6,937
SURPLUS / (DEFICIT) FOR THE YEAR		1,881	1,881	-	-	-
OTHER COMPREHENSIVE INCOME:						
– FAIR VALUE ADJUSTMENTS FOR FINANCIAL ASSETS AT FAIR VALUE		538	-	-	538	-
– FINANCIAL ASSETS AVAILABLE FOR SALE RESERVE		-	-	-	-	-
– FAIR VALUE ADJUSTMENT ON AVAILABLE FOR SALE ASSETS		-	-	-	-	-
NET ASSET REVALUATION INCREMENT(DECREMENT) REVERSALS		(17,379)	-	(17,379)	-	-
ACTUARIAL GAIN/LOSS ON DEFINED BENEFITS PLANS		-	-	-	-	-
TRANSFERS BETWEEN RESERVES		-	(672)	-	-	672
BALANCE AT END OF THE FINANCIAL YEAR		255,488	138,984	113,263	(4,369)	7,610

	NOTE	TOTAL	ACCUMULATED SURPLUS	ASSET REVALUATION RESERVE	FAIR VALUE RESERVE	OTHER RESERVE
		2015	2015	2015	2015	2015
		\$'000	\$'000	\$'000	\$'000	\$'000
BALANCE AT BEGINNING OF THE FINANCIAL YEAR		214,403	114,644	101,008	(5,158)	3,909
SURPLUS / (DEFICIT) FOR THE YEAR		26,159	26,159	-	-	-
OTHER COMPREHENSIVE INCOME:						
– FAIR VALUE ADJUSTMENTS FOR FINANCIAL ASSETS AT FAIR VALUE		252	-	-	252	-
– FINANCIAL ASSETS AVAILABLE FOR SALE RESERVE		-	-	-	-	-
– FAIR VALUE ADJUSTMENT ON AVAILABLE FOR SALE ASSETS		-	-	-	-	-
NET ASSET REVALUATION INCREMENT(DECREMENT) REVERSALS		29,634	-	29,634	-	-
ACTUARIAL GAIN/LOSS ON DEFINED BENEFITS PLANS		-	-	-	-	-
TRANSFERS BETWEEN RESERVES		-	(3,029)	-	-	3,029
BALANCE AT END OF THE FINANCIAL YEAR		270,447	137,775	130,641	(4,906)	6,937

The above statement should be read with the accompanying notes.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

INTRODUCTION

- (a) Huon Valley Council (Council) was established on 1 April 1993 and is a body corporate with perpetual succession and a common seal.
Council's main office is located at 40 Main Street, Huonville.

The purpose of the Council is to:

- provide for the peace, order and good government of the municipal area;
- provide for the peace, order and good government in the municipality;
- to promote the social, economic and environmental viability and sustainability of the municipal area;
- to ensure that resources are used efficiently and effectively and services are provided in accordance with the Best Value Principles to best meet the needs of the local community;
- to improve the overall quality of life of people in the local community;
- to promote appropriate business and employment opportunities;
- to ensure that services and facilities provided by the Council are accessible and equitable;
- to ensure the equitable imposition of rates and charges; and
- to ensure transparency and accountability in Council decision making.

This financial report is a general purpose financial report that consists of the Statements of Profit and Loss and Other Comprehensive Income, Statement of Financial Position, Statement of Changes in Equity, Statement of Cash Flows, and notes accompanying these financial statements. The general purpose financial report complies with Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board (AASB), and the Local Government Act 1993 (LGA1993) (as amended).

Basis of Accounting

This financial report has been prepared on the accrual and going concern bases.

This financial report has been prepared under the historical cost convention, except where specifically stated in notes 1(d), 1(h), 1(j) and 1(k).

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives.

All entities controlled by Council that have material assets or liabilities, such as Special Committees of Management, have been included in this financial report. All transactions between these entities and Council have been eliminated in full. Details of entities not included in this financial report based on their materiality are detailed in note 28.

The financial report has been prepared as a consolidated report to include all the external transactions for the Geeveston Town Hall Company Ltd. Full provision to accommodate AASB 10 Consolidated Financial Statements Has not been applied due to immateriality.

Judgements and Assumptions

In the application of Australian Accounting Standards, Council is required to make judgements, estimates and assumptions about carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgements. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

Council has made no assumptions concerning the future that may cause a material adjustment to the carrying amounts of assets and liabilities within the next reporting period. Judgements made by Council that have significant impacts on the financial report are disclosed in the relevant notes as follows:

Employee entitlements

Assumptions are utilised in the determination of Council's employee entitlement provisions. These assumptions are discussed in note 1(j).

Quarry Rehabilitation

Quarry Rehabilitation provision expires in 2017 at the completion of rehabilitation process.

Fair value of property, plant and equipment

Assumptions and judgements are utilised in determining the fair value of Council's property, plant and equipment including useful lives and depreciation rates. These assumptions are discussed in note 32.

Investment in water corporation

Assumptions utilised in the determination of Council's valuation of its investment in TasWater are discussed in note 1(h) and in note 10.

Land under roads

Assumptions and judgements are utilised in determining the value of land under roads. The square metre value of rateable land, as determined by the Valuer-General, is applied to the square metre area of all land under roads.

- (b) **Revenue Recognition**

Rates, grants and contributions

Rates, grants and contributions (including developer contributions) are recognised as revenues when Council obtains control over the assets comprising these receipts.

Control over assets acquired from rates is obtained at the commencement of the rating year as it is an enforceable debt linked to the rateable property or, where earlier, upon receipt of the rates.

Revenue is recognised when Council obtains control of the contribution or the right to receive the contribution, it is probable that the economic benefits comprising the contribution will flow to Council and the amount of the contribution can be measured reliably. Control over granted assets is normally obtained upon their receipt (or acquittal) or upon earlier notification that a grant has been secured, and are valued at their fair value at the date of transfer.

Where grants or contributions recognised as revenues during the financial year were obtained on condition that they be expended in a particular manner or used over a particular period and those conditions were undischarged at balance date, the unused grant or contribution is disclosed in note 5 if applicable.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2016

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A liability is recognised in respect of revenue that is reciprocal in nature to the extent that the requisite service has not been provided at balance date and conditions include a requirement to refund unused contributions. Revenue is then recognised as the various performance obligations under an agreement are fulfilled. Council does not currently have any reciprocal grants.

Non-monetary contributions

Non-monetary contributions (including developer contributions) with a value in excess of the recognition thresholds, are recognised as revenue and as non-current assets. Non-monetary contributions below the thresholds are recorded as revenue and expenditure is recorded in the statements or part of an asset.

User fees and Statutory fees and fines

Fees and fines (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs. A provision for impairment is recognised when collection in full is no longer probable.

Sale of property, plant and equipment, infrastructure

The profit or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer.

Rent

Rents are recognised as revenue when the payment is due or the payment is received, whichever first occurs. Rental payments received in advance are recognised as a prepayment until they are due.

Interest

Interest is recognised progressively as it is earned.

Dividends

Dividend revenue is recognised when Council's right to receive payment is established.

Operating leases as lessor

Council is a lessor and enters into agreements with a number of lessees. These include commercial and non-commercial agreements.

Where leases are non-commercial agreements, these are generally with not for profit, such as sporting, organisations. In these cases subsidised or peppercorn rents are charged because Council recognises part of its role is community service and community support. In these situations, Council records lease revenue on an accruals basis and records the associated properties as part of land and buildings within property, plant and equipment. Buildings are recognised at depreciated replacement cost.

Where leases are commercial agreements, but properties leased are part of properties predominantly used by Council for its own purposes, Council records lease revenue on an accruals basis and records the associated properties as part of land and buildings within property, plant and equipment. Buildings are recognised at depreciated replacement cost.

Where leases are commercial agreements, but properties leased are part of properties predominantly used by Council for its own purposes, Council records lease revenue on an accruals basis and records the associated properties as part of land and buildings within property, plant and equipment. Buildings are recognised at depreciated replacement cost.

Where leases are commercial agreements, but properties leased are part of properties predominantly used by Council for its own purposes, Council records lease revenue on an accruals basis and records the associated properties as part of land and buildings within property, plant and equipment. Buildings are recognised at depreciated replacement cost.

(c) Expense recognition

Expenses are recognised in the Statement of profit and loss and other comprehensive income when a decrease in future economic benefits related to a decrease in asset or an increase of a liability has arisen that can be measured reliably.

Employee benefits

Employee benefits include, where applicable, entitlements to wages and salaries, annual leave, sick leave, long service leave, superannuation and any other post-employment benefits.

Depreciation and amortisation of property, plant and equipment, infrastructure and intangibles

Buildings, land improvements, plant and equipment, infrastructure and other assets having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Land, Parks and Gardens are not depreciated.

Straight line depreciation is charged based on the residual useful life as determined each year.

	Years
Bridges	
Timber	30
Helcor Pipe	40
Concrete & Steel	100
Buildings	30-200
Building Contents/Computer Equipment	7
Furniture & Fittings	5-15
Intangibles	7
Plant & Vehicles	7-10
Sealed Roads	
Footpath	
Spray Seal	10-15
Asphaltic Concrete	15-30
Concrete	30-60
Pavers	20-50
Gravel	5-10
Kerb	
Concrete	80
Road Seal	
Spray Seal	10-15
Asphaltic Concrete	15-30
Earthworks - Natural Surface/Cut Fill	Not Applicable or 100 based on Obsolescence
Pavement	
Flexible	20-65
Rigid (Concrete)	60-100
Rigid (Pavers)	40-65
Sub Grade - Compacted Natural Surface	Not Applicable or 100 based on Obsolescence
Earthworks - Natural Surface/Cut Fill	Not Applicable or 100 based on Obsolescence
Signs & Markings	5-20
Culverts	
Concrete	40-80
Gravel Road	
Thin gravel surface	1-5 years
Gravel Pavement	65 years
Stormwater	
Piping	50-100
Manholes	80
Footpath	
Concrete	100
Asphalt	50
Gravel	15
Pavers	100
Timber	80
Kerb	
Concrete	80
Car Parks	
Asphalt	25
Gravel	15
Street Furniture	
Rubbish Bins, Picnic tables & seats, bench seating, barbecues,	10-30
Walking Tracks	
Asphalt	50
Gravel	20
Timber	25
Concrete	100
Marine Facilities	
Concrete	100
Timber	25

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2016

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Playgrounds
Playground Equipment

20-50

Repairs and maintenance

Routine maintenance, repair costs, and minor renewal costs are expensed as incurred. Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

(d) **Recognition and measurement of assets**

Acquisition and Recognition

Acquisitions of assets are initially recorded at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition.

Property, infrastructure, plant and equipment received in the form of contributions, are recognised as assets and revenues at fair value by Council valuation where that value exceeds the recognition thresholds for the respective asset class. Fair value is the price that would be received to sell the asset in an orderly transaction between market participants at the measurement date.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of directly attributable variable and fixed overheads.

The following thresholds have been adopted for the purpose of recognising non-current assets:

	Threshold
Land	\$1
Buildings	\$5,000
Building Contents	\$1,000
Intangibles	\$1,000
Plant & Machinery	\$1,000
Infrastructure Assets	\$5,000

Assets valued at less than the adopted thresholds are charged to the Statement of Comprehensive Income in the year of purchase (other than when they form part of a group of similar items which are material in total).

Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, are measured at their fair value in accordance with AASB 116 Property, Plant & Equipment and AASB 13 Fair Value Measurement. At balance date, Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset class materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date the class of asset was revalued.

In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis to ensure valuations represent fair value. The valuation is performed either by experienced Council officers or independent experts.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use on an asset result in changes to the permissible or practical highest and best use of the asset. Further details regarding the fair value hierarchy are disclosed at Note 32.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation surplus for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Land under roads

Land under roads is valued at the average municipal land value.

(e) **Cash and cash equivalents**

For the purposes of the statement of cash flows, cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of three months or less, net of outstanding bank overdrafts.

(f) **Trade and other receivables**

All amounts of uncollected rates and charges are considered collectable.

Unpaid rates, being contribution over which the Council has control, are recognised as receivables.

Settlement of rate receivable is by either four equal instalments throughout the year or a single instalment payable in August.

Penalty and interest applies to overdue rates. Sundry receivables are payable within 30 days of issue of the account.

(g) **Inventories**

Inventories held for distribution are measured at cost adjusted when applicable for any loss of service potential. Other inventories are measured at the lower of cost and net realisable value.

Where inventories are acquired at no cost, or for nominal consideration, the cost shall be the current replacement cost as at the date of acquisition.

(h) **Investment in water corporation**

Council's investment in TasWater is valued at its fair value at balance date. Fair value was determined by using Council's ownership interest against the water corporation's net asset value at balance date. Any unrealised gains and losses are recognised through the Statement of Comprehensive Income to a Fair Value Reserve each year. (refer note 14 and 23b)

Council has classified this asset as an Available-for-Sale financial asset as defined in AASB 139 Financial Instruments: Recognition and Measurement and has followed AASB 132 Financial Instruments: Presentation and AASB 7 Financial Instruments: Disclosures to value and present the asset in the financial report.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2016

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Council has derived returns from the corporation as disclosed at note 10.

Fair value reserve was created at the transfer of assets to Water Corporation.

(i) **Investments**

Investments, other than investments in associates and property, are measured at cost.

(j) **Employee benefits**

Short term obligations

Liabilities for wages and salaries, including non-monetary benefits, annual leave and accumulating sick leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service are recognised in respect of employees' services up to the end of the reporting period and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

Other long term employee benefit obligations

The liability for long service leave and annual leave which is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

The obligations are presented as current liabilities in the statement of financial position if the entity does not have an unconditional right to defer settlement for at least twelve months after the reporting date, regardless of when the actual settlement is expected to occur.

Sick leave

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

Classification of employee benefits

An employee benefit liability is classified as a current liability if the Council does not have an unconditional right to defer settlement of the liability for at least 12 months after the end of the period. This includes all annual leave and unconditional long service leave entitlements.

Superannuation

Council makes superannuation contributions for a number of its employees to the Quadrant Defined Benefits Fund (the Fund). The Fund was a sub fund of the Quadrant Superannuation Scheme (the Scheme) up to 30 November 2015. At this date the Quadrant Superannuation Scheme merged (via a Successor Fund Transfer) into the Tasplan Super and the Quadrant Defined Benefits Fund became a sub fund of Tasplan Super (Tasplan) from that date. The Quadrant Defined Benefits Fund has been classified as a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided under paragraph 34 of AASB 119 Employee Benefits, Council does not use defined benefit accounting for these contributions.

For the year ended 30 June 2016 Council contributed 12.5% of employees' gross income to the Fund. Assets accumulate in the fund to meet member benefits as they accrue, and if assets within the fund are insufficient to satisfy benefits payable, Council is required to meet its share of the deficiency.

Rice Warner Pty Ltd undertook the last actuarial review of the Fund at 30 June 2014. The review disclosed that at that time the net market value of assets available for funding member benefits was \$66,310,000, the value of vested benefits was \$57,475,000, the surplus over vested benefits was \$8,835,000, the value of total accrued benefits was \$58,093,000, and the number of members was 187. These amounts relate to all members of the fund at the date of valuation and no asset or liability is recorded in the Quadrant Superannuation Scheme's financial statements for Council employees.

The financial assumptions used to calculate the Accrued Benefits for the Fund were:

Net Investment Return	7.0% p.a.
Salary Inflation	4.0% p.a.
Price Inflation	n/a

The actuarial review concluded that:

1. The value of assets of the Quadrant Defined Benefit Fund was adequate to meet the liabilities of the Fund in respect of vested benefits as at 30 June 2014.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2016

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

2. The value of assets of the Fund was adequate to meet the value of the liabilities of the Fund in respect of accrued benefits as at 30 June 2014.
3. Based on the assumptions used, and assuming the Employer contributes at the levels described below, the value of the assets is expected to continue to be adequate to meet the value of the liabilities of the Fund in respect of vested benefits at all times during the period up to 30 June 2017.

The Actuary recommended that in future the Council contribute 11.0% of salaries in 2014/15 and 9.5% of salaries thereafter.

The Actuary will continue to undertake a brief review of the financial position the Fund at the end of each financial year to confirm that the contribution rates remain appropriate. The next full triennial actuarial review of the Fund will have an effective date of 30 June 2017 and is expected to be completed late in 2017.

Council also contributes to other accumulation schemes on behalf of a number of employees; however the Council has no ongoing responsibility to make good any deficiencies that may occur in those schemes.

During the year Council made the required superannuation contributions for all eligible employees to an appropriate complying superannuation fund as required by the Superannuation Guarantee (Administration) Act 1992.

As required in terms of paragraph 148 of AASB 119 Employee Benefits, Council discloses the following details:

The 2014 actuarial review used the "aggregate" funding method. This is a standard actuarial funding method. The results from this method were tested by projecting future fund assets and liabilities for a range of future assumed investment returns. The funding method used is different from the method used at the previous actuarial review in 2011.

Under the aggregate funding method of financing the benefits, the stability of the Councils' contributions over time depends on how closely the Fund's actual experience matches the expected experience. If the actual experience differs from that expected, the Councils' contribution rate may need to be adjusted accordingly to ensure the Fund remains on course towards financing members' benefits.

In terms of Rule 27.4 of the Tasplan Trust Deed (Trust Deed), there is a risk that employers within the Fund may incur an additional liability when an Employer ceases to participate in the Fund at a time when the assets of the Fund are less than members' vested benefits. Each member of the Fund who is an employee of the Employer who is ceasing to Participate is required to be provided with a benefit at least equal to their vested benefit in terms of Rule 27.4 (b) (A). However there is no provision in the Trust Deed requiring an employer to make contributions other than its regular contributions up to the date of cessation of contributions. This issue can be resolved by the Trustee seeking an Actuarial Certificate in terms of Rule 26.5 identifying a deficit and the Trustee determining in terms of Rule 26.3(c) that the particular employer should make the payment required to make good any shortfall before the cessation of participation is approved.

The application of Fund assets on Tasplan being wound-up is set out in Rule 41.4. This Rule provides that expenses and taxation liabilities should have first call on the available assets. Additional assets will initially be applied for the benefit of the then remaining members and/or their Dependents in such manner as the Trustee considers equitable and appropriate in accordance with the Applicable Requirements (broadly, superannuation and taxation legislative requirements and other requirements as determined by the regulators).

The Trust Deed does not contemplate the Fund withdrawing from Tasplan. However it is likely that Rule 27.4 would be applied in this case (as detailed above).

The Fund is a defined benefit Fund.

The Quadrant Defined Benefits Fund has been classified as a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. Thus the Fund is not able to prepare standard AASB119 defined benefit reporting.

During the reporting period the amount of contributions paid to defined benefits schemes and accumulation schemes was \$1,050,601.94 (2014-15, \$1,020,045.67).

As reported on the first page of this note, Assets exceeded accrued benefits as at the date of the last actuarial review, 30 June 2014. Favourable investment returns, since that date, make it quite probable that this is still the position. The financial position of the Fund will be fully investigated at the actuarial review as at 30 June 2017.

An analysis of the assets and vested benefits of Funds participating in the Scheme, prepared by Rice Warner Pty Ltd as at 30 June 2014, showed that the Fund had assets of \$66.3 million and members' Vested Benefits were \$57.5 million. These amounts represented 8.4% and 7.5% respectively of the corresponding total amounts for the Scheme.

As at 30 June 2015 the fund had 164 members and the total employer contributions and member contributions for the year ending 30 June 2015 were \$2,083,883 and \$325,833 respectively.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(k) **Interest bearing liabilities**

The borrowing capacity of Council is limited by the Local Government Act 1993. Interest bearing liabilities are initially recognised at fair value, net of transaction costs incurred. Subsequent to initial recognition these liabilities are measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the Statement of profit and loss and other comprehensive income over the period of the liability using the effective interest method.

(l) **Allocation between current and non-current**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next twelve months, being Council's operational cycle, or if Council does not have an unconditional right to defer settlement of a liability for at least 12 months after the reporting date.

(m) **Taxation**

Council is exempt from all forms of taxation except Fringe Benefits Tax, Payroll Tax, Land Tax and the Goods and Services Tax.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the Statement of Cash Flows on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

(n) **Impairment of assets**

At each reporting date, Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the Statement of profit and loss and other comprehensive income, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation reserve in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset. For non-cash generating assets of Council such as roads, drains, public buildings and the like, value in use is represented by the deprival value of the asset approximated by its written down replacement cost.

(o) **Rounding**

Unless otherwise stated, amounts in the financial report have been rounded to the nearest thousand dollars. Figures in the financial statement may not equate due to rounding.

(p) **Contingent assets, contingent liabilities and commitments**

Contingent assets and contingent liabilities are not recognised in the Statement of Financial Position, but are disclosed by way of a note and, if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable respectively.

Commitments are not recognised in the Statement of Financial Position. Commitments are disclosed at their nominal value inclusive of the GST payable.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

- (q) **Budget**
The estimated revenue and expense amounts in the Statement of Profit and Loss and Other Comprehensive Income represent revised budget amounts and are not audited.
- (r) **Pending Accounting Standards**
Certain new accounting standards and interpretations have been published that are not mandatory for 30 June 2016 reporting periods. Council's assessment of the impact of the relevant new standards and interpretations is set out below. (Note: standards are applicable to reporting periods beginning on or after to effective date referred to below).
- (i) **AASB 2014-3 Amendments to Australian Accounting Standards - Accounting for Acquisitions of Interests in Joint Operations** (effective from 1 January 2016)
Under AASB 2014-3 business combination accounting is required to be applied to acquisitions of interests in a joint operation that meets the definition of a 'business' under AASB 3 Business Combinations.
- (ii) **AASB 2014-4 Amendments to Australian Accounting Standards - Clarification of Acceptable Methods of Depreciation and Amortisation** (effective from 1 January 2016).
This amendment introduces a rebuttable presumption that the use of revenue-based amortisation methods for intangible assets is inappropriate. In addition to this, there is limited opportunity for presumption to be overcome and clarifies that revenue-based depreciation for property, plant and equipment cannot be used.
- (iii) **AASB 2014-9 Amendments to Australian Accounting Standards - Equity method in Separate Financial Statements** (effective from 1 January 2016).
Under this amendment, the use of the equity method in separate financial statements in accounting for associates, joint ventures and subsidiaries is allowed.
- (iv) **AASB 2015-1 Amendments to Australian Accounting Standards - Annual Improvements to Australian Accounting Standards**
Amendments to existing accounting standards, particularly in relation to:
IFRS 5 - guidance on changes in method of disposal;
IFRS 7 - clarifies 'continuing involvement for service contracts and also clarifies offsetting disclosures are not specifically required in interim financial statements, but may be included under general requirements of IAS 34;
IAS 19 - clarifies that discount rates used should be in the same currency as the benefits are to be paid; and
IAS 34 - clarifies that disclosures may be incorporated in the interim financial statements by cross-reference to another part of the interim financial report.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2016

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

- (v) *AASB 2015-6 Amendments to Australian Accounting Standards - Extending Related Party Disclosures to Not-for-Profit Public Sector Entities* (effective from 1 July 2016).
The amendment extends the scope of AASB 124 *Related Party Disclosures* to include not-for-profit public sector entities.
- (vi) *AASB 2015-7 Amendments to Australian Accounting Standards - Fair Value Disclosures of Not-for-Profit Public Sector Entities* (effective from 1 July 2016).
The amendment provides relief to not-for-profit public sector entities from certain disclosures about the fair value measurement of property, plant and equipment held for their current service potential rather than to generate net cash inflows that is categorised within Level 3 of the fair value hierarchy.
- (vii) *AASB 1057 Application of Australian Accounting Standards, AASB 2015-9 Amendments to Australian Accounting Standards - Scope and Application Paragraphs* (effective from 1 January 2016).
The AASB has reissued most of its Standards (and Interpretations) that incorporate IFRSs to make editorial changes. The editorial changes will enable the AASB to issue Australian versions of IFRS more efficiently. As part of the reissuance, the AASB has moved the application paragraphs that identify the reporting entities and general purpose financial statements to which the pronouncements apply to a new Standard, AASB 1057 *Application of Australian Accounting Standards*. However, the technical application requirements have not been amended.
- (s) **Adoption of new and amended accounting standards**
- (i) *AASB 2015-3 Amendments to Australian Accounting Standards arising from the Withdrawal of AASB 1031 Materiality* (effective from 1 July 2015).
The completion of AASB project to remove Australian guidance on materiality from Australian Accounting Standards with the issue of the final amending standard to effect the withdrawal of AASB 1031 *Materiality*. Guidance on materiality is now located in AASB 101 *Presentation of Financial Statements*.
- (ii) *AASB 2015-2 Amendments to Australian Accounting Standards - Disclosure Initiative: Amendments to AASB 101* (effective from 1 January 2016).
The amendments do not require any significant change to current practice, but should facilitate improved reporting, including an emphasis on only including material disclosures, clarity on the aggregation and disaggregation of line items, the presentation and subtotals, the ordering of notes and the identification of significant accounting policies.
- (t) **Leases**
Operating leases as lessor
Council owns a range of facilities that are available for lease by not-for-profit sport, recreational and community organisations. Leases to not-for-profit organisations, in general, do not reflect commercial arrangements and have minimal lease payments. Land and building which are leased under these arrangements are recognised within Property, plant and equipment in the Statement of Financial Position and associated rental income is recognised in accordance with Council's revenue recognition policy.
- (u) **Geeveston Town Hall**
Geeveston Town Hall Company Ltd (GTHC) is an incorporated entity that has been formed by Huon Valley Council to operate Geeveston Town Hall.
Further information is provided in note 34.
Amounts for GTHC have been included in these statements, and any transactions between Council and GTHC have been eliminated.
- (v) **Significant Business Activities**
Council is required to report the operating capital and competitive neutrality costs in respect of each significant business activity undertaken by the Council. The Council's disclosure is reconciled in Note 33.

NOTES TO THE FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2016

NOTE 2 FUNCTIONS/ACTIVITIES OF THE COUNCIL

a) Revenue, expenditure and assets attributable to each function as categorised in (c) below:

	Grants	Other	Total Revenue	Total Expenditure	Surplus/(Deficit)	Assets
CORPORATE SERVICES-GENERAL						
2015 - 2016	-	4,410	4,410	2,837	1,573	11,555
2014 - 2015	-	1,235	1,235	2,715	(1,481)	12,217
EXECUTIVE SERVICES-GENERAL						
2015 - 2016	3	329	332	975	(643)	-
2014 - 2015	36	24	59	943	(884)	-
REGULATORY AND DEVELOPMENT SERVICES-GENERAL						
2015 - 2016	2	928	930	2,332	(1,402)	-
2014 - 2015	-	1,312	1,312	2,288	(976)	-
REFUSE DISPOSAL						
2015 - 2016	-	1,416	1,416	1,420	(5)	1,754
2014 - 2015	-	1,296	1,296	1,371	(75)	1,854
FAMILY SERVICES:						
RESIDENTIAL AGED CARE SERVICES						
CHILDREN'S & YOUTH SERVICES						
2015 - 2016	40	1,300	1,300	1,285	15	-
2014 - 2015	191	1,268	1,459	1,381	78	-
RURAL HEALTH						
2015 - 2016	395	568	568	808	(239)	-
2014 - 2015	362	238	600	779	(178)	-
MEDICAL SERVICES						
2015 - 2016	-	2,018	2,018	2,021	(3)	-
2014 - 2015	-	1,937	1,937	1,826	110	-
INFRASTRUCTURE SERVICES						
ROADS & BRIDGES						
2015 - 2016	1,605	667	2,272	6,274	(4,002)	183,064
2014 - 2015	1,165	926	2,091	6,631	(4,540)	193,794
STORMWATER						
2015 - 2016	-	299	299	272	28	1,904
2014 - 2015	-	289	289	284	6	2,013
INFRASTRUCTURE GENERAL						
2015 - 2016	-	431	431	2,881	(2,450)	-
2014 - 2015	-	399	399	2,603	(2,204)	-
OTHER - NON ATTRIBUTABLE						
2015 - 2016	1,844	7,650	9,493	483	9,010	60,533
2014 - 2015	4,791	31,714	36,505	710	35,795	63,997
TOTAL						
2015 - 2016	3,889	20,015	23,468	21,587	1,881	258,809
2014 - 2015	6,545	40,638	47,183	21,531	25,650	273,875

NOTES TO THE FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2016

NOTE 2 FUNCTIONS/ACTIVITIES OF THE COUNCIL

b) Reconciliation of Assets from note 2 with the Statement of Financial Position at 30 June:

	2015/2016	2014/2015
	\$'000	\$'000
Current assets	10,807	10,327
Non-current assets	248,002	263,548
	258,809	273,875

c) the activities relating to Council's functions reported on, in Note 2(a) are as follows:

Corporate Services General

Administration of Council activities including Customer Services, Human Resource, Information Technology and Finance.

Executive Services

Operation and maintenance of council chambers and councillors.

Regulatory and Development Services

Environmental Health includes disease control, food surveillance, public-use building standards, health education and promotion, water quality, workplace safety and cemeteries.

Environmental management includes strategies and programs for the protection of the environment and regulations of activities affecting the environment. Administration of the town planning scheme, subdivisions and urban and rural renewal programs. The development and maintenance of building constructions standards. Maintenance and marketing of tourist facilities, property development and operation of caravan parks. Administration and operation of dog registration, operation of pounds, control of straying stock, and noxious weeds.

Refuse Disposal

Collection, handling, processing and disposal of all waste materials.

Family Services

Operation and maintenance of housing for aged persons and persons of limited means. Operation of the Child Care Centre and medical centres.

Infrastructure Services

Construction, maintenance and cleaning of road, streets, footpaths, bridges, parking facilities and street lighting. Operation and maintenance of open or deep drainage systems in urban areas, including the lining of piping of creeks but excludes drainage associated with road works, flood mitigation and agriculture. Operation and maintenance of sporting facilities (includes swimming pools, active and passive recreation and recreation centres).

Other - not attributable

Rates and charges and work not attributed elsewhere.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

NOTE 3 RATES AND CHARGES

Council uses Capital Value as the basis of valuation of all properties within the municipality. The Capital Value of a property is the total value of the property and includes the land value.

	2015/2016	2014/2015
	\$'000	\$'000
General Rate	9,588	9,000
Tas Fire Service levy	484	453
Garbage charge	961	890
Special rates and charges	298	287
TOTAL RATES AND CHARGES	11,332	10,630

The date of the latest general revaluation of land for rating purposes within the municipality was 2015, and the valuation was first applied in the rating year commencing 1 July 2015.

NOTE 4 USER CHARGES

	2015/2016	2014/2015
	\$'000	\$'000
Leisure centre fees	258	245
Child care/children's program fees	524	546
Aged services fees	23	94
Building services fees	394	486
Other fees and charges	1,392	1,426
TOTAL USER CHARGES	2,591	2,798

NOTE 5 GRANTS

	2015/2016	2014/2015
	\$'000	\$'000
SUMMARY OF GRANTS		
Federally funded grants	3,648	5,898
State funded grants	241	504
Other		142
TOTAL	3,889	6,544

GRANTS - OPERATING

State Grants		-
Family and children	357	532
Other	103	21
TOTAL OPERATING GRANTS	460	553

The Australian Commonwealth Government provides Financial Assistance Grants to Council for general purpose use and the provision of local roads. In accordance with AASB1004 Contributions, Council recognises these grants as revenue when it receives the funds and obtains control. In the 2014-15 year the early receipt of the 2015-16 instalment was received. This has impacted the Statement of profit and loss and other comprehensive income resulting in the net surplus being higher in 2014-15 by \$1,584,244. The Financial Assistance Grants received is classified as capital as the funds are spent on capital projects during the financial year.

	2015/2016	2014/2015
	\$'000	\$'000
CAPITAL GRANTS RECEIVED SPECIFICALLY FOR NEW OR UPGRADED ASSETS		
Commonwealth Government Financial Assistance Grants - General Purpose	1,844	4,791
Commonwealth Government - roads to recovery	1,239	575
Community	-	464
Transport	346	149
Other	-	12
TOTAL CAPITAL GRANTS	3,429	5,991

CONDITIONS ON GRANTS

Non-reciprocal grants recognised as revenue during the year that were obtained on condition that they be expended in a specified manner that had not occurred at balance date were:

Recreation	20	69
Other	50	128
TOTAL	70	197

NOTE 6 NON-MONETARY ASSETS RECOGNISED FOR THE FIRST TIME

	2015/2016	2014/2015
	\$'000	\$'000
Roads, Footpath, Kerb and Land	30	172
TOTAL NON-MONETARY ASSETS RECOGNISED FOR THE FIRST TIME	30	172

NOTE 7 INTEREST

	2015/2016	2014/2015
	\$'000	\$'000
Interest on cash and cash equivalents	255	223
TOTAL INTEREST	255	223

NOTE 8 OTHER INCOME

	2015/2016	2014/2015
	\$'000	\$'000
Children's Services		
After School Care	58	64
Vacation Care	47	39
The Cottage	358	356
Geeveston Child Care	151	149
Dover Child Care	122	114
	735	722
Medical Practices		
Dover Medical Practice	608	597
Geeveston Medical Practice	736	693
Cygnnet Medical Services	642	615
Other	9	20
	1,995	1,926
Other		
Legal Claim Settlement	1,131	-
Roads (Road Toll), Bridges and Parks Contributions	59	107
Diesel Fuel Rebate	41	42
Area Promotion - Kingborough Council Contribution	57	57
Huon Trail Brochure	-	31
Amortisation Residents Fees	11	14
SES Re-imbursement	16	12
Public Open Space	29	55
Education Department - Contribution Cygnnet Sports Centre	-	3
Rentals	63	69
Visitor Information Centre	248	268
Private Works	632	647
Health Contributions	-	37
Miscellaneous Income	378	284
	2,667	1,626
TOTAL OTHER INCOME	5,397	4,273

NOTE 9 NET GAIN/(LOSS) ON DISPOSAL OF NON CURRENT ASSETS

	2015/2016 \$'000	2014/2015 \$'000
Proceeds from sales and trade in of plant and vehicles	294	176
Less: Written down Value	(124)	(120)
Net gain/(loss) on plant and vehicles	170	57
Proceeds from sales of Land	43	70
Less: Written down Value	(63)	(300)
Net gain/(loss) on land	(19)	(230)
Bridges	(165)	(151)
Roads, Footpath, and Kerb	(613)	(358)
Buildings and Contents	-	(30)
	(627)	(712)

NOTE 10 INVESTMENT REVENUE FROM WATER CORPORATION

	2015/2016 \$'000	2014/2015 \$'000
Dividend revenue received	453	469
Tax equivalent received	119	158
Guarantee fee received	30	49
TOTAL INVESTMENT REVENUE FROM WATER CORPORATION	602	677

NOTE 11 EMPLOYEE COSTS

	2015/2016 \$'000	2014/2015 \$'000
Wages and salaries	9,052	8,561
Workers compensation	4	18
Annual leave and long service leave	749	839
Less capitalised expenses	(825)	(779)
TOTAL EMPLOYEE COSTS	8,981	8,639

NOTE 12 DEPRECIATION AND AMORTISATION

	2015/2016 \$'000	2014/2015 \$'000
Buildings	532	437
Building contents	64	80
Intangibles	37	15
Plant, machinery and vehicles	665	625
Stormwater	195	188
Roads	3,830	3,902
Bridges	377	384
Footpaths	63	58
Kerb	87	85
Car Parks	96	81
Street Furniture	131	114
Walking Tracks	34	33
Marine Facilities	30	29
Playgrounds	51	43
Sporting Facilities	40	34
TOTAL DEPRECIATION AND AMORTISATION	6,231	6,108

NOTE 13 OTHER EXPENSES

	2015/2016 \$'000	2014/2015 \$'000
Tasmanian Fire Service Levy	484	453
Payroll Tax	547	478
Land Tax	87	87
Valuation Office	128	235
Councillors' emoluments	189	169
Auditors' remuneration	44	26
TOTAL OTHER EXPENSES	1,479	1,448

NOTE 14 INVESTMENT IN WATER CORPORATION

	2015/2016	2014/2015
	\$'000	\$'000
Carrying Value	31,586	31,335
Change in fair value of investment	538	252
TOTAL INVESTMENT IN WATER CORPORATION	32,124	31,586

NOTE 15 CASH AND CASH EQUIVALENTS

	2015/2016	2014/2015
	\$'000	\$'000
Cash at bank and on hand	(202)	2,285
Management Committees (Note 28)	162	223
Geeveston Town Hall Company	33	
Term deposits	7,966	5,075
TOTAL CASH AND CASH EQUIVALENTS	7,959	7,582

NOTE 16 TRADE AND OTHER RECEIVABLES

	2015/2016	2014/2015
	\$'000	\$'000
Rate Debtors	383	332
Provision for Impairment	(12)	(12)
Other Debtors	800	700
TOTAL TRADE AND OTHER RECEIVABLES	1,171	1,020

NOTE 17 INVENTORIES

	2015/2016	2014/2015
	\$'000	\$'000
Inventories held for distribution	47	70
Inventories held for sale	27	32
TOTAL INVENTORIES	74	102

NOTE 18 OTHER ASSETS

	2015/2016	2014/2015
	\$'000	\$'000
Prepayments	3	23
TOTAL OTHER ASSETS	3	23

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016

NOTE 19 PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT

	2015/2016 \$'000	2014/2015 \$'000
SUMMARY		
at cost at 30 June	6,361	6,260
Less accumulated depreciation	(2,969)	(2,853)
	3,392	3,407
at fair value at 30 June	328,883	319,429
Less accumulated depreciation	(116,945)	(92,166)
	211,938	227,263
TOTAL	215,330	230,670
Land		
at Fair Value	16,546	16,579
	16,546	16,579
Land Under Roads		
at Fair Value	22,577	22,577
	22,577	22,577
Buildings		
at Fair Value	53,010	51,041
additions at Fair Value	876	525
Less: Accumulated Depreciation	(20,186)	(19,745)
	33,700	31,822
Building Contents		
at Fair Value	922	922
additions at Fair Value	147	-
Less: Accumulated Depreciation	(786)	(723)
	283	199
Intangibles		
at Fair Value	321	178
additions at Fair Value	-	144
Less: Accumulated Depreciation	(191)	(154)
	130	167
Plant and Machinery		
at Cost	5,587	5,532
additions at Cost	774	727
Less: Accumulated Depreciation	(2,969)	(2,853)
	3,392	3,407
Stormwater		
at Fair Value	14,652	14,431
additions at Fair Value	32	137
Less: Accumulated Depreciation	(4,333)	(4,137)
	10,351	10,431
Roads		
at Fair Value	156,524	153,555
additions at Fair Value	5,691	3,591
Less: Accumulated Depreciation	(75,084)	(49,624)
	87,131	107,522
Bridges		
at Fair Value	31,131	31,107
additions at Fair Value	844	226
Less: Accumulated Depreciation	(9,292)	(11,253)
	22,683	20,080

Road assets were last revalued as at 30 June 2015. At that time, Council reviewed remaining useful lives of those assets based on a condition assessment. In 2015-16, Council adjusted total useful lives to reflect construction dates, which resulted in a reassessment of accumulated depreciation and consequently the carrying values of road assets.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2015

NOTE 19 PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT

	2015/2016 \$'000	2014/2015 \$'000
Footpath		
at Fair Value	5,577	5,210
additions at Fair Value	226	322
Less: Accumulated Depreciation	(1,007)	(944)
	4,796	4,589
Kerb		
at Fair Value	7,012	6,957
additions at Fair Value	141	-
Less: Accumulated Depreciation	(1,717)	(1,630)
	5,436	5,327
Car Parks		
at Fair Value	2,417	2,268
additions at Fair Value	123	130
Less: Accumulated Depreciation	(881)	(784)
	1,659	1,613
Street Furniture		
at Fair Value	2,029	1,803
additions at Fair Value	67	170
Less: Accumulated Depreciation	(689)	(555)
	1,407	1,419
Walking Tracks		
at Fair Value	724	660
additions at Fair Value	33	28
Less: Accumulated Depreciation	(200)	(166)
	556	523
Marine Facilities		
at Fair Value	1,233	1,184
additions at Fair Value	107	39
Less: Accumulated Depreciation	(313)	(282)
	1,027	941
Playgrounds		
at Fair Value	1,630	1,383
additions at Fair Value	14	203
Less: Accumulated Depreciation	(422)	(370)
	1,221	1,216
Sporting Facilities		
at Fair Value	3,352	2,956
additions at Fair Value	-	180
Less: Accumulated Depreciation	(1,843)	(1,802)
	1,509	1,334
Parks		
at Fair Value	924	924
additions at Fair Value	-	-
Less: Accumulated Depreciation	-	-
	924	924
TOTAL INFRASTRUCTURE	215,330	230,669

Valuation of assets is covered in note 32.

All other asset classes were valued in 2016 at construction values and indexed accordingly each year. Formal valuation of these asset classes is undertaken every five years.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

NOTE 19 PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT

Reconciliation of property, Infrastructure, plant and equipment

	Opening Value	Additions	Disposals	Infrastructure Take Up	Asset Revaluation	Depreciation	Balance at End of Financial Year
2016	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Land	16,578	-	(62)	30	-	-	16,546
Land Under Roads	22,577	-	-	-	-	-	22,577
Buildings	31,822	876	-	-	1,534	(532)	33,700
Building contents	199	148	-	-	-	(64)	283
Intangibles	167	-	-	-	-	(37)	130
Plant and Machinery	3,407	774	(124)	-	-	(665)	3,392
Stormwater	10,431	32	-	-	83	(195)	10,351
Roads	107,522	5,691	(613)	-	(21,639)	(3,830)	87,131
Bridges	20,080	844	(165)	-	2,300	(376)	22,683
Footpaths	4,589	226	-	-	44	(63)	4,796
Kerbs	5,327	141	-	-	55	(87)	5,436
Car Parks	1,613	124	-	-	18	(96)	1,659
Street furniture	1,419	68	-	-	51	(131)	1,407
Walking tracks	523	32	-	-	35	(34)	556
Marine facilities	941	108	-	-	8	(30)	1,027
Playgrounds	1,216	14	-	-	43	(51)	1,222
Sporting Facilities	1,334	128	-	-	87	(40)	1,509
Parks & Gardens	924	-	-	-	-	-	924
Total	230,669	9,206	(964)	30	(17,381)	(6,231)	215,329

	Opening Value	Additions	Disposals	Infrastructure Take Up	Asset Revaluation	Depreciation	Balance at End of Financial Year
2015	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Land	15,847	40	(300)	-	991	-	16,578
Land Under Roads	-	-	-	-	22,577	-	22,577
Buildings	28,119	525	-	-	3,615	(437)	31,822
Building contents	233	-	(29)	-	75	(80)	199
Intangibles	38	144	-	-	-	(15)	167
Plant and Machinery	3,424	727	(119)	-	-	(625)	3,407
Stormwater	10,122	136	-	-	361	(188)	10,431
Roads	83,766	3,591	(358)	172	24,253	(3,902)	107,522
Bridges	20,390	225	(151)	-	-	(384)	20,080
Footpaths	4,187	322	-	-	138	(58)	4,589
Kerbs	5,228	-	-	-	184	(85)	5,327
Car Parks	1,510	130	-	-	54	(81)	1,613
Street furniture	1,363	171	-	-	(1)	(114)	1,419
Walking tracks	556	29	-	-	(29)	(33)	523
Marine facilities	932	39	-	-	(1)	(29)	941
Playgrounds	1,058	202	-	-	(1)	(43)	1,216
Sporting Facilities	1,192	179	-	-	(3)	(34)	1,334
Parks & Gardens	924	-	-	-	-	-	924
Total	178,889	6,460	(957)	172	52,213	(6,108)	230,669

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016

NOTE 20 TRADE AND OTHER PAYABLES

	2015/2016	2014/2015
	\$'000	\$'000
Trade payables	692	1,077
Accrued Salaries	312	218
	1,004	1,296

NOTE 21 TRUST FUNDS AND DEPOSITS

	2015/2016	2014/2015
	\$'000	\$'000
Waste Management Bond	100	100
	100	100

NOTE 22 PROVISIONS

	2015/2016	2014/2015
	\$'000	\$'000
CURRENT		
Long Service Leave Provision	1,027	914
Annual Leave & Leave Loading Provision	880	831
Retirement Village - Entrance Fees	30	31
	1,938	1,777

NON CURRENT

Quarry Rehabilitation	50	50
Long Service Leave Provision	230	205
	280	255

Summary of Current Provision movements

	Annual leave	Long service leave	Other	Total
	\$ '000	\$ '000	\$ '000	\$ '000
2016				
Balance at beginning of the financial year	831	914	31	1,777
Additional provisions	979	287	1	1,267
Amounts used	(930)	(174)	(2)	(1,106)
Balance at the end of the financial year	880	1,027	30	1,938
2015				
Balance at beginning of the financial year	829	780	53	1,661
Additional provisions	521	183		704
Amounts used	(519)	(48)	(21)	(588)
Balance at the end of the financial year	831	915	31	1,777

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

NOTE 23 RESERVES

A) ASSET REVALUATION RESERVE

2016	Balance at beginning of reporting year \$'000	Increments \$'000	Decrements \$'000	Balance at end of reporting year \$'000
Land	12,041	-	-	12,041
Buildings & Building Contents	12,211	1,534	-	13,745
Stormwater	2,699	83	-	2,782
Roads	71,143	-	21,640	49,503
Water & Sewerage	11,143	-	-	11,143
Bridges	19,853	2,301	-	22,154
Footpaths	495	44	-	539
Kerbs	685	55	-	740
Car Parks	145	18	-	163
Street furniture	97	52	-	149
Walking tracks	9	35	-	44
Marine facilities	151	9	-	160
Playgrounds	(9)	43	-	34
Sporting Facilities	(21)	87	-	66
Total	130,642	4,261	21,640	113,263

2015	Balance at beginning of reporting year \$'000	Increments \$'000	Decrements \$'000	Balance at end of reporting year \$'000
Land	11,050	991	-	12,041
Buildings & Building Contents	8,520	3,691	-	12,211
Stormwater	2,338	361	-	2,699
Roads	46,892	24,251	-	71,143
Water & Sewerage	11,143	-	-	11,143
Bridges	19,853	-	-	19,853
Footpaths	357	138	-	495
Kerbs	501	184	-	685
Car Parks	92	53	-	145
Street furniture	98	-	(1)	97
Walking tracks	38	-	(29)	9
Marine facilities	152	-	(1)	151
Playgrounds	(8)	-	(1)	(9)
Sporting Facilities	(18)	-	(3)	(21)
Total	101,008	29,669	(35)	130,642

The asset revaluation reserve was established to capture the movements in asset valuations upon the periodic revaluation of Council's assets.

B) FAIR VALUE RESERVE

	Balance at beginning of reporting year \$'000	Increments \$'000	Decrements \$'000	Balance at end of reporting year \$'000
2016				
Available-for-sale assets				
Investment in water corporation	(4,906)	538	-	(4,369)
Total fair value reserve	(4,906)	538	-	(4,369)

	Balance at beginning of reporting year \$'000	Increments \$'000	Decrements \$'000	Balance at end of reporting year \$'000
2015				
Available-for-sale assets				
Investment in water corporation	(5,158)	252	-	(4,906)
Total fair value reserve	(5,158)	252	-	(4,906)

The available-for-sale financial asset reserve was established to capture the fair value movements in Council's Water Corporation investment.

Fair value reserve was created at the transfer of assets to the Water Corporation.

C) OTHER RESERVES

	Balance at beginning of reporting year \$'000	Increments \$'000	Decrements \$'000	Balance at end of reporting year \$'000
2016				
Other reserves	6,937	672	-	7,610
Total other reserve	6,937	672	-	7,610

	Balance at beginning of reporting year \$'000	Increments \$'000	Decrements \$'000	Balance at end of reporting year \$'000
2015				
Other reserves	3,909	3,029	-	6,937
Total other reserve	3,909	3,029	-	6,937

Other reserves consist of funds allocated which remain unspent at 30 June 2016 and are therefore carried forward.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

NOTE 24 RECONCILIATION OF CASH FLOWS FROM OPERATING ACTIVITIES TO SURPLUS

	2015/2016	2014/2015
	\$'000	\$'000
Surplus	1,881	26,159
Depreciation	6,231	6,108
Loss/ (Profit) on sale of assets	627	712
Impairment	-	-
Capital Grants	(3,429)	(5,991)
Contributions - non monetary assets	(30)	(172)
LAND UNDER ROADS - RECOGNISED FOR THE FIRST TIME	-	(22,577)
(Increase)/Decrease in receivables	(151)	(208)
(Increase)/Decrease in inventories	28	(44)
(Increase)/Decrease in other assets	20	7
Increase/(Decrease) in payables	(291)	(117)
Increase/(Decrease) in provisions	185	244
	3,192	(22,037)
NET CASH PROVIDED BY OPERATING ACTIVITIES	5,073	4,122

NOTE 25 RECONCILIATION OF CASH AND CASH EQUIVALENTS

	2015/2016	2014/2015
	\$'000	\$'000
Cash at bank and on hand at end of reporting period	(202)	2,285
Management Committees	162	223
Geeveston Town Hall Company	33	-
Current investments at end of reporting period	7,966	5,075
TOTAL RECONCILIATION OF CASH AND CASH EQUIVALENTS	7,959	7,582

NOTE 26 COMMITMENTS

Contractual commitments at the end of financial year but not recognised in the financial report are as follows and are due and payable within the period stated.

		2016/2017 Commitment Amount \$'000
	Expiry Date	
Recreational Facility Upgrade	31/08/2016	117
Facility Cleaning	30/04/2019	142
Facility Cleaning	24/08/2018	29
Facility Lease	31/08/2016	9
Facility Maintenance	1/12/2016	19
Kerbside Collection	5/10/2016	115
Recyclable Collection	6/05/2018	93

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

NOTE 27 FINANCIAL INSTRUMENTS

(a) Accounting Policy, terms and conditions

Recognised financial instruments	Note	Accounting Policy	Terms and Conditions
Financial assets			
Cash and cash equivalents	15	Cash on hand and at bank and money market call account are valued at face value.	On call deposits returned a floating interest rate of 1.75% (2.00% in 2014/15). The interest rate at balance date was 1.75% (2.50% in 2014/15).
		Interest is recognised as it accrues.	Funds returned fixed interest rate of between 3.10% (3.55% in 2014/15), and 2.65% (2.65% in 2014/15) net of fees.
Investments		Investments are held to maximise interest returns of surplus cash. Interest revenues are recognised as they accrue. Managed funds are measured at market value.	
Receivables	16	Receivables are carried at amortised cost using the effective interest method. A provision for impairment is recognised when there is objective evidence that an impairment loss has occurred. Collectability of overdue accounts is assessed on an ongoing basis.	General debtors are unsecured and arrears however do not attract an interest rate. Credit terms are based on 30 days. Rates debtors are fully secured and do not form part of general debtors in accordance with the Local Government Act 1993.
Financial Liabilities			
Trade and other payables	20 & 21	Liabilities are recognised for amounts to be paid in the future for goods and services provided to Council as at balance date whether or not invoices have been received.	General Creditors are unsecured, not subject to interest charges and are normally settled within 30 days of invoice receipt.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016

NOTE 27 FINANCIAL INSTRUMENTS

(b) Interest Rate Risk

The exposure to interest rate risk and the effective interest rates of financial assets and financial liabilities, both recognised and unrecognised, at balance date are as follows:

2016	Fixed interest maturing in:						
	Weighted average interest rate	Floating interest rate	1 year or less	Over 1 to 5 years	More than 5 years	Non-interest bearing	Total
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Financial assets							
Cash and cash equivalents	2.86%	(202)	7,966	-	-	195	7,959
Investments	2.91%	-	1,600	-	-	-	1,600
Investment in Water Corporation	-	-	-	-	-	32,124	32,124
Receivables	3.11%	383	-	-	-	788	1,171
Total financial assets		181	9,566	-	-	33,107	42,854
Financial liabilities							
Payables		-	-	-	-	1,004	1,004
Trust fund and deposits		-	-	-	-	100	100
Interest-bearing liabilities		-	-	-	-	-	-
Total financial liabilities		-	-	-	-	1,104	1,104
Net financial assets (liabilities)		181	9,566	-	-	32,003	41,750
2015	Fixed interest maturing in:						
	Weighted average interest rate	Floating interest rate	1 year or less	Over 1 to 5 years	More than 5 years	Non-interest bearing	Total
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Financial assets							
Cash and cash equivalents	2.89%	2,285	5,056	-	-	241	7,582
Investments	2.87%	-	1,600	-	-	-	1,600
Investment in Water Corporation	-	-	-	-	-	31,586	31,586
Receivables	5.52%	332	-	-	-	688	1,020
Total financial assets		2,617	6,656	-	-	32,515	41,788
Financial liabilities							
Payables		-	-	-	-	1,296	1,296
Trust fund and deposits		-	-	-	-	100	100
Interest-bearing liabilities		-	-	-	-	-	-
Total financial liabilities		-	-	-	-	1,396	1,396
Net financial assets (liabilities)		2,617	6,656	-	-	31,119	40,392

(c) Net Fair Values

The aggregate net fair values of financial assets and financial liabilities, both recognised and unrecognised, at balance date are as follows:

Financial Instruments	Carrying amount as per		Aggregate net fair value	
	2016 \$'000	2015 \$'000	2016 \$'000	2015 \$'000
Financial assets				
Cash and cash equivalents	7,959	7,582	7,959	7,582
Investments	1,600	1,600	1,600	1,600
Investment in Water Corporation	32,124	31,586	32,124	31,586
Trade and other receivables	1,171	1,020	1,171	1,020
Total financial assets	42,854	41,788	42,854	41,788
Financial liabilities				
Trade and other payables	1,004	1,296	1,004	1,296
Trust fund and deposits	100	100	100	100
Interest-bearing loans and borrowings	-	-	-	-
Total financial liabilities	1,104	1,396	1,104	1,396

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

NOTE 27 FINANCIAL INSTRUMENTS

(d) Credit Risk

The maximum exposure to credit risk at balance date in relation to each class of recognised financial asset is represented by the carrying amount of those assets as indicated in the Balance Sheet.

(e) Risks and mitigation

The risks associated with our main financial instruments and our policies for minimising these risks are detailed below.

Market risk

Market risk is the risk that the fair value or future cash flows of our financial instruments will fluctuate because of changes in market prices. Council's exposures to market risk are primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk. Components of market risk to which we are exposed are discussed below.

Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Interest rate risk arises from interest bearing financial assets and liabilities that we use. Non derivative interest bearing assets are predominantly short term liquid assets. Our interest rate liability risk arises primarily from long term loans and borrowings at fixed rates which exposes us to fair value interest rate risk.

Investment of surplus funds is made with approved financial institutions under the Local Government Act 1993. We manage interest rate risk by adopting an investment policy that ensures:

- conformity with State and Federal regulations and standards,
- capital protection,
- appropriate liquidity,
- diversification by credit rating, financial institution and investment product,
- monitoring of return on investment,
- benchmarking of returns and comparison with budget.

Maturity will be staggered to provide for interest rate variations and to minimise interest rate risk.

Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause Council to make a financial loss. Council have exposure to credit risk on some financial assets included in our Statement of Financial Position. To help manage this risk:

- we have a policy for establishing credit limits for the entities we deal with;
- we may require collateral where appropriate; and
- we only invest funds with financial institutions that have a recognised credit ratings specified in our Investment policy.

Credit risk arises from Council's financial assets, which comprise cash and cash equivalents, and trade and other receivables. Council's exposure to credit risk arises from potential default of the counterparty, with a maximum exposure equal to the carrying amount of these instruments. Exposure at balance date is addressed in each applicable policy note.

Council generally trades with recognised, creditworthy third parties, and as such collateral is generally not requested, nor is it Council's policy to securities its trade and other receivables.

It is Council's policy that some customers who wish to trade on credit terms are subject to credit verification procedures including an assessment of their credit rating, financial position, past experience and industry reputation. In addition, receivable balance are monitored on an ongoing basis with the result that Council's exposure to bad debts is not significant.

Movement in Provisions for Impairment of Trade and Other Receivables

	2016 \$'000	2015 \$'000
Balance at the beginning of the year	11,700	11,700
New Provisions recognised during the year	-	-
Amounts already provided for and written off as uncollectible	-	-
Amounts provided for but recovered during the year	-	-
Balance at end of year	11,700	11,700

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

NOTE 27 FINANCIAL INSTRUMENTS

Ageing of Receivables

At balance date other debtors representing financial assets were past due but not impaired. These amounts relate to a number of independent customers for whom there is no recent history of default. The ageing of the Council's Trade & Other Receivables was:

	2016 \$'000	2015 \$'000
Current (not yet due)	772	757
Past due by up to 30 days	352	94
Past due between 31 and 180 days	43	168
Past due between 181 and 365 days	3	1
Past due by more than 1 year	1	1
Total Trade & Other Receivables	1,171	1,020

Liquidity risk

Liquidity risk includes the risk that, as a result of our operational liquidity requirements:

- we will not have sufficient funds to settle a transaction on the date;
- we will be forced to sell financial assets at a value which is less than what they are worth; or
- we may be unable to settle or recover a financial assets at all.

To help reduce these risks we:

- have readily accessible standby facilities and other funding arrangements in place;
- have a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments;
- monitor budget to actual performance on a regular basis; and

The Councils exposure to liquidity risk is deemed insignificant based on prior periods' data and current assessment of risk.

The table below lists the contractual maturities for Financial Liabilities.

These amounts represent undiscounted gross payments including both principal and interest amounts.

2016	6 mths or less	6-12 months	1-2 years	>2 years	Contracted Cash Flow	Carrying Amount
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Payables	1,104	-	-	-	1,104	1,104
Interest-bearing loans and borrowings	-	-	-	-	-	-
Total financial liabilities	1,104	-	-	-	1,104	1,104

2015	6 mths or less	6-12 months	1-2 years	>2 years	Contracted Cash Flow	Carrying Amount
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Payables	1,396	-	-	-	1,396	1,396
Interest-bearing loans and borrowings	-	-	-	-	-	-
Total financial liabilities	1,396	-	-	-	1,396	1,396

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

NOTE 27 FINANCIAL INSTRUMENTS

(f) Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, the Council believes the following movements are 'reasonably possible' over the next 12 months (Base rates are sourced from Reserve Bank of Australia):

- A parallel shift of + 1% and -2% in market interest rates (AUD) from year-end rates.

The table below discloses the impact on net operating result and equity for each category of financial instruments held by Council at year-end, if the above movements were to occur.

		Interest rate risk			
		-2%		+1%	
		-200 basis points		+100 basis points	
		Profit	Equity	Profit	Equity
		\$'000	\$'000	\$'000	\$'000
2016	\$'000				
Financial assets:					
Cash and cash equivalents	7,959	(159)	(159)	80	80
Receivables	1,171	-	-	-	-

(g) Fair Value Hierarchy

The table below analyses financial instruments carried at fair value by valuation method.

The different levels have been defined as follows:

Level 1	quoted prices (unadjusted) in active markets for identical assets or liabilities
Level 2	inputs other than quoted prices included within level one that are observable for the asset or liability, either directly (i.e. prices) or indirectly (i.e. derived from prices)
Level 3	inputs for the asset or liability that are not based on observable market data

	Level 1	Level 2	Level 3	Total
2016				
Available for sale financial assets	-	-	32,124	32,124
Financial assets at fair value through the comprehensive income statement	-	-	-	-

	Level 1	Level 2	Level 3	Total
2015				
Available for sale financial assets	-	-	31,586	31,586
Financial assets at fair value through the comprehensive income statement	-	-	-	-

Reconciliation of Level 3 Fair Value Movements

	2016 \$'000	2015 \$'000
Opening Balance	31,586	31,335
Net Gains and Losses	-	-
Other Comprehensive Income	251	251
Purchases	-	-
Sales Transfer from other Categories	-	-
Closing Balance	31,837	31,586

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

NOTE 28 SPECIAL COMMITTEES

Council has confirmed the continued operation of Special Committees of Council formed to operate certain Council halls, recreation grounds and other facilities.

	Opening Balance	Receipts	Payments	Closing Balance
Management Committees	30/06/2015			30/06/2016
Cradoc Cemetery Committee	2,555	-	-	2,555
Cradoc Park	5,215	4,064	3,624	5,655
Cygnat Town Hall Committee	12,960	18,272	18,954	12,278
Dover Oval Clubrooms	3,674	1,370	1,516	3,528
Geeveston Community Hall	5,155	4,172	4,716	4,612
Glen Huon Hall	74,368	7,353	65,438	16,282
Huonville Guide & Scout Hall	1,605	6,419	1,711	6,314
Palais Theatre	67,954	73,753	83,258	58,449
Pelverata Hall	4,756	2,680	1,107	6,329
Ranelagh Hall	7,939	8,421	5,087	11,273
Southport Community Centre	21,881	10,012	14,426	17,468
Surges Bay Hall	2,800	5,012	3,553	4,259
Upper Huon Community Centre	11,707	20,884	19,394	13,197
Other General Committees	-	-	-	-
Total	222,570	162,411	222,782	162,199

The transactions relating to the operation of these committees have been consolidated into the financial statements of the Council.

NOTE 29 CONTINGENT LIABILITIES

Council is aware of no incidents or actions that may cause future liabilities. All existing claims against Council are covered by policies of insurance, and the maximum limits of the liability, as set out in those policies is believed to be adequate to meet all contingencies of those claims without financial liability on Council. Council's maximum liability per claim is \$10,000.

NOTE 30 EVENTS AFTER BALANCE DATE

Council is aware of no events after balance date.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016

NOTE 31 MANAGEMENT INDICATORS

Management indicators	Benchmark	2016 \$'000	2015 \$'000	2014 \$'000	2013 \$'000	2012 \$'000
(a) Underlying surplus or deficit						
Recurrent income* less		24,234	22,418	20,009	21,950	20,817
recurrent expenditure		21,587	21,031	19,362	21,398	20,040
Underlying surplus/deficit	>0	2,647	1,387	647	552	777

* Recurrent income excludes income received specifically for new or upgraded assets, physical resources received free of charge or other income of a capital nature.

No prepayment of untied Federal Assistance Grants has been received in advance in 2015/2016. 2014/2015 recurrent income includes the prepayment of untied Federal Assistance Grants received in advance of \$1,584,244 during the 2014/2015 year applicable for 2015/2016. 2013/2014 recurrent income includes the prepayment of untied Federal Assistance Grants received in advance of \$1,436,353 during the 2012/2013 year applicable for 2013/2014. 2012/2013 recurrent income includes the prepayment of untied Federal Assistance Grants received in advance of \$1,415,054 during the 2011/2012 year.

(b) Underlying surplus ratio

Underlying surplus or deficit	2,647	1,387	647	552	777
Recurrent income*	24,234	22,418	20,009	21,950	20,817
Underlying surplus ratio %	10.92%	6.19%	3.23%	2.51%	3.73%

This ratio serves as an overall measure of financial operating effectiveness.

The underlying surplus has been adjusted in 2012, 2013, 2014 and 2015 to take into account the prepayment of untied Federal Assistance Grants received in advance of \$1,584,244 during the 2014/2015 year, \$1,436,353 during the 2012/2013 year, and \$1,415,054 during the 2011/2012 year.

(c) Net financial liabilities

Liquid assets less	10,697	10,194	7,140	11,964	13,361
total liabilities	3,321	3,428	3,299	6,218	4,968
Net financial liabilities	7,376	6,766	3,841	5,746	8,393

This measure shows whether Council's total liabilities can be met by its liquid assets. An excess of total liabilities over liquid assets means that, if all liabilities fell due at once, additional revenue would be needed to fund the shortfall.

(d) Net financial liabilities ratio

Net financial liabilities	7,376	6,766	3,841	5,746	8,393
Recurrent income*	24,234	22,418	20,009	21,950	20,817
Net financial liabilities ratio %	0% - (50%)	30.44%	30.18%	26.18%	40.32%

This ratio indicates the net financial obligations of Council compared to its recurrent income.

Council has a positive result against the benchmark, which represents the Council's ability to meet all its financial liabilities from its liquid assets, indicating a strong liquidity position.

		2016 \$'000	2015 \$'000	2014 \$'000	2013 \$'000	2012 \$'000
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(e) Asset consumption ratio

An asset consumption ratio has been calculated in relation to each asset class required to be included in the long-term strategic asset management plan of Council.

<i>Transport Infrastructure</i>						
Depreciated replacement cost		121,735	139,132	115,082	113,408	109,770
Current replacement cost		209,686	203,366	195,148	189,863	181,942
Asset consumption ratio %	40% - 60%	58.06%	68.41%	58.97%	59.73%	60.33%
<i>Buildings</i>						
Depreciated replacement cost		33,699	31,822	28,118	29,597	27,138
Current replacement cost		53,886	51,566	45,792	48,193	45,282
Asset consumption ratio %	40% - 60%	62.54%	61.71%	61.40%	61.41%	59.93%
<i>Stormwater</i>						
Depreciated replacement cost		10,351	10,431	10,122	9,928	10,097
Current replacement cost		14,684	14,568	14,045	13,685	13,415
Asset consumption ratio %	40% - 60%	70.49%	71.60%	72.07%	72.55%	75.27%

This ratio indicates the level of service potential available in Council's existing asset base.

This ratio indicates the amount Council has consumed of the service potential of the asset class. This indicates that Council has a low financial sustainability risk.

		2016 \$'000	2015 \$'000	2014 \$'000	2013 \$'000	2012 \$'000
(f) Asset renewal funding ratio						
An asset renewal funding ratio has been calculated in relation to each asset class required to be included in the long-term strategic asset management plan of Council.						
<i>Transport Infrastructure</i>						
Projected capital funding outlays**		29,279	29,386	28,256	31,698	30,568
Projected capital expenditure funding***		29,279	29,386	28,256	31,698	30,568
Asset renewal funding ratio %	90-100%	100%	100%	100%	100%	100%
<i>Buildings</i>						
Projected capital funding outlays**		5,885	5,893	5,667	5,339	5,148
Projected capital expenditure funding***		5,885	5,893	5,667	5,339	5,148
Asset renewal funding ratio %	90-100%	100%	100%	100%	100%	100%
<i>Stormwater</i>						
Projected capital funding outlays**		2,351	2,359	2,268	1,591	1,769
Projected capital expenditure funding***		2,351	2,359	2,268	1,591	1,769
Asset renewal funding ratio %	90-100%	100%	100%	100%	100%	100%

** Current value of projected capital funding outlays for an asset identified in Council's long-term financial plan.

*** Value of projected capital expenditure funding for an asset identified in Council's long-term strategic asset management plan.

This ratio measures Council's capacity to fund future asset replacement requirements.

Council's long term financial plan indicates that the asset renewal funding ratio is 100%, based on planned expenditure for asset renewal. The long term financial plan forecasts a 100% asset renewal expenditure until 2023/2024 and meets benchmark requirements.

(g) Asset sustainability ratio

Capex on replacement/renewal of existing assets		6,978	6,408	6,447	6,162	4,572
Annual depreciation expense		6,231	6,108	5,967	4,352	3,931
Asset sustainability ratio %	100%	112%	105%	108%	142%	116%

This ratio calculates the extent to which Council is maintaining operating capacity through renewal of their existing asset base.

Council is currently above the benchmark of 100%, which indicates Council's ability maintain its investment in it's existing assets , which is due to Council's ability to match capital expenditure to the total depreciation costs each year.

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016**

NOTE 32 FAIR VALUE MEASUREMENTS

Council measures and recognises the following assets at fair value on a recurring basis:

- Investment in water corporation
- Property, infrastructure plant and equipment
- Land and Land under roads
- Buildings, including contents & intangibles
- Roads, including footpaths, kerb & car parks
- Bridges
- Stormwater
- Other infrastructure

Council does not measure any liabilities at fair value on a recurring basis.

(a) Fair Value Hierarchy

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a level in the fair value hierarchy as follows:

Level 1	Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.
Level 2	Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.
Level 3	Unobservable inputs for the asset or liability.

The table below shows the assigned level for each asset and liability held at fair value by the Council. The table presents the Council's assets and liabilities measured and recognised at fair value at 30 June 2016. Comparative information has not been provided as allowed by the transitional provisions of AASB 13.

The fair values of the assets are determined using valuation techniques which maximise the use of observable data, where it is available, and minimise the use of entity specific estimates. If one or more of the significant inputs is not based on observable market data, the asset is included in level 3. This is the case for Council infrastructure assets, which are of a specialist nature for which there is no active market for similar or identical assets. These assets are valued using a combination of observable and unobservable inputs.

As at 30 June 2016

	Note	Level 1 \$'000	Level 2 \$'000	Level 3 \$'000	Total \$'000
Recurring fair value measurements					
Property, infrastructure plant and equipment	19	-	-	3,392	3,392
Land, including land under roads	19	-	39,123	-	39,123
Buildings, including contents & intangibles	19	-	-	34,113	34,113
Roads, including footpaths, kerb & car parks	19	-	-	99,023	99,023
Bridges	19	-	-	22,683	22,683
Stormwater	19	-	-	10,351	10,351
Other Infrastructure	19	-	-	6,645	6,645
		-	39,123	176,207	215,330

Transfers between levels of the hierarchy

Council's policy is to recognise transfers in and out of the fair value hierarchy levels as at the end of the reporting period.

There were no transfers between levels 1 and 2 during the year, nor between levels 2 and 3.

(b) Highest and best use

Council considers the current use of its assets to be their highest and best use. Council holds and uses these assets to continue to provide services to the community as mandated by the Local Government Act 1993 and other laws and regulations.

(c) Valuation techniques and significant inputs used to derive fair values

Council adopted AASB 13 *Fair Value Measurement* for the first time in 2004/15 and has reviewed each valuation to ensure compliance with the requirements of the new standard. There have been no changes in valuation techniques as a result of this review.

Investment in water corporation

Refer to Notes 14 for details of valuation techniques used to derive fair values.

Land

Land fair values were determined by the Valuer-General in 2015. Level 2 valuation inputs were used to value land in freehold title as well as land used for special purposes, which is restricted in use under current planning provisions. Sales prices of comparable land sites in close proximity are adjusted for differences in key attributes such as property size. The most significant input into this valuation approach is price per square metre.

Land Under Roads

Land under roads is valued at the average municipal land value. Assumptions and judgements are utilised in determining the value of land under roads. The square metre value of rateable land, as determined by the Valuer-General, is applied to the square metre area of all land under roads.

Buildings

The fair value of buildings were also determined by a qualified independent valuer EXSTO Management. Extso Management undertook the comprehensive revaluation in 2015. The information from this valuation was used as the base data for determining the current valuation along current construction costs for each building structure.

Council has determined their remaining useful life as the basis for future depreciation.

Infrastructure assets

All Council infrastructure assets were fair valued using written down current replacement cost. This valuation comprises the asset's current replacement cost (CRC) less accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Council first determined the gross cost of replacing the full service potential of the asset and then adjusted this amount to take account of the expired service potential of the asset.

CRC was measured by reference to the lowest cost at which the gross future economic benefits of the asset could currently be obtained in the normal course of business. The resulting valuation reflects the cost of replacing the existing economic benefits based on an efficient set of modern equivalent assets to achieve the required level of service output.

The unit rates (labour and materials) and quantities applied to determine the CRC of an asset or asset component were based on the full cost of replacement with a new asset including components that may not need to be replaced, such as earthworks.

The level of accumulated depreciation for infrastructure assets was determined based on the age of the asset and the useful life adopted by Council for the asset type. Estimated useful lives and residual values are disclosed in Note 1(c)

The calculation of CRC involves a number of inputs that require judgement and are therefore classed as unobservable. While these judgements are made by qualified and experienced staff, different judgements could result in a different valuation. The table at (d) below summarises the effect that changes in the most significant unobservable inputs would have on the valuation.

The methods for calculating CRC are described under individual asset categories below.

Roads, including footpaths, kerb & car parks

Council categorises its road infrastructure into urban and rural roads and then further sub-categorises these into sealed and unsealed roads. Roads are managed in segments based in the installed or renewed length. All road segments are then componentised into pavement, sub-pavement and seal (where applicable). Council assumes that environmental factors such as soil type, climate and topography are consistent across each segment. Council also assumes a segment is designed and constructed to the same standard and uses a consistent amount of labour and materials.

CRC is based on the road area multiplied by a unit price; the unit price being an estimate of labour and material inputs, services costs, and overhead allocations. For internal construction estimates, material and services prices are based on existing supplier contract rates or supplier price lists and labour wage rates are based on Council's Enterprise Bargaining Agreement (EBA). Where construction is outsourced, CRC is based on the actual cost of the works for the first year and standard replacement rates thereafter.

Bridges

A full valuation of bridges assets was undertaken by independent valuers, AusSpan, effective 30 June 2016. Each bridge is assessed individually and componentised into sub-assets representing the deck and sub-structure. The valuation is based on the material type used for construction and the deck and sub-structure area.

Stormwater

A full valuation of drainage infrastructure was undertaken by Council's Engineer, effective 30 June 2014. Similar to roads, stormwater assets are managed in segments; pits and pipes being the major components.

Consistent with roads, Council assumes that environmental factors such as soil type, climate and topography are consistent across each segment and that a segment is designed and constructed to the same standard and uses a consistent amount of labour and materials.

CRC is based on the unit price for the component type. For pipes, the unit price is multiplied by the asset's length. The unit price for pipes is based on the construction material as well as the depth the pipe is laid.

Other Infrastructure

Other infrastructure is not deemed to be significant in terms of Council's Statement of Financial Position and is valued on a CRC basis.

(d) Valuation processes

Council's current policy for the valuation of property, infrastructure, plant and equipment, investment in water corporation and investment property (recurring fair value measurements) is set out in note 1(c), 1(d) and 1(h) respectively.

(e) Assets and liabilities not measured at fair value but for which fair value is disclosed

Council has assets and liabilities which are not measured at fair value, but for which fair values are disclosed in other notes. (refer notes 14 -18 and 20-22)

The carrying amounts of trade receivables and trade payables are assumed to approximate their fair values due to their short-term nature (Level 2).

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016**

NOTE 33 SIGNIFICANT BUSINESS ACTIVITIES

Council has identified Medical Practices as commercial-like undertakings. Details are set out below

MEDICAL PRACTICES	2015/16 Actual \$'000	2015/16 Budget \$'000	2014/15 Actual \$'000
Revenues			
User fees	1,995	1,960	1,638
Other Income	23	72	298
	2,018	2,032	1,936
Expenses			
Employee Costs	1,730	1,777	1,597
Administrative Expenses	249	240	192
Energy Costs	13	15	16
	1,992	2,032	1,805
OPERATING PROFIT/(LOSS)	26	-	131
COMPETITIVE NEUTRALITY COSTS			
Opportunity Cost of Capital	27	-	27
Depreciation	29	-	21
Income Tax	8	-	39
Council Rates	5	-	5
	69	-	93

Council is required to report the operating, capital and competitive neutrality costs in respect of each significant business activity undertaken by the Council. Council has determined based upon materiality that the Medical Practices as defined above are considered significant business activities. Competitive neutrality costs include notional costs i.e. income tax equivalent, rates and loan guarantees. In preparing the information disclosed in relation to significant business activities, the following assumptions have been applied:

- The opportunity cost is based on applying a 1.5% earnings on funds invested in the activities
- Materials, contracts and employee costs are based on actual expenditure on the activities.
- Loan guarantee fees are not included as Council believes that no advantage is obtained.
- Depreciation is based on the assets associated with the activity.

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016**

NOTE 34 GEEVESTON TOWN HALL CO.

Geeveston Town Hall Company Ltd (GTHC) is an incorporated entity that has been formed by Huon Valley Council to operate the Geeveston Town Hall. GTHC has operated and managed the Geeveston Town Hall from 2 December 2015

The directors of GTHC are:

Mrs Beth Russell (Director)
Mr Andrew Burgess (Chair of the Board)
Mrs Sally Doyle (Deputy Chair)
Ms Simone Watson (Secretary)
Ms Amy Robertson (Director)
Dr Diana Leeder (Director)

Council has provided financial guarantee to GTHC to discharge any debt that GTHC owes, where GTHC is unable to pay the debt itself.

Financial Performance	2016
	\$
Revenue	
Stock Sales	207,829
Rental Income	4,900
Donations	5,205
Sundry Charges	18,385
Total Revenue	236,318
Expenditure	
Employee Costs	55,015
Cost of Goods Sold	139,045
Maintenance & Repairs	1,428
Other Expenses	7,983
Total Expenses	203,471
Surplus/Deficit	32,847
Financial Position	
Assets	37,958
Liabilities	5,110
Net Assets	32,847

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Photographers:

Robert Elliott and Huon Valley Council staff.





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